

**Self- Study Report
For
Assessment and Accreditation
By
National Assessment And Accreditation Council**



Prepared by-
**Aghorekamini Prakashchandra Mahavidyalaya
Subhasnagar, Bengai, Hooghly
West Bengal**

NAAC SELF-STUDY REPORT

1. *Format for Self-Study Report :*

- a) **Profile of the College**
- b) **Criterion wise inputs**
- c) **Inputs from Departments**

2. *Self-Study Report*

3. *Documents attached with the Self-Study Report :*

- a. Prospectus.
- b. Academic Calendar.
- c. Guidelines for different Sub-committees.
- d. Guidelines of Grievance Redressal Cell (G.R.C.).
- e. National Service Scheme (N.S.S.) Summary Report.
- f. Students' Feedback Report.
- g. Auditor's Report 2002 & 2003.
- h. Budget proposal - A,
- i. Budget proposal - B, C, D & E.
- j. Master Plan of the College.

Part-I

Format for Self-study

I. Profile of the College

1. Name and address of the college:

AGHOREKAMINI PRAKASHICHANDRA MAHAVIDYALAYA ,
Subhasnagar, P.O.- Bengai, Dist.- Hooghly, WEST-BENGAL,
PIN.-712 611

2. For communication:

Office

Name	Area/ STD code	Tel. No.	Ext. No	Fax	e-mail
Principal : Dr. Saroj Sinha	03211	246- 235			
Vice-Principal :					
Steering Committee Co-ordinator: Harendra Kumar Chatterjee	03211	246- 235			

Residence

	Area / STD code	Tel. No.(s)	Fax	e-mail
Principal	03244	244-535		
Vice-Principal				
Steering Committee Co-ordinator	03211	255-832		

3. What are the goals and objectives of the institution and where are they stated?

The objective of our institution is to impart to our students a total education, in the true sense of the term. Our goals and objectives are clearly stated in the Prospectus of the college.

4. What major considerations (that is education; training; employment; access; equal opportunities) are addressed by the goals and objectives?

By total education, we mean not merely the fulfilment of academic degrees, but development in terms of social, moral and intellectual considerations. We aim at whetting social awareness among our learners apart from catering to their academic necessities. Consequently, our learners come forward to participate in different social activities. We feel proud of the fact that it is this objective that has resulted in our NSS unit being the largest one in the University of Burdwan. Other considerations like employment are also reflected by our objectives, inasmuch as many of our learners are well-established both in government and private concerns.

Note: (1). If the information to be provided is lengthy, the gist may be given in the format and the details may be enclosed.

5. Financial Category of the college:

- Grant-in-aid
Self-financing
Government funded

6. Type of college:

- Affiliated Constituent

7. Date of establishment of the college:

Month & Year
(mm-yyyy)
01-1959

8. Dates of UGC recognition:

	Month & Year (mm-yyyy)
i. Under 2f	
ii. Under 12B	

9. Does the University Act provide for autonomy?

- Yes No

If yes, has the college applied for autonomy?

10. Campus area in acres:

More Than 10 Acres

11. Location of the college:

- Urban
Semi-urban
Rural
Tribal
Any other (specify)

12. Current number of academic programmes offered in the college under the following categories: (Enclose the list of academic programmes offered)

Programmes	Number
UG	40
PG	0
Certificate course	18
Diploma	0
PG Diploma	0
M.Phil.	0
Ph.D.	0
Any other (specify)	0
Total	58

12 b) List the departments in the College: Faculty wise:

Faculty of Science
Departments: Physics(Hons.), Chemistry(Hons.), Mathematics(Hons.).
Faculty of Arts
Departments: Bengali(Hons.), English(Hons.), History(Hons.),Sanskrit (Hons.), Political.Science (Hons.), Philosophy(Gen.), Economics(Gen.)
Faculty of Commerce
Departments: Commerce

Any Other
Departments: Computer(in coloboration with WSITL) "ENVIRONMENTAL STUDIES" is taught as a compulsory subject.

13. Give details of the self-financing courses offered by the institution.

Programme	Level of Study	Cut off marks at entry level in %	Student Strength
At present no self-financing course is offered.			

14. State the norms and procedures for recruitment of teaching and non-teaching staff of the college. (Details may be enclosed)

Full time teaching staff are recruited at the recommendation of the College Service Commission(W.B.) strictly following the 100-point Roster and maintaining other Govt. rules by the Governing Body of the college.

Part-time teaching staff are recruited by the Governing Body from the applicants with requisite qualifications after advertising in local news papers.

Non-teaching Staff are recruited only after getting the approval of D.P.I. (W.B.) by the College Governing Body at the recommendation of the Standing Committee / Screening Committee.

15. Number of permanent and temporary members of the teaching staff at present:

	Female	Male	Total
Permanent teachers (Total)	4	26	30
No. of teachers with Ph.D. as the highest qualification	1	4	5
No. of teachers with M.Phil. as the highest qualification	2	2	4
No. of teachers with PG as the highest qualification	1	17	18
Temporary teachers (Total)	0	0	0
No. of teachers with Ph.D. as the highest	0	0	0

18. Details of the last two batches of students:

	Batch 1			Batch 2		
	Year of entry:			Year of entry:		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	519	0	519	569	0	569
Drop-outs						
* Within four months of joining	33	0	33	27	0	27
* Afterwards	60	0	60	60	0	60
Appeared for the final year examination	260	0	260	359	0	359
Passed in the final exam	158	0	158	234	0	234
Passed in first class	5	0	5	5	0	5
Ranks, if any	0	0	0	1	0	1

19. Give a copy of the last annual budget of the college with details of plan and non-plan revenue / expenditure. (Attach separately)

It is attached in a separate sheet.

20. What is the institutions's 'unit cost' of education? [unit cost = total annual expenditure budget (actuals) divided by the number of students enrolled]
unit cost calculated excluding salary component may also be given.

Unit cost of education including salary component for the year 2002-2003 :
Rs. 1,20,53,854.75 / 1459
= Rs. 8261.72

Unit cost of education excluding salary component for the year 2002-2003 :
Rs. 12,21,931 / 1459
= Rs. 837.57

21. What is the temporal plan of academic work in the college:

- Semester System
- Annual System
- Credit based credit system
- Any other (specify) Nil

22. Tick the support services available in the college from the following:

Central library	<input checked="" type="checkbox"/>
Computer centre	<input checked="" type="checkbox"/>
Health centre	<input checked="" type="checkbox"/>
Sports facilities	<input checked="" type="checkbox"/>
Press	<input type="checkbox"/>
Workshop	<input type="checkbox"/>
Hostels	<input checked="" type="checkbox"/>
Guest house	<input checked="" type="checkbox"/>
Housing	<input type="checkbox"/>
Canteen	<input checked="" type="checkbox"/>
Grievance redressal cell	<input checked="" type="checkbox"/>
Non-resident centre	<input type="checkbox"/>
Any other (specify)	Seminar Hall, Charitable Dispensary.

23. How many students have passed the following examinations in the last five years?

- UGC - CSIR (NET) Examination
- UGC - SLET Examination
- GATE
- Indian Civil Services Examinations
- GRE
- TOEFL
- GMAT
- Any other (specify)
- Yes

Actually, the above-mentioned exams are not applicable for our U.G. students. Some of our students have successfully passed the West Bengal School Service Commission Examination.

24. How many students UGC-CSIR / GATE qualified candidates have registered for research in the college?

Our College is not a centre for Research Activities, as such.

25. Furnish the following details(in figures) for the last three years:

- Working days of the college 737
- Working days of the library 737
- Teaching days of the college 554
- Books in the library 18277
- Journals/Periodicals subscribed by the library
 - National : 10
 - International : 2
- Computers in the college 3
- Research projects completed and their total outlay

- Teachers who have received national recognition for teaching/research/consultancy
- Teachers who have received international recognition for teaching/research/consultancy
- Teachers who have attended international seminars
- Teachers who were resource persons at national seminars/workshops

5 /

26. Give the number of ongoing research projects and their total outlay.

Recently, one scholar, Mr. Tapas Kumar Dey (Ex-student of our College & at present assistant teacher at Bhurkunda High School, Hooghly) has been registered as a Research Scholar (by the University of Burdwan) under the supervision of Dr. Rampada Sam, Reader in Sanskrit of our College. The title of his thesis is "Baidik Bhavanaya Vratya".

27. Does the college have collaborations/ linkages with international institutions?

Yes No

If yes, list the MoUs signed and furnish the important details of those collaborations.

28. Does the management run other educational institutions besides the college?

Yes No

If yes, give details.

29. Give details of the resources generated by the college last year through the following means:

Source of funding	Quantum (Rs.)
i. Donations	42,900
ii. Fund raising drives	9 lakhs (MPLAD)
iii. Alumini Association	
iv. Consultancy	
v. Self-financing courses	
Any others	
vi.	
vii.	

II. Criterion-wise Inputs

Criterion I : Curricular Aspects

This aspect deals with the mission of the institution, its relevance and translation to the programmes offered. The goals and objectives of the institution, should define its distinctive character and address the needs of the society and students, it seeks to serve. It has to reflect both the tradition of the institution and its vision for the future. It requires information on how the curriculum design of the institution offers diversity and flexibility to learners. It also seeks information on the practices of the institution in initiating and redesigning courses that are relevant to the regional and national needs.

The characteristics related to this criteria are, whether:

- ⇒ *The goals and objectives of the institution are clearly stated, periodically reviewed, and communicated systematically to all its constituencies*
- ⇒ *The programmes of teaching and learning are consistent with the goals and objectives of the institution.*
- ⇒ *Feedback from academic peers and employers is used in the initiation, review and redesign of programmes.*

1. How are institutional mission and goals reflected in the curricula?

The objective of our Institution is to impart to our students a total education in the true sense of the term. Our Institution takes particular care of the fact that education should be total in terms of academic, moral and social considerations. We believe in what Swami Vivekananda calls "Man Making" education.

Apart from catering to the academic requirements of our students, our aim is to provide a kind of education by which one can not only earn one's own bread, but also can be morally boosted to participate in different social activities, and can, thus, be ready to serve our society and our nation.

Our objectives are clearly stated in the 'Preface' of our College Prospectus. In keeping with the flux of social changes and the demands of the learners in a changing society, we, too, need to change our traditional approach by initiating recent job-oriented and career-oriented courses within our curriculum. Thanks to the effort of Score Information Technologies Computer Training Centre, for introducing their computer courses in our College. The old traditional syllabi are also being changed and redesigned by the University of Burdwan in order to meet the demands of this new generation of learners. The College is eager to cast its net wide, and is eager to initiate for some relevant necessary courses like Physiology, Plant Protection, Bio-Technology, Microbiology, Geography, Anthropology etc as per our Governing Body

Resolution. Although we know that it is pretty difficult to fulfil our dream within a short span of time, we are optimistic enough to realise them in near future.

Apart from these, we have also decided to open a Study Centre regarding Open Universities through which any one can avail the facility of modern education.

2. What is the range of programme options available to the students for awards such as degrees, certificates and diplomas?

As regards its range of programmes, the College offers a wide range of courses, including courses on computer application.

The College offers 09(nine) Honours courses, 11(eleven) Pass courses, and 20(twenty) programmes of optional sets along with the Honours courses. Finally Enviromental Studies is taught as a compulsory paper in B.A./ B.Sc./ B.Com. Part-II. The details of 40(forty) programmes are as follows :

For Pass Course (Arts):

Set	Subject
1.	Bengali, Sanskrit, History.
2.	Sanskrit, Political Science, Philosophy.
3.	English, Political Science, Philosophy.
4.	History, Economics, Philosophy.
5.	Bengali, Economics, Political Science.
6.	History, English, Sanskrit.
7.	Bengali, Philosophy, Economics.
8.	English, Philosophy, Bengali.
9.	Bengali, Political Science, Sanskrit.
10.	Bengali, Philosophy, Political Science.
11.	Bengali, History, Philosophy.
12.	History, Political Science, Philosophy.

For Science Course : (Pass)

13. Physics, Chemistry, Mathematics.

For Commerce Course (Pass) :

14. Business Group, Accountancy Group, Advance Acct. Group.

For Honours (Arts)

15.	Bengali (Hons.), Sanskrit, History
16.	Bengali (Hons.), Philosophy, Economics
17.	Bengali (Hons.), Economics, Political Science
18.	Bengali (Hons.), Political Science, Sanskrit
19.	Bengali (Hons.), Political Science, Philosophy
20.	Bengali (Hons.), History, Philosophy
21.	English (Hons.), Political Science, Sanskrit
22.	English (Hons.), Sanskrit, History.
23.	English (Hons.), Philosophy, Bengali
24.	Sanskrit (Hons.), Bengali, History
25.	Sanskrit (Hons.), English, History
26.	Sanskrit (Hons.), Political Science, Philosophy
27.	History (Hons.), Bengali, Sanskrit
28.	History (Hons.), Economics, Philosophy
29.	History (Hons.), English, Sanskrit

30. History (Hons.), Bengali, Philosophy
31. History (Hons.), Political Science, Philosophy
32. Political Science (Hons.), Sanskrit, Philosophy
33. Political Science (Hons.), Bengali, Economics
34. Political Science (Hons.), English, Sanskrit
35. Political Science (Hons.), Bengali, Sanskrit.
36. Political Science (Hons.), Bengali, Philosophy
For Honours(Science) :
37. Chemistry (Hons.), Physics , Mathematics
38. Mathematics(Hons.) Chemistry, Physics
39. Physics (Hons.), Chemistry, Mathematics
For Honours (Commerce)
40. Accountancy

Apart from the academic courses, Aghorekamini Prakashchandra Webel Score Information Technologies Computer Training Centre offers the following courses :

41. Setup Zip(MS Office 2000 and Internet)
42. Financial Accounting
43. Setup (Lotus Smartsuit & Internet)
44. Compact (Web Designing)
45. Compact (Multimedia)
46. Visual Programming (VB 6.0)
47. D.T.P. & Multimedia
48. Scripting (VB Script & JAVA Script)
49. Programming with C
50. Object Oriented Programming with C++
51. Programming with JAVA (JDK 2.0)
52. Relation Data Base Management System (Oracle / MSSQL 7.0)
53. Multiuser Operating System (Unix)
54. Visual C++
55. Electronic Commerce
56. XML
57. Visual J++6.0
58. Visual FoxPro 6.0

3. What is the proportion of the following components in the programme options?
Knowledge 34 Skills 24

4. Are programmes flexible enough to offer students the following benefits?

- | | |
|--|-------------------------------------|
| a) Time frame matching student convenience | <input checked="" type="checkbox"/> |
| b) Horizontal mobility | <input checked="" type="checkbox"/> |
| c) Elective options | <input checked="" type="checkbox"/> |
| d) Non-core options | <input type="checkbox"/> |

5. How often are the existing curricula for a subject reviewed and updated ?

All the syllabi of UG & PG are updated recently by the University of Burdwan in Keeping with the varying tastes, demands & requirements of the students in a changing society.

What are the courses introduced by the college during the last three years? Give details.

6. How long does it take to introduce a new programme of study after it has been conceptualised?

It depends on the nature of the programme, the contemporary societal circumstances, and above all, the co-operation & assistance of the University of Burdwan.

7. What are the contributions of the institution in the curriculum design of the university?
Although in our infrastructure there is little scope for colleges in designing the curriculum, College teachers participate in the Work-shops prior to introducing a new syllabus.

8. Has there been an academic audit by the university?

There has been two academic audits by the University headed by the I.C. & Deputy I.C. in the last two years.

9. Furnish details of the following aspects of curriculum design:

- a) Innovation such as modular curricula

The entire syllabus of a particular subject is divided into separate portions to be completed within a stipulated time. Further, the number of lectures are determined and fixed for a particular portion of syllabus. The number of lectures are determined by the marks allotted in that portion.

- b) Inter/multidisciplinary approach

Apart from subscribing to the syllabus of a subject, teachers are also interested to offer lectures in other academically-congenial topics and value-based aspects, on request. Only those topics academically conducive to a student's total growth are entertained. The seminars and symposia held in this College aim at highlighting such topics, and the College teachers of all the departments actively participate in it.

10. Any other highlights.

Our College aims at not only catering to the academic requirement of a learner, but also to inculcate in the learner a kind of value-based total education. That is why our N.S.S. Unit is the largest one in the University of Burdwan. Our College encourages value-based and moral education among learners and motivate our learners to participate in different social activities and to be ready to serve the nation.

Criterion II : Teaching-learning and Evaluation

This criterion deals with the efforts of the institution in providing appropriate teaching-learning experiences to learners. It also looks at the adequacy and competency of the

faculty who handle the various programmes of study as well as the efficiency of the evaluation methodology of the institution.

The characteristics examined under this criteria are, whether:

- ⇒ *The institution has a transparent admission process.*
- ⇒ *The programmes of teaching and learning cater to individual differences among learners and offers academic flexibility.*
- ⇒ *The institution facilitates the effective running of the teaching-learning programmes.*
- ⇒ *The institution has a well conceived plan for monitoring student progress.*
- ⇒ *The institution has an efficient mechanism to recruit qualified and adequate faculty.*
- ⇒ *The institution has an open and participative mechanism for evaluation of teaching, research and work satisfaction of the faculty.*
- ⇒ *The faculties have opportunity for continued academic progress and professional advancement.*

1. How are students selected for admission into various courses?

- a) through special entrance tests
- b) through interviews
- c) through their academic record
- d) through combination of the above

2. a. Is there a provision for assessing students' knowledge and skills for a particular programme(after admission)?

Yes No

If yes, cite examples.

Class tests are held occasionally in order to evaluate the students' merit. Students who perform better are encouraged.

b. Does the college provide bridge/remedial courses to the educationally disadvantaged students?

Yes No

If yes, cite examples.

Special tutorial classes are taken as part of remedial courses to the educationally disadvantaged students.

c. How are advanced learners challenged to work ahead of the rest?

Questions and problems are invited from learners in general and the advanced learners in particular so as to keep them abreast of the latest developments in the concerned subject. Group discussions are also encouraged.

3. Does the college encourage the teachers to make a teaching-plan?

Yes No

If yes, give details.

Teachers are requested to make their respective teaching plans just before the commencement of the full session. Usually, 100 lectures are allotted for 100 marks; but there is nothing sacrosanct about it.

4. Are syllabi unitised according to a teaching schedule through the semester/year?

Yes No

If yes, give details of implementation in terms of monitoring, mid-course correction, etc.

It is the duty of the H.O.D. to distribute the teaching items among his/her teachers. The syllabus being distributed, the job of covering it within the academic years is entrusted upon the concerned teacher. It is the duty of the concerned teacher to complete his assignment within the stipulated time.

5. How does the college supplement the lecture method of teaching with other learner-centred teaching methods?

Special question-answer sessions are held and all the questions are invited from learners, and the teachers are supposed to answer their questions.

6. Is there a facility to prepare audio visuals and other teaching aids?

Yes No

If yes, give details.

Models, charts, written materials and laboratory demonstrations are provided to the students as part of teaching aids.

7. Furnish the following :

- Teaching days 185 (± 5)
- Working days 242
- Work load 24 classes per week for each teacher
- Ratio of full-time teachers to part-time teachers (last two years): 3:2
- Ratio of teaching staff to non-teaching staff (last two years): 2:1
- Percentage of classes taught by full-time faculty 71.5%

8. Are evaluation methods communicated to students at the beginning of the year?

Yes No

If yes, give details.

Class tests are held. Annual Examinations and Test Examinations are taken in order to evaluate the students' merit. All the evaluation output are communicated to the students. Sometimes, evaluated scripts are given to the students so as to make them aware of their errors.

9. Does the college monitor the overall performance of students at the beginning of the year?

Yes No

If yes, give details:

The college takes special care for monitoring the class percentage and class test performance of students. Academically disadvantaged students are taken proper care both by the respective teacher as also by the Principal of the College. Sometimes educational tours are arranged particularly for the students of History, Political Science, Bengali and Science.

10. How are teachers recruited? When and how are new teaching positions created? Give details.

Teachers are recruited at the recommendation of the West Bengal College Service Commission.

The new posts are created when a new department is introduced or a new section of the department is introduced or when extensions are made from pass course to honours course through D.P.I. (West Bengal).

In the case of colleges where appointment is made by the college, give the following details for the last two years:

Month and Year of				
Self-funded (S) or Government Funded (G) S/G	Advertisement	Appointment of selection committee	Selection Committee Meeting	Appointment letter to candidates

11. Provide the following information about the teaching staff recruited during the last two years.

Teaching staff recruited from		
Same State		Other States
Same institution	Other institutions	
	Five (Four Fresher)	One

12. Does the college have the freedom and the resources to appoint and pay temporary / *ad hoc* teaching staff?

Yes No

If yes, give details.

The College provides part-time teaching job for teachers on temporary basis depending on its own resources.

If no, how are additional projects/expansion managed?

13. Number of teaching staff who have attended seminars / conferences / workshops as participants / resource persons in the last two years:

	Participants	Resource persons
National level	11	03
International level	05	0

14. Does the college follow the self-appraisal method to evaluate the performance of the faculty in teaching, research and extension?

Yes No

If yes, how are teachers encouraged to use the feedback?

Self-appraisal reports are submitted to the University of Burdwan, twice every academic year.

15. Does the college follow any other teacher performance appraisal method?

Yes No

If yes, give details of the same and state how the results of the appraisal are used.

Self-appraisal reports are made strictly in adherence to the stipulations and instructions of the University of Burdwan.

16. Does the college collect student evaluation on campus experience?

Yes No

If yes, what are the significant feedback from students and how have they been used?

17. Does the college conduct refresher courses/seminars/conferences/symposia/workshops/programmes for faculty development?

Yes No

If yes, give details.

The College conducts and holds different seminars, workshops and symposia for academic encouragement and awakens consciousness both among our learners as also among the local people.

18. Give details on a few faculty development programmes and the number of teachers who benefited out of them, during the last two years:

Faculty Development Programme	No. of Beneficiaries
Orientation Programme	2
Refresher Courses	8
M.Phil	1
Ph.D.	
Research Guide	1

19. How many members of faculty have received teaching awards?

These type of awards are not available in College Education System within our University Infrastructure.

20. Give details of the contribution of the faculty in different committees.

(A) Finance Committee

- | | |
|-----------------------------|-----------------------|
| (i) Dr. Saroj Sinha | Principal & President |
| (ii) Prof. Banamali Samanta | Bursar |
| (iii) Dr. Rampada Sam | |
| (iv) Dr. Chittaranjan Maity | |
| (v) Dr. Debkumar Chatterjee | |

(B) Academic Sub-Committee

- | | |
|---------------------------------------|----------|
| (i) Prof. Nirad Baran Bhattacharya | |
| (ii) Prof. Mrinal Kanti Das | |
| (iii) Prof. Harendra Kumar Chatterjee | Convener |
| (iv) Prof. Bijay Kumar Dhara | |
| (v) Prof. Banamali Samanta | |
| (vi) Prof. Sarup Kumar Gangopadhyay | |
| (vii) Prof. Shyamali Panja | |
| (viii) Prof. Kartick Chandra Karak. | |
| (ix) Prof. Pradipta Sengupta | |
| (x) Prof. Raj Kumar Modak | |

(C) Examination Sub-Committee

- | | |
|-------------------------------------|----------|
| (i) Prof. Harendra Kr. Chatterjee | Convener |
| (ii) Prof. Nirad Baran Bhattacharya | |
| (iii) Prof. Sankar Prasad Choudhuri | |
| (iv) Prof. Dilip Kr. Nandi | |
| (v) Prof. Banamali Samanta | |
| (vi) Sri Abhijit Bose | |
| (vii) Sri Biswanath Bhuin | |

(D) Admission Sub-Committee

- | | |
|------------------------------------|----------|
| (i) Prof. Sankar Prasad Choudhuri | Convener |
| (ii) Prof. Harendra Kr. Chatterjee | |
| (iii) Prof. Banamali Samanta | |
| (iv) Prof. Kalipada Choudhuri | |
| (v) Prof. Nirad Baran Bhattacharya | |
| (vi) Prof. Bandana Pal | |
| (vii) Prof. Shyamali Panja | |
| (viii) Prof. Pradipta Sengupta | |
| (ix) Prof. Arup Kr. Kundu | |
| (x) Sri Tapan Kr. Ghosh | |
| (xi) Sri Sushil Mohanta | |

(E) Routine Sub-Committee

- | | |
|------------------------------------|----------|
| (i) Prof. Nirad Baran Bhattacharya | Convener |
| (ii) Prof. Banamali Samanta | |
| (iii) Prof. Bijay Kr. Dhara | |

(F) Library Sub-Committee

- | | |
|----------------------------------|----------|
| (i) Prof. Sarup Kr. Gangopadhyay | Convener |
|----------------------------------|----------|

- (ii) Sri Sibsadhan Bhattacharya
(iii) Prof. Pradip Kr. Samanta
(iv) Prof. Chandan Basu
(v) Prof. Nirmalya Sen Sharma
(vi) Prof. Maya Biswas (Sinha)
(vii) Prof. Kalipada Choudhuri
(viii) Prof Shyamali Panja
(ix) Prof. Dilip Kr. Nandi
(x) Sri Sushil Kr. Mohanta
(xi) Sri Monoranjan Santra
- (G) Magazine & Cultural Sub-Committee
(i) Prof. Pradipta Sengupta
(ii) Sri Ranjit Mapui
(iii) Sri Swapan Kr. Ghosh
(iv) Prof. Bandana Pal
(v) Prof. Kartick Chandra Karak
(vi) Prof. Rampada Sam
(vii) Prof. Mrinal Kanti Das
(viii) Prof. Bijay Kr. Dhara
(ix) Prof. Dilip Kumar Nandi
(x) Sri Durgapada Roy
(xi) Ms. Rina Sinha
- (H) Income Tax Sub-Committee
(i) Prof. Arup Kr. Kundu
(ii) Prof. Ananda Mohan Mondal
(iii) Sri Abhijit Bose
(iv) Prof. Banamali Samanta
- (I) Leave, Service Book & Pension Sub-Committee
(i) Prof. Ananda Mohan Mondal
(ii) Prof. Raj Kr. Modak
(iii) Prof. Naba Kr. Saha
(iv) Prof. Dilip Kr. Nandi
(v) Sri Pramatha Ranjan Konar
(vi) Sri Prabhat Mondal
- (J) Provident Fund Sub-Committee
(i) Sri Abhijit Bose
(ii) Prof. Dr. Rampada Sam
(iii) Prof. Banamali Samanta
(iv) Sri Sukumar Mondal
- (K) Pay-packet & Pay-fixation Sub-Committee
(i) Prof. Dr. Rampada Sam
(ii) Prof. Samir Nandi
(iii) Prof. Pradipta Sengupta
(iv) Sri Abhijit Bose
- (L) Sports & Games Sub-Committee
- Jt. Convener
- Convener
- Convener
- Convener
- Convener

- (i) Prof. Dilip Kr. Nandi Convener
(ii) Prof. Shyamapada Kundu
(iii) Sri Ranjit Mapui
(iv) Prof. Samir Nandi
(v) Prof. Raj Kumar Modak
(vi) Prof. Nirmalya Sen Sharma
(vii) Prof. Chandan Basu
(viii) Prof. Maya Biswas (Sinha)
(ix) Prof. Shyamali Panja
(x) Prof. Mrinal Kanti Das
(xi) Prof. Pradip Kr. Samanta
(xii) Sri Atin Ghosh
(xiii) Sri Sibsadhan Bhattacharya
(xiv) Sri Abhijit Bose
(xv) Prof. Banamali Samanta
- (M) Laboratory Equipments Purchase Sub-Committee
(i) Sri Swapan Kr. Ghosh Convener
(ii) Prof. Harendra Kr. Chatterjee
(iii) Prof. Kalipada Choudhuri
(iv) Prof. Kartick Chandra Karak
(v) Prof. Shaktipada Kundu
(vi) Sri Abhijit Bose
(vii) Sri Monoranjan Santra
(viii) Sri Naresh Ch. Bhattacharya
(ix) Prof. Banamali Samanta
(x) Sri Ranjit Mapui
- (N) N.A.A.C. Sub-Committee
(i) Prof. Harendra Kr. Chatterjee Convener
(ii) Prof. Dr. Bipradas Nandi
(iii) Prof. Pradip Kr. Samanta
(iv) Prof. Chandan Basu
- (O) Building Construction Sub-Committee
(i) Prof. Dr. Saroj Sinha Principal & President
(ii) Dr. Chittaranjan Maity
(iii) Prof. Banamali Samanta
(iv) Prof. Sarup Kr. Gangopadhyay
(v) Sri Sushil Mohanta
(vi) Sri Subham Bhattacharya Asst. Engr., PWD, Arambag
(vii) Sri Alope Dutta Chartered Engr., Arambag
- (P) Students' Concession Sub-Committee
(i) Prof. Sankar Prasad Choudhuri (ii) Prof. Dr. Rampada Sam
(iii) Sri Pramatha Ranjan Konar (iv) Sri Sukumar Mondal
(v) Sri Abhijit Bose
(vi) Banamali Samanta
- (Q) N.S.S. Advisory Sub-Committee

- | | |
|-------------------------------------|-------------------------------------|
| (i) Dr. Saroj Sinha | Principal & Chairman |
| (ii) Sri Kartick Ch. Karak | Programme Officer Unit-I & Convener |
| (iii) Sri Sankar Prasad Choudhuri | Programme Officer Unit-II |
| (iv) Azizur Rahman | Programme Officer Unit-III |
| (v) Sri Pravas Kr. Dey | Programme Officer Unit-IV |
| (vi) Dr. Satya Narayan Saha | Hon'ble Dist. NSS Convener |
| (vii) Prof. Harendra Kr. Chatterjee | |
| (viii) Prof. Banamali Samanta | |
| (ix) Sri Sukumar Mondal | |

(R) Central Students' Welfare Committee for Hostels

- | | |
|-----------------------------|--|
| (i) Dr. Saroj Sinha | Chairman of the Committee |
| (ii) Prof. Banamali Samanta | Hostel Super for Boys and Secretary of |

C.S.W.C.H

- | | |
|-------------------------------------|-----------------------------|
| (iii) Prof Shyamali Panja | Super of Girls' Hostels |
| (iv) Prof Harendra Kumar Chatterjee | Representative of Teachers' |

Council

- | | |
|-------------------------------|---|
| (v) Sri Sukumar Mondal | Hostel Supervisor for Boys and Girls |
| (vi) Dr. Madan Mohon Pratihar | Physician |
| (vii) Naba Kumar Singh | Representative of Boys' Hostel Employees |
| (viii) Saraswati Das | Representative of Girls' Hostel Employees |
| (ix) Madhumita Chakraborty | Representative of Girls' Boarders |
| (x) Kashinath Jana | Representative of Boys' Boarders |
| (xi) Subrata Malik | Representative of Boys' Boarders |

(S) Subcommittee for Grievance Redressal Cell

- | | |
|----------------------|----------|
| (i) Dilip Nandi | Convenor |
| (ii) Dr. Maya Biswas | |
| (iii) Sukumar Mondal | |

(T) Students Teachers Coordination Committee

- | | |
|------------------------------------|----------|
| (i) Dr. Saroj Sinha | Chairman |
| (ii) Dr. Rampada Sam | |
| (iii) Sri Sarup Kumar Gangopadhyay | |
| (iv) Sri Harendra Kumar Chatterjee | |
| (v) Sri Sukumar Mondal | |
| (vi) Sri Sushil Kumar Mohanta | |
| (vii) Sri Ramkrishna Singh | |
| (viii) Sri Tapan Kumar Mudi | |

21. Furnish information about significant teaching innovations of the college.
The question-answer sessions emphasize the learners' interest. The learners are given priority in the tutorial classes. The tutorial classes focus chiefly on the problems of the learners and try to eradicate them accordingly.

22. What are the national and international linkages established for teaching and/or research?

Teachers are personally associated with different national libraries in order to prepare their lesson plan and impart these teaching aids to their learners. Some internationally reputed journals are offered to the teachers in the Library Reading Room in order to establish international linkage for the same purpose.

23. Any other highlights?

It is indeed significant and telling that our learners are highly interested in attending the classes. Only a few classes are not held due to the absence of students. Although ours is a rural college with rural students, the college has a good academic average result, and a plethora of our ex-students are now well established.

Criterion III: Research, Consultancy and Extension

This criterion seeks information on the activities of the institution with reference to research, consultancy and extension. It also deals with the facilitating aspects of the institution to promote the same and their outcome.

The characteristics judged under this criteria are, whether:

- ⇒ *The institution promotes research culture among faculty and students.*
- ⇒ *The institution has a vigorous and well scrutinized publication programme and actively encourages faculty and students to publish in academic forum.*
- ⇒ *The institution promotes faculty participation in consultancy work.*
- ⇒ *The institution is responsive to community needs and conducts relevant extension and awareness programmes.*

1. Is research a significant activity of the college? No teaching can be complete without research activity. Although the infra-structure of our college does not promote research activities per se, teachers are individually involved in their research activities. Quite a few number of our teachers are undergoing their research work, and some of our teachers have national and international paper publications. Besides, one of our teacher is acting as Supervisor of Research.

2. How does the college promote research?

- PG Students doing project work
- Teachers are given study leave

Yes

10. Does the college publicise the expertise available for consultancy services?

Yes No

If yes, give details.

11. Does the college have a designated person for extension activities?

Yes No

If yes, indicate the nature of the post.

Full-time Part-time Additional charge

12. Indicate the extension activities of the college and its details:

- | | | | |
|-----------------------------------|-------------------------------------|-----------------------------|-------------------------------------|
| i. Community development | <input checked="" type="checkbox"/> | ii. Social work | <input checked="" type="checkbox"/> |
| iii. Health and hygiene awareness | <input checked="" type="checkbox"/> | iv. Medical camp | <input checked="" type="checkbox"/> |
| v. Adult education and literacy | <input checked="" type="checkbox"/> | vi. Blood donation camp | <input checked="" type="checkbox"/> |
| vii. AIDS awareness | <input checked="" type="checkbox"/> | viii. Environment awareness | <input checked="" type="checkbox"/> |
- Any others:
- ix. Sanitation Programme.
- x. Pulse Polio campaign.

* Enclosures for detailed programmes undertaken by the N.S.S. Unit of our College.

13. Are there any outreach programmes carried out by the college other than NSS & NCC, for example Population Education Club, Adult Education, National Literacy Mission or any other?

Yes No

14. How are students and teachers encouraged to participate in extension activities?

Students and teachers who are not direct members of N.S.S. also participate enthusiastically in the missions and programmes undertaken by them. The principal of our college takes personal initiative to involve all teaching and non-teaching staff in such programmes. Consequently, any programme within our college is observed by almost all of us.

15. Does the college work and plan the extension activities along with NGO's and GO's?

The college takes assistances both from NGO's and GO's to execute its extension activities.

16. Any other highlights:

We have mentioned in our Prospectus of our college that our aim is to impart to our students a kind of education that embraces intellectual, social and cultural aspects. Our students are not only intellectually enriched from our institution, but become psychologically conditioned to participate in every social activity. Although ours is a rural college having a typical rural background, our students exhibit a rare social awareness. The very fact that our N.S.S. Unit is the largest one in the University of Burdwan proves it.

Criterion IV: Infrastructure and Learning Resources

This aspect requires data on the adequacy and optimal use of the facilities available in the institution to maintain the quality of the academic and other aspects of campus life. It also seeks information on how every constituent of the institution - students, teachers and staff, benefit from these facilities.

The features addressed in this criteria are, whether:

- ⇒ *The institution has adequate library and computer facilities with easy access to all its constituencies.*
- ⇒ *The institution has adequate physical facilities to run the educational programmes and administrative functions efficiently.*
- ⇒ *The growth of the infrastructure keeps pace with the academic growth of the institution.*
- ⇒ *The institution has effective mechanisms for maintenance and optimal use of infrastructure.*

1. Enclose the master plan of the college campus indicating the existing buildings and the projected expansion in the future.

The master plan of the college campus, indicating properly the existing and the proposed structures are enclosed with this self-study report.

The college has a total of 10 Acres of land besides Arambag-Kotulpur State High Way. The whole campus (College 10 Acres + Bengai High School 6 Acres + Bengai Technical School 5 Acres = 21 Acres) is well protected by a 8 ft high boundary wall with two decorated gates for smooth entry and exit. The college campus includes other two sister Institutions VIZ Bengai High School (a H.S. School with general & vocational stream,) and Subhasnagar Higher Secondary Technical School .

Existing Infrastructures:

The college has elaborate infrastructure facilities for its administrative and academic purposes.

Details of these facilities are mentioned below :

(A) Administrative Infrastructures: The college possesses a two-storied Administrative-cum-Academic building having approx 850 sq. mts. area in each floor. This building possesses

(i) Principal's Office

(ii) Head clerk's Office which includes

a. Accounts Department

b. Cash Section

c. Students Amenities center (Admission, Registration,

Examination)

(iii) College Computer Centre

(iv) Faculty room

(B) Academic Infrastructures: The college has 4 buildings exclusively for academic purposes viz

(i) Kala Bhaban : A three storied Academic building covering 205 sq. mts. area in each floor.

(ii) Patha Bhaban : The college has a separate two-storied building covering 200 sq. mts. area in each floor. The library contains almost 17000 books. Three separate reading rooms are provided for teachers, boy-students and girl-students in this library.

(iii) Vigyan Bhavan : A two-storied academic building covering 436 sq. mts. area in each floor.

(iv) Banijya Bhaban : It is a one storied building covering 525 sq. mts. floor area.

The A.K.P.C. Webel Score Information Technologies Computer Training Centre is also a part of this building. The above Computer centre is a joint venture of A.K.P.C. Mahavidyalaya and Webel Score Information Technologies Ltd.

(v) Laboratories : The college has three Laboratory rooms and a store room for the Dept. of Chemistry. Besides, there are four Laboratory rooms for the Department of Physics within the Administrative Building.

(vi) Seminar Room : The well-equipped seminar room of the college is located in the Banijya Bhaban. The seminar room can accommodate approximately 250 people.

(C) Hostel Facilities : The college has the following hostels for the students in the campus.

i) Nivedita Chhatrinibas

ii) Bidhan Chhatrabas

iii) Sukanta Chhatrabas

(D) Canteen facilities : A student Canteen with a separate structure is located in the central position of the campus. The staff Canteen is located besides the faculty room in the administrative building.

(E) Games & Sports : To enhance the games and sports capabilities of the students, the college provides following facilities :

i) A newly prepared play ground equipped with several facilities for outdoor games covering an area of 57600 sq. mts.

ii) Multi-Gym

iii) A well decorated room with two T.T. Board and Carom Board for the indoor games.

(F) Students Union : Two well-furnished rooms having audio-visual equipments have been provided in the administrative buildings for this purpose.

(G) Other Infrastructure Facilities : The college provides one room for N.S.S. activities and another room for charitable Homeo Dispensary.

(H) Technical Infrastructure Facilities : The college has developed a number of technical infrastructures as follows :

i) Submersible Deep Tube well(200 ft).

ii) Well-equipped Electricity Control Room.

iii) One generator room equipped with a 5 Kilowatt Generator.

(I) Resource generating Infrastructures : The college maintains 3 ponds and often allows private parties to develop fisheries in those ponds on lease-basis.

Proposed Infrastructure Facilities

The college proposes to develop following infrastructure facilities in near future.

(A) Administrative/ Academic Infrastructure : One administration-cum-academic building is to be constructed by utilising the fund provided in the Tenth Plan of U.G.C., M.L.A./ M.P. Fund and Private Donations. The college has also decided to augment 436 sq. mts. floor area for setting new laboratories in the 3rd floor of Vijnan Bhaban.

(B) Student Amenities : The college proposes to develop the following facilities for the enhancement of student amenities.

i) One building for students' Union and cultural activities.

ii) A permanent stage for performance of dramas and social functions.

iii) A well-decorated pond-cum-park termed as 'Rest Area'.

iv) New Firing Range & Target wall for N.C.C.

v) Separate Students' Common Rooms for boys and girls respectively.

2. How does the college plan to meet the need for augmenting the infrastructure to keep pace with academic growth?

The college responds in this respect through a two-fold effort: firstly to ascertain the basic needs of the students and secondly to plan for augmenting the infrastructures according to these needs. The process of assertion includes

i) Result analysing system : The college management regularly undertakes to analyse the performance of the students in the Part-I and Part-II Hons and General Examinations. The college becomes aware of the basic needs of the students from this analysis.

ii) Communication and Interaction between the college and the Locality: Frequent meetings are held among the Principal, the Governing Body Members, the local panchayet members, the guardians and the members of the Peasant

Organisations to get acquainted with the growing academic demands of the local people.

iii) The members of the Teachers' Council often meet the alumni of the college to get aware of their present position, status, jobs and their difficulties they are facing in their professional life :

Realising the basic academic needs of the students based on the above-mentioned procedures, the college is planning to augment its infrastructure in the following ways :

a) More space for classrooms is required because of the increasing pressure of the students. Therefore, the college proposes to construct a new academic-cum-administration building.

b) The existing space within the Library Building is to be reorganised and redesigned to utilise optionally the infrastructure facilities of Patha Bhaban.

c) The college proposes to construct a floor area of more than 500 sq. mts. on the third floor of Vijnan Bhaban for setting up new Laboratories for Physics, Chemistry and Mathematics.

d) For the proposed N.C.C. unit in the college a new firing range and target wall are to be established.

e) As the college considers that the education is not merely an expression of facts but of values, it proposes to construct an open air stage and cultural complex for the creation of cultural atmosphere.

f) The college further proposes to develop an area called 'Rest Area' comprising a natural park and well-maintained pond.

3. How does the college maintain its infrastructure?

The college has set up a Building Committee consisting of the Principal, selected teaching and non-teaching staff., the Assistant Engineer P.W.D., Arambag, the Chartered Engineer, Arambag, the Engineer of the University of Burdwan and the college Bursar for the proper maintenance of the college. All assets are maintained by the concerned staff and casual labour. This Committee frequently reviews the condition of the different buildings of the college and undertakes the necessary steps, if required.

4. How does the college ensure optimum utilisation of its infrastructure facilities?

The college makes an exhaustive plan for the optimum utilisation of its infrastructure facilities. The members of the routine committee discuss with the Principal and the other faculty members and prepare the daily class routine in such a way that each student can sit comfortably in the theory classes, perform effectively in the practical classes and the teachers can take the theory and practical classes in a calm and congenial ambience.

To meet up the scarcity in getting a Community Hall in this Rural region, the college lends its Seminar room facility optimally to the local Govt./ Private organisations for meetings, seminars, symposia, etc.

Internal organisations like Teachers' Council, Students Union, N.S.S. unit of the college, etc. are also utilising the Seminar Room for the same purposes.

The College ground is utilised in holidays and Sundays by the other Govt./ Local organisations for conducting sports and different tournament of other outdoor games.

5. Does the college encourage use of the academic facilities by external agencies?

Yes No

If yes, give details.

B.Com(Accountancy Hons.) and B.Sc(Mathematics Hons.) students are getting computer facilities for their academic purposes from Webel-Score Information Technologies Ltd.

6. What efforts are made to keep the campus beautiful and pollution free?

"Clear and Green" is our motto to keep the Institution pollution free. The N.S.S. students/ cadres consisting of Four Units along with some casual labours are continuously engaged in maintaining the college campus clean, beautiful and pollution free. In order to accelerate the activities of our NSS Units, the Sundays and holidays are utilized for this end.

7. Is there an advisory committee for the library ?

Yes No

8. Is the library interconnected with other libraries for inter-library borrowing ?

Yes No

9. Is there a book bank facility in the central library?

Yes No

10. Are the following activities of the central library computerised?

- | | | | |
|---------------------------------------|--------------------------|-----------------------|--------------------------|
| i. Lending of books | <input type="checkbox"/> | ii. Purchase of books | <input type="checkbox"/> |
| iii. Lending of audio-visual material | <input type="checkbox"/> | iv. Book bank | <input type="checkbox"/> |
| v. Stock verification | <input type="checkbox"/> | | |
| Any others | | | |
| vi. | | | |
| vii. | | | |

11. Provide the number of books/ journals/ periodicals that have been added to the central library during the last two years and their cost.

	The Year before last		The Year before	
	Number	Total cost	Number	Total cost
i. Text books	460	10,425	774	31,539
ii. Other books				
iii. Journals/ periodicals				
Any others				
iv.				
v.				

12. Does the library have the following facilities?

- Reprography
- Computers
- Audio & Video Cassettes
- Internet
- Any other (specify) Nil

13. Furnish the following details :

- Working days of the library are the working days of the Library. 'Six Days in a week' (other than holidays)
- Working hours of the library 7 to 8 Hours in a day.
- Total no of books in the library 17,000(approx.)
- Journals/periodicals subscribed
- Titles in the library

14. Is there a central computer facility in the college?

Yes No

If yes, give the configuration and other hardware and software details.

15. Give the working hours of the computer centre and its access on holidays and off hours.

The teaching and non-teaching staffs have access in the College Computer Centre for 7-8 hours in a working day.

16. How many departments have computers of their own ? Give the configuration and other details.

None

17. What is the output of the centre in developing computer aided learning packages in various subjects during the last three years?

Nil

18. How are computers and their accessories maintained in the computer centre and other locations of the college?

The college has formed a Computer Maintenance sub-Committee to monitor regularly and effectively the maintenance of the computers and their accessories. The college also have an 'Annual Maintenance Contract' with an external agency for the maintenance of the Computer Centre.

19. Does the college make use of the services of inter-university centers like IUCAA, IAS, INFLIBNET etc?

20. What are the various health services available to the students, members of the teaching and non-teaching staff of the college?

The College maintains a charitable Homeopathy Dispensary for the welfare of the students and college staff. The emergency patients are sent to Students Health Home, Arambagh.

21. What are the physical and infrastructure facilities available in the sports and physical education centre? Give details.

The college provides following Physical infrastructure facilities (available in the Sports and Physical education Centre) for the following games:

- i) Multi-Gym
- ii) T.T. Board (Two)
- iii) Carom
- iv) Chess
- v) Football

- vi) Cricket
- vii) Badminton
- viii) Volleyball

The college has also specially appointed a qualified Game Teacher/ Physical Instructor for the betterment of the students efficiency in games and sports.

22. What are the incentives given to outstanding sports persons?

The college always encourages those students who have exceptional efficiency in games and sports by providing free sports materials. The college also provides free studentship to these students.

23. Give details of the participation of students during the last year at the university, state, regional, national and international meets.

	Participation of students	Outcome
State	03	3 rd in 4*100 metre relay
Regional	0	0
National	0	0
International	0	0

24. What are the major physical and infrastructure facilities available in the workshop and centre for instrumentation?

We have some facilities in this regard. In our degree college there are Physics & Chemistry Laboratories. Physics Lab consist of four rooms, including all facilities of honours degree level Physics Practical. Hence essential instruments are available there. On the other hand Chemistry Lab consists of four rooms including all chemical apparatus etc. to run successfully the U.G. Honours level Chemistry Practical and to conduct the U.G. Hons. Level Practical University Exams.

25. What percentage of students have hostel accommodation?

Almost seven percent students are getting Hostel facilities.

26. Give details of the hostel facilities available in the campus?

The College has the following hostel facilities for the students in the campus.

i) Nivedita Chhatrinibas : A 15 seated one storied hostel for the girl students.

ii) Bidhan Chhatrabas : A 30 seated one-storied hostel for the boy students with an additional facility of 24-hours water using deep tube-well.

iii) Sukanta Chhatrabas : A 30 seated one-storied hostel for the boy students having the same facilities as mentioned in the Bidhan Chhatrabas.

27. Any other highlights :

The gradually increasing number of students from the five adjoining districts has naturally exerted an enormous pressure on the available infrastructure of our College. We, therefore, badly need to realize our "proposed Infrastructure facilities" mentioned in the master-plan of our College. But like every development money is a sine qua non. Being a rural College, the paucity of funds has been an inhibiting factor. To overcome this problem, we have raised funds for the College development & Building construction from our teaching and non-teaching staff, students and our well-wishers and local people. Since it is a rural College where most of our learners hail from frail economic background and quite a few numbers of our students are first generation learners, we cannot afford to raise our funds solely from the students' fees. That is why the students are required to deposit only a slender amount of fees for Building & College Development. But still, we we must frankly admit that more fund is necessary to realise our proposed dreams.

Criterion V: Student Support and Progression

The highlights of this criterion are the efforts of the institution to provide the necessary assistance for good student experiences in the campus and to facilitate their progression. It also seeks information on the student and alumni profiles.

The information sought under this criteria relate to, whether:

- ⇒ *The institution has sufficient and well-run support services to ensure the physical and intellectual health of all its constituencies.*
- ⇒ *The institution has an effective mechanism to use student feedback for quality enhancement.*
- ⇒ *The prospectus of the institution gives clear guidance to students about admission and completion requirements for all programmes, the fee-structure and refund policies, financial aid and student support services.*
- ⇒ *The institution offers competent academic counseling and placement services to its students.*
- ⇒ *Financial aid to students is fairly distributed.*

1. Furnish the following details:

- Percentage of students appearing for the qualifying exam after the minimum period of study
- The Total Number of students who took admission for this session (2002-2005) are 675 (Six Hundred Seventy Five). Out of those students, the number of candidates appearing for the qualifying examination, that is, Part-I Test Examination is 575 (Five Hundred and Seventy Five). So the percentage of students appearing for the qualifying examination is 85.2%.

- Drop out rate 14.8%
- Progression to employment and further study (UG to PG or PG to Ph.D.)

Our learners

get access to PG study either in the Regular Course or in the Correspondence Course. More than 60% students avail this facility of further study.

- Prominent Positions held by alumni
- 1. Gopal Kach, Chairman, Arambagh Municipality.
- 2. Gouri Mukherjee, Lecturer of Puras Kanpur, Howrah.
- 3. Inthekam Alam, Lecturer of Raj College, Burdwan.
- 4. Manirul Islam, Lecturer of B.T. College, Midnapur.
- 5. Amiya Panda, Lecturer of Behala College, Kolkata.
- 6. Kuntal Mukherjee, Lecturer in U.K.
- 7. Sushuma Guin, Lecturer in Shyam Sundar College, Burdwan.
- 8. Tilak Ghosh, Lecturer in Netaji Mahavidyalaya, Hooghly.
- 9. Sankar Prasad Chaudhuri, Lecturer in A.K.P.C. Mahavidyalaya, Hooghly.
- 10. Kali Pada Chaudhuri, Lecturer in A.K.P.C. Mahavidyalaya, Hooghly.
- 11. Shyamali Panja, Lecturer in A.K.P.C. Mahavidyalaya, Hooghly.
- 12. Dr. Malabika Roy, Reader, Dept. of History, The University of Burdwan.
- 13. Dr. Sumitra Mondal, General Physician.
- 14. Sujoy Ghosh, Engineer.
- 15. Dilip Banerjee, Scientist.
- 16. Upen Kisku, Minister.
- 17. Ananda Ghosh, Industrialist.
- 18. Mritunjay De., Industrialist.
- 19. Shaktipada Kundu, Ex-Demonstrator, A.K.P.C. Mahavidyalaya.
- 20. Shyamapada Kundu, Ex-Demonstrator, A.K.P.C. Mahavidyalaya.
- 21. Chitta Hajra, Headmaster, Ratanpur High School.
- 22. Dipak Mukherjee, Headmaster, Sarat Bidyapith, Bengai, Hooghly.
- 23. Sanatan Pal, Ex-Librarian, A.K.P.C. Mahavidyalaya.
- 24. Mukta Roy, Ex-Sabhapati of Panchayet Samiti, Gohat Block II and Teacher of Bajua High School.
- 25. Mahadev Ghosh, Teacher, Bengai High School.
- 26. Srithidhar Adak, Teacher, Bengai High School.
- 27. Madhumita Mal, Teacher, Bengai High School.
- 28. Shankar Banerjee, Teacher, Kaiti High School.
- 29. Sukumar Mondal, Laboratory Store-Keeper, A.K.P.C. Mahavidyalaya.
- 30. Ashoke Dutta, Cashier, A.K.P.C. Mahavidyalaya.
- 31. Pramatha Ranjan Konar, Senior Clerk, A.K.P.C. Mahavidyalaya.
- 32. Dwizen Mukherjee, Instructor, Arambagh Study Computer Centre, Hooghly.
- 33. Pravas De, Marriage Registrar Officer, West Bengal.
-

2. How many students have passed the following examinations in the last five years?

UGC-CSIR(NET) Examination
UGC-SLET
GATE
Indian Civil Services Examinations
GRE
TOEFL
GMAT
Any others

Quite a few number of our students are recruited in different jobs of Government & Non-government Organisation through the West Bengal School Service Commission, PSC Clerkship Exams, Railway Recruitment Board Exams, etc.

3. Does the college publish its updated prospectus annually?

Yes No

If yes, what are the contents of the prospectus?

The Prospectus contains details of our departments, hostel facilities, courses, stipends, concessions, fees structure, different subcommittees, members of governing body, list of holidays and academic calendar.

4. What kind of financial aids are available to students from the central government, state government, the institution and others? Give details.

The College takes special care to students belonging to the SC/ST/OBC categories in availing the benefits of different government concessions and stipends.

The Central Government concessions and stipends:

1. Special Stipend of D.P.I - Sponsored by Department of Education, Ministry of Human Resource Development The Government of India.
2. Scholarship for the poor and meritorious wards of the workers of some unorganised and sweated industries sponsored by Labour Welfare Organization, Ministry of Labour, The Government of India.

The State Government concessions and stipends:

1. Scholarship for the SC/ST/OBC students.
2. The scholarship for Handicapped Students.

The College Institution concessions and stipends:

The institution has three special stipends:

1. Tulsidas Pal Memorial Stipend - awarded to the candidates with the highest marks among the Honours Courses.

2. Digambar Dhar Memorial Stipend - awarded to the candidate with the highest marks in the Chemistry Honours.

3. Ramrenu Nirmala Pal Memorial Stipend - awarded to the candidate with the highest marks in the Accountancy Honours.

Others concessions and stipends:

1. Scholarship for poor and meretorious students - sponsored by Ramkrishna Mission, Belur Math.

2. Scholarship for poor and meretorious students sponsored by S.J.Jindal Trust, New Delhi.

3. Bhunindranath Dutta Smriti Vritti sponsored by Gandhabanik Mahasabha, Kolkata.

5. Mention the number of students who have received financial aid during the last two years.

Financial aid	Year before last	Year before
i. Merit scholarship	03	05
ii. Merit-cum-Means		
Any others		
iii. SC/ST/OBC and Physically Handicapped	178	129+02
iv. Scholarship by LWA, Ramkrishna Mission, S.J. Jindal Trust, Gandhabanik Mahasabha	02	2+3+1+1

6. Does the college have an employment cell and a placement officer who offers career counselling to students? If yes, give details of the cell and its office.

i. Employment cell:

Role:

ii. Placement officer:

Role:

7. Do teachers participate in academic and personal counselling? Give details.

Yes No

8. How many students were employed through placement service during the last year?

	UG	PG	Research
--	----	----	----------

	students	students	scholars
i. Local firms/ companies			
ii. Central government			
iii. State government	30		
iv. Public sector undertaking			
v. Private sector			

9. Does the employment cell motivate the students to seek self-employment?

Yes No

If yes, how many are self-employed?

10. Does the college have an Alumni Association?

Yes No

If yes, indicate the activities of the Alumni Association.

Some members of our Alumni Association have donated in the College Building fund. Members who reside within our access occasionally visit the college on invitation of social and cultural programmes. The members are also most welcome to offer their valuable suggestions and assistance regarding the development of the college.

11. How are the policies and criteria of admission made clear to prospective students?

All the policies regarding admissions are notified publicly on College Notice Boards prior to undergoing to the process admissions.

12. State the admission policy of the college with regard to overseas students.

13. What are the support services given to overseas students?

i. One window admission service	<input type="checkbox"/>	ii. Overseas students office	<input type="checkbox"/>
iii. Special accommodation	<input type="checkbox"/>	iv. Induction courses	<input type="checkbox"/>
v. Socio-cultural activities	<input type="checkbox"/>	vi. Welfare programme	<input type="checkbox"/>
vii. Police clearance	<input type="checkbox"/>		
Any others			
viii.	<input type="checkbox"/>		

ix.

14. What are the recreational / leisure time facilities available to students?

- | | | | |
|-----------------------------|-------------------------------------|-------------------------|-------------------------------------|
| i. Indoor games | <input checked="" type="checkbox"/> | ii. Outdoor games | <input checked="" type="checkbox"/> |
| iii. Nature Clubs | <input checked="" type="checkbox"/> | iv. Debate Clubs | <input checked="" type="checkbox"/> |
| v. Student Magazines | <input checked="" type="checkbox"/> | vi. Cultural Programmes | <input checked="" type="checkbox"/> |
| vii. Audio Video facilities | <input checked="" type="checkbox"/> | | |
| Any others | | | |

Any other highlights :

We believe in the transparency of our works. Hence all our policies are clearly notified before our students. The students are most welcome to offer their suggestions for the development of our college. As regards the students' support, we have no hesitation in declaring that had it not been for our students' unflinching support, we could scarcely have realized a single dream of ours. It is also true that although the administration is flexible enough to consider sympathetic and sensitive issues, the college administration makes no compromise regarding any undesirable matters that may prove detrimental to our academic progress. Admissions and promotions are strictly maintained on the basis of merit, and no personal approach is entertained.

Criterion VI: Organisation and Management

This criterion requires data on the policies and practices of the institution in the matter of planning, human power requirement, recruitment, training, performance appraisal and finance management.

The characteristics examined under this criteria pertain to whether :

- ⇒ *The offices and departments of the institution are governed on the principles of participation and transparency.*
- ⇒ *Academic and administrative planning in the institution move hand in hand.*
- ⇒ *Management techniques and technologies, to the extent possible, are used by the institution for efficient running of every administrative and academic decision-making.*
- ⇒ *The institution practices relevant welfare schemes for all its constituencies.*
- ⇒ *There are fair and expeditious grievance redressal mechanisms at all levels of the institution's functioning.*
- ⇒ *The finances of the institution are judiciously allocated and effectively utilized to make its programmes and functioning cost-effective.*
- ⇒ *The institution has imaginative and effective resource mobilization and management strategies.*

⇒ *Budgeting and auditing procedures are regular and standardized.*

1. Does the college have an efficient internal co-ordinating and monitoring mechanism?

Yes No

If yes, give details.

A co-ordination committee of Teachers, Non-Teaching Staff and Students is formed and it is engaged for monitoring the overall academic, infrastructural, financial and social development inside and outside the college.

2. Were any committees/external agencies appointed during the last three years to improve the organisation and management?

Yes No

If yes, what were the recommendations?

3. Does the college have an inbuilt mechanism to check the work efficiency of the non-teaching staff?

Yes No

Give details.

A sub-committee has been formed from the non teachings staff of the college who, under the Chairmanship of the College Principal, sit together at least once in every three months. Detailed discussion / assessments are held regarding progress at different works done, problems they are facing and measures to be taken for solutions . Discussions are also held regarding works to be done in the next two/three months. Allocations of duties among the staff are also being finalised.

4. Is there a special committee for preparing the academic calendar?

Yes No

5. During the last two years have all the decisions of the selection committee been approved by the governing body?

Yes No

If no, give reasons.

6. Does the college conduct professional development programmes for non-teaching staff?

Yes No

If yes, give details

The college arranges different computer courses occasionally involving office management, accounting matters with the help of the Computer Centre situated inside the college campus. The College also regularly arranges different awareness programme involving different tax-matters, provident fund affairs with the help of the teaching staff of the college (e.g. Income-Tax Sub-Committee, Provident Fund sub-Committee, Finance Sub-Committee etc.)

There is a good practice in the college to enhance the skill and efficiency of the laboratory workers of the different laboratories with new knowledge, techniques and information in the relevant/ respective subjects.

7. What is the current tuition and other fee structure in government supported and self-financing courses?

Government supported

S. No.	Programme	Tuition	Library	Laboratory	Others	Hostel	Mess
1	B.A. General	50	5	-	44	50	
2	B.A. Honours	75	5	-	44	50	
3	B.Sc. General	85	5	2.5	44	50	
45	B.Sc. Honours (Ph. + Ch.)	110	5	30	44	50	
	B.Sc. Hons.(Math)	110	5	4	44	50	
	B.Com. General	60	5	-	44	50	
	B.Com. Honours	85	5	-	44	50	

Self-financing

S. No.	Programme	Tuition	Library	Laboratory	Others	Hostel	Mess

8. Have there been changes in the tuition and other fees during the last three years, give details.

Following strictly the D.P.I. (West Bengal) order vide letter no ED-189/(400) 2001 dated 11.07.2001 the new tuition fee-structure is implemented w.e.f. 1st July 2002 i.e., the starting of the new Academic Year.

Sl.	Courses	TUITION FEES (Rs.)		
		2001-2002	2002-03	2003-04
1.	Degree B.A. General	17	50	50
2.	" B.a. Honours	23	75	75
3.	" B.Sc. General	22	85	85
4.	" B.Sc.Hons(Ph.&Ch.)	28	110	110
5.	" B.Sc.Hons(Math)	28	110	110
6.	" B.Com. General	17	60	60
7.	" B.Com. Honours	23	85	85

9. Furnish the amount spent under the various heads of expenditure last year.

Head of Expenditure	Budget provided	Amount actually spent in Rs.
a) Office & College upkeep including Postage, Stationeries, T.A. Electricity, Exam, Allowance for Parttime Lecturer, Audit ,Telephone,Misc.	4,82,300.00	4,84,054.70
b) Students' Affairs, (Including Union, Aid Fund, Magazine, Common room etc.)	1,40,000.00	2,50,032.60
c)Bank charges	2,000.00	2,881.40

d) Legal Expenses	4,000.00	4,172.00
e) Salaries (Including P.F., P.T., I.T., Hostel Employees etc.)	1,07,000.00.00	1,07,04,290.00
f) Hostel Upkeep	72,200.00	99,936.20
g) Books, Equipmen ts Computer out of UGC Grant	1,40,000.00	1,48,424.00
h) H.S. & University Exam Centre Exps.	50,000.00	78,236.35
i) Capital Expen- diture :- Library Books, Building, Furniture & Fitt- ings, Electrical Fitting, Lab Equip- ments, Office Equipments	7,30,000.00	7,34,363.35
Total	1,23,20,500.00	1,25,06,390.80

10. During the last two years did the college have an excess/deficit budget?

Yes No

11. Is there an internal audit mechanism?

Yes No

12. What are the various welfare programmes of the college? Give details.

The Welfare Programmes of the college are as follows:

- * Students-Aid Fund
- * Different Scholarships for Needy and Meritorious Students
- * Different Welfare Programmes of NSS Units.
- * Contribution to Zonal Student's Health Home (Arambagh) for the students benefit with respect to health & curing disease.
- * Construction of College by-pass road by the college authority for the benefit of the villages of adjacent Raghubati Gram Panchayet.
- * Construction of Rest-Shed / Bus-shed for the local people

* Installation of Cylinder-System deep-tube well for the Bengai market-Shopowners, students of 6 different educational institutions and for public for procurement of safer drinking water.

* Laboratory equipments (Chemistry, Physics, Biology), Text Books are donated to the neighbouring newly approved H.S. Schools for their infrastructural development.

13. Is there a grievance redressal cell in the college?

Yes No

If yes, how does it deal with grievances of the employees and others?

To attain the pre-determined goals of our college, administration has to issue orders and directions. Again we know that grievances are not less than a cancer in an organisation and conflict and differences of opinion are inevitable part of human nature. Therefore, a well-defined grievance handling procedure is of doubtless necessity to keep the Teachers, Employees and Students satisfied and contented.

Any aggrieved employee or students should relate his grievance verbally to the Head Clerk of the College. If the Head Clerk fails to provide any solution to his grievance, the same is placed before the Grievance Redressal Cell(G.R.C.) who, after proper enquiry, provides decision / solution to the aggrieved. The following chart sums up the entire procedure.

Grievance	Head Clerk	Grievance Redressal Cell	Enquiry	Solved
()	()	()	()	()

In order to alleviate the problems or grievances of any employee or any student a special grievance Redressal Cell (G.R.C.) has been formed. The cell comprises two teaching staff (one male and one female) and one non-teaching staff. The actual step-by-step procedure of the entire operation is as follows :-

- a) Any aggrieved employee/student should first meet the Head Clerk and verbally state his annoyance. If the Head Clerk can offer a solution to his grievance and if the aggrieved accepts that solution, he does not need to proceed further.
- b) If the Head Clerk cannot provide any solution to the aggrieved, or the aggrieved is not satisfied with the solution offered by the Head clerk, he is most welcome to relate his grievance in written and submit it to the Head clerk within 7 days of his annoyance.
- c) The Head clerk will place the written grievance before the G.R.C.
- d) The G.R.C. will make an enquiry on the basis of the written grievance.
- e) After the enquiry the aggrieved person will be invited before the G.R.C. and the Principal of the college in a given date.

f) The final solution of the grievance will be offered by the Principal of the college and the members of the G.R.C.

14. List the various loan facilities available to the members of the teaching and the non-teaching staff of the college. What are the requirements and the eligibility criteria necessary to obtain loans that are available?

A*. Provident-Fund Loan directly from the college following P.F. Rules.

B*. Advance against Salary (Loans) following G.B. directions to the staff of the college in special situation like as per G.B. norms.

C*. Loan from Bank (College Salary Linked) like Personal Loan instantaneously, House Building Loan, House Furnishing Loan, Vehicle/ Car Purchase Loan, Kishan Loan etc.

D*. Loan from Employee's Co-operative Credit Society.

* Conditions:

A. Disease of the employee and his family. Max. Limit-as per P.F. Norms.

B. Illness of the staff, Sad-demise of parents of the staff, marriage of daughters of the staff.

15. What is the procedure of the college to purchase major items?

16. Any other highlights :

Our College administration tries to reflect decentralisation of power, and this is realised through the various sub-committees who effectively execute their concerned duties. Further, all the sub-committees are selected/elected through discussions with teaching and non-teaching staff along with the presence of the students' representatives. The functioning of the sub-committees are monitored by the Governing Body of the College. The Convenors of different sub-committees conduct occasional meetings with the Principal and their reports are submitted to the Principal of the College. Although the sub-committees function independently without any sort of undesirable administrative intrusion, the Principal keeps close watch on the activities of sub-committees to thrash out their problems and seek solutions for them. In short, all the administrative sub-committees / cells etc. are self-sufficient independent units being directly attached to the Principal for administrative aids. Finally, no committee intrudes in the functioning of another committee(s).

Procedure of the college to purchase major items :-

i) Advertisement in local newspapers are given well before the purchase orders of any major item(s) specifying the details of items to be purchased Copy of notice are

also displayed at Local Panchayet office, Bank, P.O., Bus stand, College Notice Board giving detailed particulars of such purchases.

ii) Scaled tenders/quotations are invited from the interested suppliers.

iii) On the tender opening days, in presense of tenderors / quotationers, tenders are opened . When the final order is given importance is laid on the lowest quotation / tender whose track record is fair.

iv) Payments are made only after supply of ordered items at College premises.

Criterion VII : Healthy Practices

This criterion focus on the innovative and unique practices of the institution that add to its academic ambience. Healthy practices vary from institution to institution.

This criteria ascertains, whether :

- ⇒ *The institution displays sensitivity to changing educational, social and market demands.*
- ⇒ *The institution is geared to promote an ambience of creativity and innovations.*

1. Has the college adopted any mechanism/ process for internal quality checks?

Yes No

If yes, give details.

a. Class Test

- b. Annual Exam
 - c. Test Exam
 - d. Questionnaire to students ; suggestions from the students & implementation of good suggestions
 - e. Seminar
 - f. Supply of quality reference books to the students from Library
 - g. By Supply quality laboratory equipments to the students
 - h. Office system (cash receipt, filling up of B.U. forms etc. works in modern quick system)
2. Is the College sensitised to latest managerial concepts such as strategic planning, team-work, decision making and computerisation?

Yes No

3. Does the college have

- ➔ Twinning programmes
- ➔ Student Exchange Programmes
- ➔ MoU's with
 - Industries
 - Research organisations

4. What are the national / international linkages established by the college for training and research?

Nil

5. How does the college strengthen the regular academic programmes through other complementary systems like self-financing courses, non formal mode and distance education?

Nil

6. What are the practices of the college to impart value based education?

Yes, resource persons including monks of Ramkrishna Mission of Kamarpukur and Joyrambati visit at the institution occasionally and deliver their speeches on value-based education at different seminars in the college. Civic responsibilities are inculcated among our learners through the different seminars, workshops, symposia, etc. conducted by the NSS Unit as also by our College. For example, a cultural programme like the Raksha Badhan which is observed with great gusto in our College is accompanied by a lecturer session where teachers and other distinguished guests offer their lectures about the significance of cultural bonhomie and national integration which are so badly needed in India today.

7. How does the college inculcate civic responsibilities among the students?

Through different NSS Programme and through different cultural programme, like Raksha-bandhan etc., inculcate civic responsibilities among the students.

8. What are the efforts of the college towards allround personality development of the learners?

The procedure of personality development among the learners is conducted by the respectable teachers, through students Union formation & their related activities for smooth functioning of the different works like hostel management(student welfare committee for students), sports & games management, magazine publication both (wall magazine & book form), cultural programme, sports & games competition, inter-class & inter-college football & cricket tournament both in our College campus & outside college campus, N.S.S. programmes (inside & outside college campus) & their active participation as speaker in different seminars / meetings inside & outside college campus.

9. How is the college geared to achieve its specific goals and objectives?

Our goals and objectives are materialized through their functioning of the different sub-committees. The works are delegated to the sub-committees who execute the tasks entrusted upon them. The operation is monitored by the Principal of the College. Besides, the Teachers' Council (T.C.) takes enormous responsibility to accelerate this process of leading the College towards the fulfilment of its objectives and dreams.

10. What are the efforts of the college to bring in "community orientation" in its activities?

i) Different N.S.S. Programme including "Community Orientation" Programme may be referred.

ii) Sometimes seminars are conducted in the College campus by for agricultural developments, district sports & games development, co-operative and banking system for cultivation / housing / small scale business / industry etc.

Fire control by Fire brigade / mass education / StD & AIDS control/Leprosy control / Agricultural, fisheries / Population control & health service education specially among village women / Adult education / Pulse Polio campaign / Blood donation camp etc. / First Aid training.

11. Indicate the efforts to promote general / transferable skills among the students such as
a. Capacity to learn

i) The students' capacity to learn a subject is assessed through the different exams like class tests, annual exams, test exams and the University Exams, (B.A. / B.Sc. / B.Com. Part-I & Part-II).

ii) The Quiz contests and Debate competitions conducted by the College students' Union also reflect their knowledge.

iii) Our learners not only participate in the cultural competitions held within and by the College, but do actively participate in such programmes elsewhere. For example, our students have fared well at Bengali Yuba Utsab, the Inter-College Cultural Competition (termed as "Samhati") conducted by the Students' Union of Burdwan University, cultural competition held on Swami Vivekananda's Birth Day (12th January) held at the holy place of Joyrambati, etc.

iv) The Students Magazines are an indication of the creative output of our learners.

b. Communication skills

Realizing the importance of communication in our modern scenario, the University of Burdwan has introduced Compulsory English and Compulsory Bengali at UG level. Compulsory English, for example, aim at highlighting on Functional English and Communicative English, although in miniature. Phonetics is also taught to achieve this end.

c. Numerical skills

Particularly the students of Physics, Chemistry, Mathematics, Economics, Philosophy and Commerce are motivated by their respective teachers to prepare charts, laboratory copies, statistical datas, etc. which may prove more effective to forming a better conception of their theoretical knowledge.

d. Use of information technology

Learners can get access to our Computer Courses in this regard. The Reading Rooms of the Boys & Girls students are equipped with journals which may cater to their need for latest informations. Finally our teachers are always amiable and helpful enough to their learners, and offer them their valuable career-counselling on request.

e. Work as a part of a team and independently

The students are divided teamwise to assist the smoothly execution of the following functions :

a) the construction of the College Building.

b) the renovation and improvement of the College Play-ground.

c) the construction of the surrounding wall

d) the construction of the waiting room just outside the College campus.

e) the construction of Cylinder system tube-well to facilitate water supply among everyone.

f) College by-pass road near Barul.

g) construction, utilisation and maintenance of the Multi-gym within our college campus beside, our college students help us through their unflinching support and active man-power to conduct the Annual Sports each year. The cultural competitions held each year, the Freshers' Welcome ceremony and the mesmerizing college social are some painstakingly remarkable contributions of our students performance.

We are proud to declare that our N.S.S. Unit, with its kaleidoscopic range of social activities (mentioned in details in item 12 of criterion-III), is the largest one in the University of Burdwan.

Our students stand by us in all such social and cultural programmes like Independence Day, Republic Day, Netaji Birth Day, Gandhi's Birth Day, Tagore's Birth Day, Hiroshima Day, to name only a few.

We feel proud of the fact that our students are inalienably complementary to each and every noble mission that we undertake. As regards the independent participation of a student, we are proud to declare that our rural learners are not thoroughly selfish and career-centered. On the contrary, our interaction with the students, the activities of our NSS Unit and the experiences that the students gather within our College campus make a learner psychologically conditioned to come forward and contribute to the development of the College. Suffice it to say, had it not been for the indefatigable support of our students, we could scarcely have realised a single mission.

12. Any other college specific innovations, which have contributed to its growth.
 - i) Here a co-ordination committee including teachers, non-teaching staff and students are formed, and they are engaged for overall academic infrastructure, financial & social development programmes inside and outside of the college.
 - ii) The College has already stretched its hands within the gamut of its capacity to develop the four newly approved H.S. Institution (schools) by offering useful textbooks, almirah (wooden & steel) and by supplying some old furniture to other two schools and we are on the way to develop the infrastructure and academic development of some educational institutions.
 - iii) One charitable Homeo Dispensary has been opened to help the poor downtrodden and helpless and other people of the locality.
 - iv) We have a desire to implement some U.G.C. affiliated career -oriented courses among our students and the locality to make them self-dependent.
 - v) Since it is naked truth that employment is a rarity in our present scenario, we try to encourage our learners to resort to self-dependent schemes. The consequence is happy, for some of our learners, particularly those who have not been able to obtain Government - / Non -Government employments, have chosen self-dependent earning alternatives. They have resorted to self-earning means like coaching students, setting up small business, serving as agents in different Saving Schemes, Utilisation of agricultural resources like production of mushroom, spicy papads, pickle, honey, badi, jam, jelly, sauce, etc. Some of them have resorted to earning through Poultry Farming, Pisciculture, Sericulture, Saree Industry, Handlooms, Terra cotta, etc.

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6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	3	1	4
Teachers with Ph.D. or equivalent as the highest qualification	1		1
Teachers with PG or equivalent as the highest qualification	2		2
Teachers with other specific eligible qualification(specify)		1	1
Technical staff	0	0	
Administrative staff	0		

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	83(H)	108(H)	191
	241(G)	629(G)	870
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	324	737	1061

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 3744
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: Nil.
- Research projects completed during the last three years and their total outlay: Nil.
- Ongoing research projects Nil.
- Teachers who have attended national/international seminars during the last two years : 3.
- Teachers who have been resource persons at workshops/seminars during the last two years : Nil.

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	74(H) 164(G)		238	62(H) 297(G)		359
Drop-outs	8		8	19		19
Appeared for the final year exam	129		230	63		340
Passed in the final exam	71/68		35/23 28/27			28/27
Passed in first class	1			Nil		Nil
University ranks, if any	1			Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 3

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

15.

(a) List the teaching staff, with their designations, qualifications, fields of specialisation, years of experience, age and sex (in the descending order of seniority) :

Name of the Teaching staff	Designation	Highest Qual.	Specialisation	Age	Sex
Prof. S.Ganguly	SG. Lect.	M.A.	Drama	48	M
Prof. B.Pal	SG. Lect.	MPhil.	Drama	44	F
Prof. N.SenSharma	Lecturer	M.A.	Rabindra Sahitya	32	M
Prof. R. Pan	Part-time Lect.	M.A.	Kallolyug	12	M

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students

More than 5 hrs. per week academic in matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examinations are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	300/250		
Success rate (examination results)	80%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	1/3		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 1061/4
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Miss Lovely Som stood 1st class 1st in Bengali Hons. under the University of Burdwan in the year 2001.

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	4	2	6
Teachers with Ph.D. or equivalent as the highest qualification	2	2	4
Teachers with PG or equivalent as the highest qualification	1		1
Teachers with other specific eligible qualification(specify)	1		1
Technical staff	2		2
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	32(H)	6(H)	38(H)
	115(G)	8(G)	123(G)
Students from other states of India			
NRI students			
Other overseas students			
Grand Total			

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 932
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years : NIL

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	10(H) 51(G)			7(H) 45(G)		52
Drop-outs	10		10	34		34
Appeared for the final year exam	14(H) 3(G)		17	8(H) 8(G)		16
Passed in the final exam	5(H) 2(G)		7	5(H) 8(G)		13
Passed in first class	Nil		Nil	Nil		Nil
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 03+01

Filled: 03+01

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

NIL

21. What is the total number of publications (add the list) of the department in the last five years?

NO

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

No

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week.(including practical classes).

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 21 hrs. per week with students.

More than 5 hrs. per week on academic matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Taking regular class-tests and short questions discussion with the students and home task of different problems on described topics.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

By attending seminars, Orientation Programmes & Refresher Courses.

27. What is the annual budget allocation of the college to the department?

N.A.

28. How much of research funding has been generated by the teachers from other agencies?

N.A.

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	100/75		
Success rate (examination results)	62%		
Progression to higher education rate	N.A.		
Employment rate	N.A.		
Ratio of part-time teachers to full-time teachers	1/5		
Ratio of academic staff to administrative staff			

31. Furnish the following data :

- Ratio of students to teachers 161/6
- Number of research papers published

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

NIL

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	4		4
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	4		4
Teachers with other specific eligible qualification(specify)	1		1
Technical staff			
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	2H	107H	109
	1G	92G	93
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	199	3	202

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 2890
- Journals/periodicals subscribed by the department: 2 Journal
- Computers in the department: No
- Research projects completed during the last three years and their total outlay: No
- Ongoing research projects: No
- Teachers who have attended national/international seminars during the last two years : No
- Teachers who have been resource persons at workshops/seminars during the last two years : No

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	81H 24G		105	50H 59G		109
Drop-outs	20		20	31		31
Appeared for the final year exam	44H 10G		54	31H 17G		31H 17G
Passed in the final exam	31H 3G		34	8H 9G		8H 9G
Passed in first class	Nil		Nil	Nil		Nil
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 4

Filled: 4

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
Prof. B.Dhara	31 Yrs.				
Prof.A.Mondal	29 Yrs				
Prof. A.Kundu.	20 Yrs.				
Prof. P.Samanta	3 Yrs				Indian Capital Market

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

25%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Indian Capital Market (Prof. P.K. Samanta).
-
-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures Per Week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students

More than 5 hrs. per week with students in academic matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular priodical Examinations are held

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	55/150		
Success rate (examination results)	34%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	4		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 202/4
- Number of research papers published NIL

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	2		2
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	2		2
Teachers with other specific eligible qualification(specify)	0		0
Technical staff	0		0
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	8	23	31
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	8	23	31

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 1166
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: No
- Research projects completed during the last three years and their total outlay: No
- Ongoing research projects: No
- Teachers who have attended national/international seminars during the last two years : No
- Teachers who have been resource persons at workshops/seminars during the last two years : No

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	11		11	10		10
Drop-outs	8			8		8
Appeared for the final year exam	3			2		2
Passed in the final exam	3/2			2/1		
Passed in first class	Nil			Nil		Nil
University ranks, if any	Nil			Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 2

Filled: 2

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

14. Are there any international or national links/collaborations for teaching, research or both?

Nil

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students

More than 5 hrs. per week on academic in matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examinations are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	30/40		
Success rate (examination results)	40%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	2		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 31/2
- Number of research papers published

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	4		4
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	4		4
Teachers with other specific eligible qualification(specify)			
Technical staff			
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	82H	16H	98
	75G	07G	82
Students from other states of India			
NRI students			
Other overseas students			
Grand Total			

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 806
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department:
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: Nil
- Teachers who have attended national/international seminars during the last two years : 2
- Teachers who have been resource persons at workshops/seminars during the last two years : Nil

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	15H 10G		25	20H 14G		17H 14G
Drop-outs	7		7	2H 9G		11
Appeared for the final year exam	13H 5G		18	18H 5G		23
Passed in the final exam	7/5H 2/1G		7/5H 2/1G	11/8H 2/1G		11/8H 2/1G
Passed in first class	NIL		NIL	N/A		N/A
University ranks, if any	NIL		NIL	N/A		N/A

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 1

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
Prof.P.Sengupta	3Yrs.				6 Months
Prof. R.N.Chowdhary.	1.4Yrs.				
Prof. S.Mukherjee	1Yrs.				
Prof. F. Ghosh.	1Yrs.				

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Among the 4 teachers -3 Part-time & 1 Full-time. Only one teacher(the full-time teacher)is involved in Reaserch . So the percentage of faculty engaged in Reserch is 25%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Mr. Pradipta Sengupta has been pursuing his Reserch on American Literature. The Title of his Thesis is "The "Hawthorne Novels" of John Updike'.

-
-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

NIL

21. What is the total number of publications (add the list) of the department in the last five years?

NIL

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

NIL

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students
More than 5 hrs. per week with students

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular Annual Examinations, Class Test Exams are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done .

28. How much of research funding has been generated by the teachers from other agencies?

NIL

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	35/30		
Success rate (examination results)	70%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	3:1		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 180/4
- Number of research papers published 03

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	1	2	3
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	1	2	3
Teachers with other specific eligible qualification(specify)		1	1
Technical staff			
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	140 Hons. 399 Pass	31 Hons. 172 Pass.	171 571
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	399	172	571

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 1570
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: No.
- Research projects completed during the last three years and their total outlay: No.
- Ongoing research projects Nil
- Teachers who have attended national/international seminars during the last two years : Prof. Swati Mondal Adhikari
- Teachers who have been resource persons at workshops/seminars during the last two years : No.

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	64 Hons. 140 Pass Total-204		204	47 Hons. 314 Pass		
Drop-outs	22 {7/15			49		
Appeared for the final year exam	106 {26/80		106	40 272 Total-312		
Passed in the final exam	51 {20/31		51	97 {14/56		
Passed in first class	Nil		Nil	Nil		
University ranks, if any	Nil		Nil	Nil		

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
Prof. S.Panja	10 yrs.				
Prof. C. Basu	4 yrs.				1
Prof. S.Mondal Adhikari	1-1/2 yrs.				4
Prof. F. Chakrabortty	7 yrs.				

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

1 National

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

66% of Full timers

18. List the major thrust areas within the subject in which research activities are being pursued.

- Prof. C. Basu - Left ideology in West Bengal (1947-70)
- Prof. S.Mondal Adhikari - Un-a village of temples.
-
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students
More than 5 hrs. per week on academic matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examinations are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No. such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil.

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	300/200		
Success rate (examination results)	70%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	1/3		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers

- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	4		4
Teachers with Ph.D. or equivalent as the highest qualification	2		2
Teachers with PG or equivalent as the highest qualification	2		2
Teachers with other specific eligible qualification(specify)			
Technical staff			
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	6H	76H	82
	6G	79G	85
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	12	155	167

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 932
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department:
- Research projects completed during the last three years and their total outlay:
- Ongoing research projects
- Teachers who have attended national/international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years :

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	32H 29G		51	26H 24G		50
Drop-outs	43		43	29		29
Appeared for the final year exam	5H 3G		8	13H 8G		21
Passed in the final exam	3H 2G		5	5H 8G		13
Passed in first class	NIL		NIL	NIL		NIL
University ranks, if any	NIL		NIL	NIL		NIL

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 3

13. How often were national/international seminars, workshops etc. organised at the department?

NIL

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
Prof. K.P.Choudhury	26 yrs				
Prof. S Nandy	3 yrs				
Prof. A. Kar	15 yrs				
Prof. N. K. Kundu.	8 Yrs.				

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

25%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Topology A.Kar
- Solid Mechanics S.Nandy.
- Investigation of Symetric Derivatives
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

NIL

21. What is the total number of publications (add the list) of the department in the last five years?

NIL

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

NIL

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students
More than 5 hrs. per week on academic matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodocal Examinations are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	125/100		
Success rate (examination results)	62%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	1/3		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers
- Number of research papers published

167/4

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	3		3
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	2		
Teachers with other specific eligible qualification(specify)	1		1
Technical staff	0		
Administrative staff	0		

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	338	90	428
Students from other states of India			
NRI students			
Other overseas students			
Grand Total			

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 665
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: Nil
- Research projects completed during the last three years and their total outlay: Nil
- Ongoing research projects: 1
- Teachers who have attended national/international seminars during the last two years : Nil
- Teachers who have been resource persons at workshops/seminars during the last two years :

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	265		265	120		120
Drop-outs	25		25	40		40
Appeared for the final year exam	240		240	80		80
Passed in the final exam	55/39		55/39	20/12		20/12
Passed in first class	Nil		Nil	Nil		Nil
University ranks, if any	Nil		Nil	Nil		Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 1

Filled: 1

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students.

More than 5 hrs. per week on academic in matters.

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examinations are held

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No. such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	210/200		
Success rate (examination results)	70%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	1/2		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 428/3
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	6		6
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification	5		5
Teachers with other specific eligible qualification(specify)	1		1
Technical staff	3		
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	17 (H)	1(H)	18(H)
	120(G)	9(G)	129(G)
Students from other states of India			
NRI students			
Other overseas students			
Grand Total	137	10	147

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 760
- Journals/periodicals subscribed by the department: 2
- Computers in the department:
- Research projects completed during the last three years and their total outlay:
- Ongoing research projects
- Teachers who have attended national/international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years :

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	61(G)				50(G)	
Drop-outs	1				Nil	
Appeared for the final year exam	3				8	
Passed in the final exam	2				8	
Passed in first class	Nil				Nil	
University ranks, if any	Nil				Nil	

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 2

13. How often were national/international seminars, workshops etc. organised at the department?

Nil

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
Prof. H.K.Chatterjee	33				
Prof. N.K.Saha	30				
Prof. S.C.Dhabal					
Ranjit Kr. Mapui	18				
Prof. Sandip Mondal	1 yrs.				
Prof. Dibakar Ghosh	5 yrs.				

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

Nil

18. List the major thrust areas within the subject in which research activities are being pursued.

- Nil

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19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 Lectures per week (including practical classes).

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 21 hrs. per week with students

More than 5 hrs. per week on academic matters.(Permanent teachers).

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examinations are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	100/80		
Success rate (examination results)	100%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	3/3		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 147/6
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	1		1
Teachers with Ph.D. or equivalent as the highest qualification			
Teachers with PG or equivalent as the highest qualification			
Teachers with other specific eligible qualification(specify)			
Technical staff			
Administrative staff			

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	75H 361P	15H 145G	90 506
Students from other states of India			
NRI students			
Other overseas students			
Grand Total			

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 1306
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: No.
- Research projects completed during the last three years and their total outlay: No.
- Ongoing research projects
- Teachers who have attended national/international seminars during the last two years : No.
- Teachers who have been resource persons at workshops/seminars during the last two years : No.

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	37H 248G		285	34H 180G		216
Drop-outs	28			59		59
Appeared for the final year exam	257			155		155
Passed in the final exam	3/5H 27/28G			3/5H 27/28 G		30
Passed in first class	NIL			NIL		NIL
University ranks, if any	NIL			NIL		NIL

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 1

13. How often were national/international seminars, workshops etc. organised at the department?

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities *etc.*) acquired over the years?

NIL

21. What is the total number of publications (add the list) of the department in the last five years?

NIL

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

NIL

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 lectures per week (FullTimer)

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students

More than 5 hrs. per week with students (Full timer)

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular peridical Examination are held

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programme

27. What is the annual budget allocation of the college to the department?

No. such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	270/250		
Success rate (examination results)	94%		
Progression to higher education rate	N/A		
Employment rate	N/A		
Ratio of part-time teachers to full-time teachers	3/1		
Ratio of academic staff to administrative staff	N/A		

31. Furnish the following data :

- Ratio of students to teachers 596/4
- Number of research papers published NIL

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

6. Number of teaching, technical and administrative staff of the department.

	Male	Female	Total
Total no. of teachers	4	0	4
Teachers with Ph.D. or equivalent as the highest qualification	2	0	2
Teachers with PG or equivalent as the highest qualification	4	0	4
Teachers with other specific eligible qualification(specify)	2	0	2
Technical staff	0	0	0
Administrative staff	0	0	0

7. Does the department have academic, administrative and financial autonomy?

	Yes	No
Academic matters	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, what extent?

N.A.

8. Number of students in the department during the current year:

	Female	Male	Total
Students from the same state where the college is located	131(H)	91(H)	222(H)
	440(G)	170(G)	610(G)
Students from other states of India	0	0	0
NRI students	0	0	0
Other overseas students	0	0	0
Grand Total	571	261	832

9. Is there a method of assessing the students' academic standing in order to provide enrichment and/or remedial courses?

Yes No

10. Furnish the following details(in figures):

- Books in the department library: 1893
- Journals/periodicals subscribed by the department: 2 Journals
- Computers in the department: No
- Research projects completed during the last three years and their total outlay: No
- Ongoing research projects: No
- Teachers who have attended national/international seminars during the last two years :
- Teachers who have been resource persons at workshops/seminars during the last two years :

11. Details of the last two batches of students:

	Batch 1			Batch 2		
	UG	PG	Total	UG	PG	Total
Admitted to the programme (entry year)	65(H) 230(G)	-	65(H) 230(G)	46(H) 200(G)	-	46(H) 200(G)
Drop-outs	19	-	19	16	-	16
Appeared for the final year exam	276	-	276	230	-	230
Passed in the final exam	38/34(H) 52/48(G)	-	38/34 (H) 52/48 (G)	22/28 (H) 18/19 (G)	-	22/28 (H) 18/19 (G)
Passed in first class	5	-	5	5	-	5
University ranks, if any	Nil	-	Nil	Nil	-	Nil

12. What is the sanctioned teaching staff strength and the present position?

Sanctioned: 3

Filled: 3

13. How often were national/international seminars, workshops etc. organised at the department?

(b) Experience of the teachers:

Name of the Teacher					Research
	UG	PG	UG	PG	
N.B. Bhattacharya	24+				
R.P. Sam	24+				
D.K. Nandi	17+				
R.K. Bhattacharya	18+				

16. How many from the teaching staff have received national/international recognition as fellows, awardees etc.?

Nil

17. What percentage of the faculty are in active research (guiding research scholars, operating projects, publishing regularly, etc.)?

100%

18. List the major thrust areas within the subject in which research activities are being pursued.

- Poetics
- Veda (Medical Science)
- Literature (Banbhata)
-
-

19. Give details of ongoing projects funded by external agencies.

Funding agency	Amount (Rs.)	Duration (years)	Collaboration, if any

20. What are the basic and advanced facilities, available and (like botanical garden, field laboratories, animal house, computing facility, major equipment, mortuary, post mortum facilities experimental surgery and medicine facilities etc.) acquired over the years?

Nil

21. What is the total number of publications (add the list) of the department in the last five years?

Nil

22. Have any one of the teaching programmes been dropped because it lost its immediate relevance or because it was not viable?

Nil

23. What is the average work load in terms of actual contact lectures per week per teacher?

24 Lectures per week.

24. What is the average time spent by a teacher with students and how much time is spent on committees that deal with academic matters?

More than 20 hrs. per week with students,
More than 5 hrs. per week on academic in matters

25. Does the department monitor overall performance of students through regular assessments?

Yes No

If yes, give methods and details of assessment.

Regular periodical Examination are held.

26. How do the teachers update themselves for discharging their teaching/research responsibilities? Give details.

Through Refresher Course and Orientation Programmes.

27. What is the annual budget allocation of the college to the department?

No such budget allocation is done.

28. How much of research funding has been generated by the teachers from other agencies?

Nil

29. Do the teachers offer consultancy services and earn revenue for the college/department?

Yes No

If yes, how much has been earned during the last two years?

30. Furnish the following details:

Particulars	UG	PG	Research
Ratio of applications to available seats	350/250		
Success rate (examination results)	95%		
Progression to higher education rate	N.A.		
Employment rate	N.A.		
Ratio of part-time teachers to full-time teachers	1/3		
Ratio of academic staff to administrative staff	N.A.		

31. Furnish the following data :

- Ratio of students to teachers 748/4
- Number of research papers published Nil

32. Has the department received any special support for teaching or research?

Yes No

33. Any other information which highlights the unique achievements of the department:

Self Study Report :

Preface :

Aghorekamini Prakashchandra Mahavidyalaya is one of the oldest Colleges in West Bengal in general and in Hooghly district in particular. The tiny seed of this College was sown on 4th January, 1959 by late Dr. Bidhan Chandra Roy, the honourable ex-Chief Minister of West Bengal. What is tellingly significant about this College is its geographical locale. Situated at the borderlines of four districts –Bankura, Midnapur(west), Burdwan and Hooghly itself, the College provides academic shelter to students of as many as five districts. Apart from the above-mentioned districts, the College has had a tradition of tribal learners thronging from Purulia district. The West Bengal Government used to offer some subsidy for SC / ST / OBC pupils. Now the scenario has changed, and the tiny seed has taken the shape of a mighty academic tree providing shelter & enlightenment to our learners.

Goals and Objectives :

Our institution believes in the motto that education should be “true” in the true sense of the term. Education does not mean mere assimilation of facts and accumulation of datas. Education does not mean the production of some selfish being continually hankering after money. Education means the making of a true man, a man who can come out of his self and be morally enlightened and mentally conditioned to participate in different social altruistic activities. We aim at that kind of education which moves us towards completion and satisfaction by inculcating values among our learners. Apart from catering to the primary academic requirements of our learners, we try to give them some value-based training which, unfortunately has been relegated to the background, if not to oblivion!

As Tagore has rightly felt that “the highest education is that which does not merely give us information but make our life in harmony with all existence.”

Our objective is to impart to our learners a total education, embracing academic, social and moral aspects. We believe that education should not be confined to a mere academic exercise in terms of examination & result. Apart from catering to the academic requirements of our students, we aim at providing a kind of education by which one can not only earn one’s own bread, but can participate in different social activities and be morally boosted to serve the society and the nation.

Logo :

In keeping with the aims & objectives of our College, we have prepared a unique logo. A specimen of our College logo is printed on the cover page of our College prospectus, and is also inscribed at the top of our College gate. The Logo exhibits a rising sun from the depth of turbulent waves. The turbulent waves stand for Karma or the path of work expounded in “*The Geeta*”. The rising sun stands for the enlightenment

of knowledge that we promise to offer. The sky stands for the expansiveness of horizons. The motto of our logo is "Yad bhadram tanna a suva" meaning - "Let whatever is benign come to all of us"

Profile of the College : Ours is a rural Government-aided College affiliated to the University of Burdwan. It has more than 10 acres of campus area with a well-protected wall and a decorated gate.

The College provides 09 honours courses, and 02 more subjects for Pass courses (i.e. 11 subjects for Pass courses) and a wide range of 58 Programmes. Out of them 40 Programmes are Subject-oriented and 18 Programmes are part of the Computer courses.

Compulsory English (50 marks), Compulsory Bengali (50 marks) and Environmental Studies (50 marks) are taught as an obligatory part along with the other subject-oriented courses.

All the recruitment of the permanent teachers are done strictly as per the recommendation of the West Bengal College Service Commission (W.B.C.S.C.). The part-time teachers are recruited by the College itself on temporary basis depending on its own resources following almost strictly the UGC / WBCSC norms. Although at present we have 27 permanent teachers and 3 graduate laboratory instructors with lecturer's scale of pay, and 17 part-time teachers, the strength seems to fall short of our required manpower. The paucity of permanent teaching staff, particularly in subjects like Physics, Political Science and English, is one of the crucial problems nagging us for years. We have completed our official proceedings regarding recruitment from the W.B.C.S.C. Not to speak of creating new posts, some posts are already lying vacant for years due to a lukewarm response from the W.B.C.S.C. But we are hopeful enough to overcome this problem. However, we have appointed part-time teachers to redress the balance. But that does not seem to offer a final solution.

As regards our administrative faculty, there are 20 staff. But here, too, we fall short of our required manpower. The retirement of some of our efficient staff, and the Government's deliberate deliberation in recruiting in these posts have put us in an awkward fix. Naturally, we had no other choice but to recruit part-time staff for the smooth functioning of the administrative machinery, the basic matrix and skeleton of our educational system. To sum up briefly, we do need more teaching and non-teaching staff to work more effectively.

10 teachers (5 permanent & 5 part-time) have their Ph.D. degrees, and 10 permanent teachers are undergoing their Research Work. Quite a few number of our teachers have National & International publications.

We follow an Annual system, but are greatly in support of the Semester System.

Being affiliated to the University of Burdwan, we have no other choice but to adhere to the norms stipulated by the University of Burdwan. Since we do not possess autonomy as such, we can't introduce the Semester System unless the University of Burdwan approves of it. But we take Annual Exam, Test Exam and occasional class tests in order to examine a student's academic progress and to create their professional mentality for appearing before different competitive exams and to manifest their writing skill within a stipulated time.

Criterion-wise Inputs

Criterion – I : Curricular Aspects. In keeping with the goals and objectives of our College, our institution tries to impart a kind of total education which embraces intellectual, social and moral considerations. Our curriculum aims at reinforcing the intellectual and informative basis of our learners.

It tries to cater to the academic requirement of the new generation of learners in a new scenario. Along with the advent of globalization and the tremendous advance in Information Technology, the tastes & demands of our learners have changed. The new generation of learners needs a revised curriculum that can satisfy both their tastes as well as their basic necessity for employment. Syllabi of the U.G. have been redesigned with this end in view. Modern approaches have been introduced so as to keep students abreast of the latest developments in the concerned area as also to provide them with a basic foundation of appearing before exams like NET & GATE in future. Certain things which were never taught in the syllabi hitherto, have been introduced. For example, American Literature, Indian-English Literature, etc. have been introduced, for the first time in the U.G. English syllabus. Teachers who do not have a basic idea of the newly introduced things are invited to undergo some teacher training programmes like Refresher Course, Orientation Programme, etc. arranged by the University of Burdwan and other Universities.

We teach 9 honours course : Bengali, English. Sanskrit, Political Science, History, Accountancy, Chemistry, Physics & Mathematics. Two more subjects Economics & Philosophy are taught only as Pass Course Subjects. But we have applied for Philosophy (Hons.) and submitted our relevant papers of it to the University of Burdwan.

We offer a wide range of 40 subject-oriented degree programmes of U.G. Realizing the need of professional courses and information technology, we have, most recently, introduced 18 computer courses, the details of which have already been

mentioned in item No. 2 of Criterion No. 1 in the questionnaire as also in the prospectus of the College. Since it is a recent venture, the number of students

are very few. But we do believe that more students will opt for computer courses in future.

Our programmes are flexible enough to offer students' benefits like time frame matching student convenience, horizontal mobility, and elective options. But we do not possess the infrastructure potentiality to offer vertical mobility as yet.

Criterion II : Teaching, Learning & Evaluation.

The admission process is determined solely by the academic record of the learners. We do not have the more scientific process of holding admission tests. All the proceedings regarding admission are publicly notified on our Notice Boards prior to the process of student admission. Prospectus is provided to each student along with the form for admission. Besides, the College maintains an absolute transparency regarding admission since the norms of the candidates are publicly notified. As a result the candidates who do not get a chance for admission, can know the cause for it. No personal approach is entertained regarding admission.

Teaching : The H.O.D. of each development distributes the teaching items among his departmental staff. The syllabus being distributed, the job of covering it within the stipulated academic year (from 1st July to the end of June of next year) rests on the individual teacher(s). We have a galaxy of good teachers who try their best to co-operate with the students. Although we follow the lecture method in communicating our lessons, especial tutorial classes are provided in the routine so as to help the academically disadvantaged learners. Questions are invited from our learners and our teachers try to answer their queries.

Apart from the Annual Exams and Test Exams, occasional class tests are held in order to examine the academic progress of a student.

Each full-time teacher is entrusted with a workload of 24 classes per week in the full session.

Since every knowledge needs to be supplemented with latest information, we conduct some seminars from which both our teachers as well our learners are academically enriched. Our teachers also occasionally attend some national and international seminars. Some of our teachers have acted as Resource persons in different seminars, academic and cultural discussions, etc.

Teachers are required to submit their self-appraisal report, twice every academic

Year. They also maintain a personal diary detailing their arrival, departure, teaching allotment, administrative functions, etc. These diaries are provided by the College and the Principal verifies them.

As regards the national & international linkages, we have some good books and journals both in our library as well as in our Reading Rooms. It is true that we have not been able to equip our library with computer facility and Internet service. But we are optimistic enough to do so in near future.

Ours being a rural College we do not get excellent students as such. Most of our learners are mediocre students having a fair average background. Yet the average result of our College is good. Some students, particularly those of the Sanskrit Department, have performed excellently in different University Exams & job-oriented Exams. For example, during the second West Bengal School Service Commission Exam, 19 students from the Sanskrit Deptt. alone, have been recruited in different schools. Every year quite a good number of our learners fare well in different job-oriented Exams. Recently one student of Bengali Deptt. has topped the University in B.A. (Hons.) Final Exam.

On the contrary, it is also a bleak reality that a good portion of our learners are academically first-generation learners hailing from a frail economic background. As a result, they do not seem to get a fertile atmosphere at home conducive to their academic progress.

Criterion – III : Research, Consultancy & Extension.

Frankly speaking, our College is not a center for Research per se, but some teachers are involved in their Research activities and have been registered under different Universities.

The N.S.S. Unit of A.K.P.C. MAHAVIDYALAYA has a good record of conducting a wide range of extension activities. The Unit is divided into four small units under the supervision of one programme

officer each. The N.S.S. Unit undertakes many altruistic missions inside the College campus, and particularly in the adopted villages of the vicinity. It is chiefly due to the exhaustive extension activities of our N.S.S. Unit that we have a nice rapport with the surrounding villages. The extension activities undertaken by our N.S.S. Unit each year include Seminar on AIDS awareness, Pulse Polio Campaign, Child Education Programme, Tree Plantation, Blood Donation Camp, Sanitation Programme, Seminar on Pollution, Seminar on Small Savings, fire control consciousness, T.B. and Leprosy awareness to mention only a few. The detailed programme summary of our N.S.S. Unit has been attached in a separate sheet along with item No.-12 of the questionnaire of Criterion – III.

The N.S.S. Unit has been successful to fulfil one of its long-cherished dreams : a charitable Homeopathy Dispensary in our College. Besides, the N.S.S. Unit conducts some cultural programmes every year. Significantly enough, the N.S.S. Unit of our College is the largest one among the 74 Degree Colleges affiliated to the University of Burdwan.

Our students and teachers who are not direct members of our N.S.S. Unit are so enthused by their work that they too, find motivated to observe the programmes undertaken by the N.S.S. Unit within the College campus.

Criterion – IV : Infrastructure & Learning Resources

The College possesses a campus area of 10 acres surrounded by a well-protected wall. At present the College has 5 Buildings : One two-storied 1000 sqmts. Administrative-Cum-Academic Building (Prasasonic Bhawan), One Commerce Building (Banijya Bhawan;6000 sqmts), One three-storied Kala Bhawan (2200 sqft. In each floor), One two-storied Patha Bhawan (2500 sqft. In each floor) & the Vigyan Bhawan. The Administrative-cum-Academic Building is the oldest building of our College and functions mainly as the administrative wing of our College. All the laboratory rooms of the Department of Physics & Chemistry are part of this building. The building also contains the College office, Principal's office, Cash Section, Accounts Section (including the administrative computer room), the teachers' faculty room (teaching staff room), the Non-teaching staff room, a staff-canteen, a students' Union room, Girls students' Common room, a few classrooms and the Charitable Homeopathy Dispensary. The building is lying in a wretched condition due to the wear & tear of 45 years. Several renovations have been conducted, but due to its frail structure it is prone to ruin. We therefore propose to construct a new administrative-cum-class room building.

The Banijya Bhawan contains two classrooms, a large Seminar hall, an indoor games room, Scope Computer Centre, a students' Union room & a Multi-gym. The three-storied Kala Bhawan with eight rooms is used chiefly for teaching purposes. The two-storied Patha Bhawan contains our College library (with two rooms) having more than 18,000 books, two classrooms and three reading rooms for teachers, boy students & girl students respectively. The Vigyan Bhawan is a two-storied building having 500sq mts. in each floor. Besides, there is a canteen for students having separate apartments for boys & girls. The College has a cycle stand for students. Finally, the College has a playground of 57600sgmts. And also a firing squad for the N.C.C. candidates and a small Bidyut Bhawan and Generator room to supply instant current when necessary.

As regards the hostel facilities, we have two hostels for boys (Sukanta Chatrabas & Bidhan Chatrabas) & one for girls (Nivedita Chatrinibas). Admission to the hostels is determined on the basis of a student's academic result and the distance of his/her home address.

So far as the Resource generating infrastructures are concerned, we maintain three ponds and after allow private parties to cultivate fisheries on lease basis.

Our future proposal includes the construction of a new Administrative-cum-classroom building, a permanent stage for cultural and social functions. We further propose to build a park beside one of our ponds nearest to the Kala Bhawan. We did have an N.C.C. Unit with nearly 400 students. But due to the retirement of our N.C.C. trainer, Prof. Sukumar Banerjee, and due to the lack of any N.C.C. trainer as yet, we had to temporarily postpone our N.C.C. Unit. But we hopefully wish to reopen the Unit as soon as we get an N.C.C. trainer and the relevant permission from the regional NCC office.

In order to maintain its present infrastructure, we take assistance from our Building sub-Committee comprising the Principal, selected teaching & non-teaching staff, the Assistant Engineer, PWD, Arambagh sub-Division, the Chartered Engineer, Arambagh, the Engineer of the University of Burdwan, the Architect and the College Bursar. There are other 17 sub-committees to manoeuvre the smooth functioning of different administrative & academic jobs.

Each student can avail the facility of the College library there are 18,277 books in the library and each student is entitled to borrow 02 books at a time. Further the boy students & the girls' students can avail separate reading rooms facility. As regards our weakness, we have not been possible to introduce computer facility in our library. But we are optimistic that we shall be able to do it within a couple of years.

In order to overcome the pressure of gradually increasing number of learners, we badly need to realize our proposed plans. But the paucity of funds has been an inhibiting factor, since money is a sine qua non to every development. Being a rural College dealing with rural students hailing from frail economic infrastructure, our financial straits seem to be all the more problematic. We cannot afford to raise our funds solely from the students' fees. We, therefore, take only a slender amount of fees from our learners as part of our Building & Development purpose. But needless to say, more fund is necessary to implement our proposals.

Criterion – V : Student Support & Progression

Although we belong to a rural College and although more than 40% of our learners are first generation learners, our learners perform quite well in the University Exams (B.A./B.Sc./B.Com. Part-I & Part-II). The success rate of the students in B.A. / B.Sc. / B.Com. Part – I Exam 2003 was 85.2%. Our average result each year is fair but we do not have many 1st -class holders. What is tellingly significant is that the number of students scoring 1st -class marks is more in our Arts faculty than in Science or Commerce.

The maximum number of our successful students get access to different P.G courses either in the Regular Course or in the Correspondence Course. In recent times, quite a few number of our learners have been recruited in different schools through qualifying the West Bengal School Service Commission's Exam. A few others have been inducted in other jobs.

The College publishes its prospectus both in English as well as in Bengali every year. The Prospectus contains details information of our courses, programmes, departments, teachers, fees-structure, holidays, hostel facilities, the rules & regulations of the College, etc. Students are admitted strictly on the basis of merit determined through their Higher Secondary result.

The College provides different concession and stipends for the encouragement of study. Besides, students of SC/ST/OBC can avail the benefits of state government and central government scholarships. In addition to these, there are scholarships sponsored by Non-Government concerns like the S.T.Jindal Trust, New Delhi and the Gandhabanik Mahasabha, Kolkata.

We provide our students with all such recreational facilities like indoor games, outdoor games, cultural programmes, audio-video facilities, academic tours, Students' Magazines. A.K.P.C. Mahavidyalaya is like a family where teachers, non-teaching staff and students live together sharing their joys and sorrows among each other. We believe in the motto of teamwork. Our students stand by us with their unflinching support to realize every enterprise we undertake. We are proud of the rapport among us, and the feeling of bonhomie inhering in our institution. If there be any dispute, we try to solve it through peaceful discussion either through the Teachers' Council or through the Grievance Redressal Cell.

Finally members of our Alumni Association also extend their hands for the development of this College.

Criterion - VI : Organization & Management

The College possesses an internal co-ordinating and monitoring mechanism engaged for maneuvering the overall academic, administrative, social & cultural functioning of the College. Our College has a democratically elected Governing Body. Our College administration believes in decentralization of

power. This belief is reflected through the different sub-committees, each being headed by a convener and assisted by the Principal of our College. The details of our Sub-committees are given in the Prospectus of the College as also in item no. 20 of Criterion-II (Teaching-learning & Evaluation). In addition to those sub-committees, one special sub-committee has been formed. This especial sub-committee holds meetings with the College Principal at least once in every three months to assess the progress &

development of the College, to thrash out both fresh and chronic problems, to point out and predict problems that may occur in the future and finally to seek out lasting solutions for them.

One of the latest development in our administrative faculty is the initiation of computer facility. Our College non-teaching staff who are particularly associated with keeping different records, files and registers are given especial computer training. They have now been able to keep computer records of different important files like Provident Fund, Income Tax, Salary, Self-Appraisal Report, etc. We have been able to keep computer records of all our important documents within a short span of time. We are optimistic enough to introduce computerized cataloguing facilities in our library within a couple of years. Our fees structure is prepared in accordance with the DPI (W.B.) order. We perform the annual auditing each year by external experts. The details of the amount spent under various heads of expenditure has been provided in the questionnaire item no. (9) of Criterion - VI.

The College has undertaken a kaleidoscopic range of welfare programmes both within the College campus as also in our locality. Recently we have constructed a By-Pass Road for the benefit of the villagers under Raghupati Gram Panchayet. We have also built up a Bus-shed for the local people just outside our campus. Since we have one degree College, one technical institution, and six schools in the vicinity, the road is accident-prone. We have, therefore, provided some cautionary sign boards requesting drivers to drive slow. Further, we have built a few humps on the road maintaining legal norms. Further, we have installed a cylinder-system deep tube-well (just out side the campus nearest to our main gate) through which the market-owners are benefited. We have also donated some textbooks, laboratory equipments, furniture, etc. to two newly approved H.S. Schools of our neighborhood. As regards our welfare within the College campus, we have provided our learners with an audio-visual recreation room, a multi-gym, separate common room for girls, a well cycle stand, a students' canteen, paraphernalia for indoor & outdoor games, Charitable Homeopathy Dispensary, student's magazine, to name the major ones.

In order to do justice to any aggrieved staff or student we have a Grievance Redressal Cell (GRC) which functions through a step-by-step order detailed in item (13) of Criterion - VI of the questionnaire.

The laboratory equipment purchase Sub-committee takes proper initiative to purchase necessary items. The process is done with prior advertisement in the newspaper inviting tenders/quotations.

As regards its loan facilities, the College staff can avail loans from Banks & loans from the Employee's Credit Society on justified and tenable grounds. The G.B. of the College holds occasional meetings to monitor the overall development of the College. But

neither the G.B. nor the Principal intrudes unwantedly in the smooth functioning of either a sub-committee or an individual. The sub-committees enjoy substantial freedom to execute their duties and each of the sub-committees is, as it were, a self-sufficient independent unit working as an inalienably integral organ of the College.

Criterion – VII : Healthy Practices

The College has adopted a few academic devices so as to enhance the quality of the learners. Such devices comprise tutorial classes, question answer sessions, debate, class-test, Annual Exams, Test Exams, questionnaire to the students, suggestions by the students, conducting seminars, supply of reference books in the library, reading room facility, personal counselling, etc.

Our institution believes that education is not merely accumulation of information but inculcation of values. As we have already mentioned in our prospectus, we aim at providing a total education embracing and enhancing academic, social and moral responsibility. The N.S.S. Unit of our College arranges some seminars, symposia etc. that awaken moral consciousness among our learners. The RamaKrishna Mission of Joyrambati & Kamarpukur being in our neighborhood, we have a very nice relationship with the monks who occasionally come to our College, on invitation, and deliver their valuable lectures promoting social awareness, value education & moral consciousness. The College also arranges such programmes which disseminate the message of national integration, universal, bonhomie, love for humanity, cultural and religious harmony and so forth. For example, Raksha Bandhan is observed with all its significant aspects and gorgeous festivity in our College. Teachers, too, participate in it and deliver their lectures. Our learners, although hailing from a rural background, most enthusiastically & actively participate in different cultural competitions within the College and elsewhere. Our learners have bagged prizes & awards in cultural programme at Joyrambati on Swami Vivekananda's Birthday, Inter-College Cultural Competition or Samhati conducted by the Students' Union of Burdwan University, etc. Similarly, in sports we have clinched medals and trophies in Inter-College Football & Cricket Tournaments.

Our learners are facilitated with communication skills, numerical skills, use of information teaching etc. the details of which are provided in item no. (11) of Criterion – VII in the questionnaire.

Since it is a naked, raucous reality that employment is a rarity in our present scenario when we are indeed passing through "hard times" in a "bleak house" without any "great expectations", we continually encourage our learners to resort to self-dependent schemes. Quite a few number of our learners have resorted to self-earning alternatives like coaching students, serving as agents in saving schemes, setting up

personal business, poultry farming, pisciculture, sericulture, handlooms, terracotta, preparations of mushroom, jam, jelly, pickle, honey, etc.

Conclusion : A.K.P.C. MAHAVIDYALAYA is a typically rural College dealing with academically disadvantaged learners hailing from a rural background. We have a rare tradition of providing education to learners of five districts, most of them being 'first generation learners'. Although we do not claim to have produced excellent result in all the faculties, we do produce a good average result every year.

Frankly speaking, we deal with mediocre students with a few exceptionally bright students. And yet, our learners fare pretty well in University Exams and in Job-oriented Exams. In 2001, our student has topped as 1st class 1st in B.A. (Hons. in Bengali). The learners of our Sanskrit Deptt. perform exceptionally well every year. In 2001, 19 students from Sanskrit Deptt. alone have been recruited in schools through the West Bengal School Service Commission. Thus our institution serves like an academic oasis in the midst of this rural, academically barren land of Bengai and its vicinity.

The progress of our College is always in a state of flux, always on the move. We started our journey with two old buildings. Now we have as many as five buildings, a well-protected boundary wall, two well-decorated gates, computer facility, etc., to mention only a few developments. We have been able to introduce 9 Hons. Courses, 18 computer programmes and obligatory subjects like compulsory Bengali, Compulsory English and Environmental Studies.

As regards our weaknesses, we lack the teaching strength required for smoothly running Honours courses. We have given our requisitions to the West Bengal College Service Commission for recruiting in our vacant posts. We shall look forward to creating new posts only after the recruitment in our vacant posts. Similar is the situation of non-teaching staff where a good number of posts are lying vacant due to the retirement of concerned staff. We are badly in need of fresh staff both in teaching & non-teaching faculty. We have not been able to computerize our library as yet. Finally, we need to raise our funds and require more money to realize our proposed plans & dreams so that our College should usher in better horizons in days to come. Notwithstanding our drawbacks and weaknesses, we are ever optimistic to dream for a better future, to expect for a better sunshine, to hope for a more enlightened generation of learners.



2003-2004

AGHOREKAMINI
PRAKASHCHANDRA
MAHAVIDYALAYA

ESTD. - 1959

SUBHASNAGAR • BENGAI • HOOGLY
PHONE : (03211) 246 235

PROSPECTUS

“The great stimulus in education is to feel that achievement is possible. Knowledge which is felt to be boring is of little use, but knowledge which is assimilated eagerly becomes a permanent possession. Let the relation of knowledge to real life be very visible to your pupils, and let them understand how by knowledge the world could be transformed. Let the teacher appear always the ally of the pupil, not his natural enemy.”

Bertrand Russell
(*On Education*)

PREFACE

It was 4th January, 1959. The place was Subhasnagar, Hooghly. Far from the madding crowd, far from the din and bustle of town and city, it was here, amidst the lush verdancy of bounteous nature that the seed of this College was sown. Dr. Radha Krishna Pal, the great social reformer and M.L.A., along with some local academic-minded people, took great pains to sow this tiny academic seed and helped to bring it up with assiduous care. It was named after the parents of our most revered Chief-Minister, late Dr. Bidhan Chandra Roy.

That tiny seed has now grown into a mighty tree, providing academic shelter to the pupils of five adjoining districts : Hooghly, Midnapur (West), Burdwan, Bankura and Purulia.

The objective of our institution is to impart to our students a total education, in the true sense of the term. We believe that education should not be confined to a mere academic exercise in terms of examination and result. Apart from catering to the academic requirements of our students, we aim at providing a kind of education by which one can not only earn one's own bread, but can participate in different social activities, and can thus be ready to serve the nation.

It is this attitude towards education that has led our N.S.S. Unit to be the largest one in the Burdwan University. Our institution takes particular care of the fact that education should be total in terms of academic, moral and social considerations.

COURSES

Science

- Honours : Chemistry, Mathematics, Physics,
Pass : Chemistry, Mathematics, Physics.

Arts

- Honours : Sanskrit, Bengali, English, History,
Political Science.
Pass : Sanskrit, Bengali, English, History,
Political Science, Economics, Philosophy.

Commerce

- Honours : Accountancy.

COMPUTER TRAINING CENTRE

Aghore Kamini Prakash Chandra Webel Score Information Technologies Computer Training Centre.

Introductory Courses

- (a) College Basic Levels
- (b) Setup MS Office 2000 and Internet
- (c) Setup Zip (MS Office 2000)
- (d) Financial Accounting
- (e) Setup (Star Office & Internet)
- (f) Setup (Lotus Smartsuit & Internet)
- (g) Windows 98
- (h) HTML

Intermediate Courses

- (a) College Intermediate Level
- (b) Compact (Web Designing)
- (c) Compact (Multimedia)
- (d) Visual Programming (VB 6.0)
- (e) Programming Logic & Algorithm
- (f) Scripting (VB Script)
- (g) Scripting (JAVA Script)

Advance Courses

- (a) College Advance Level
- (b) Programming with C
- (c) Object Oriented Programming with C + +
- (d) Programming with JAVA (JDK 2.0)
- (e) Relational Data Base Management System (Oracle/MSSQL Order 7.0)
- (f) Multiuser Operating System (Unix)
- (g) Visual C + +
- (h) Electronic Commerce
- (i) XML
- (j) Visual J + + 6.0
- (k) Visual Foxpro 6.0

- 1 Bengali, Sanskrit, History
- 2 Sanskrit, Political Science, Philosophy
- 3 English, Political Science, Sanskrit
- 4 History, Economics, Philosophy
- 5 Bengali, Economics, Political Science
- 6 History, English, Sanskrit
- 7 Bengali, Philosophy, Economics
- 8 English, Philosophy, Bengali

	Philosophy, Economics (Set 7) Economics, Political Science (Set 5)
English (Hons.)	Political Science, Sanskrit (Set 2) Sanskrit, History (Set 1) Philosophy, Bengali (Set 7, 8)
Sanskrit (Hons.)	Bengali, History (Set 1) English, History (Set 6) Political Science, Philosophy (Set 2)
History (Hons.)	Bengali, Sanskrit, (Set 1) Economics, Philosophy (Set 4) English, Sanskrit (Set 6)
Political Science (Hons.)	Sanskrit, Philosophy (Set 2) Bengali, Economics (Set 7) English, Sanskrit, (Set 6)

STIPENDS & CONCESSIONS

The College takes especial care to students belonging to the SC/ST/O.B.C. categories in availing the benefits of different Government concessions and stipends.

Besides, the College has three especial stipends.

- I. **Tulsidas Pal Memorial stipend:** Awarded to the candidate with the highest marks among the Honours courses.
- II. **Digamber Dhar Memorial stipend :** Awarded to the candidate with the highest marks in Chemistry Honours.
- III. **Ramrenu Nirmala pal Memorial stipend :** Awarded to the candidate with the highest marks in Accountancy Honours.

The students must abide by the following rules:

They must attend the classes regularly. Punitive measures would be taken for students with less attendance than as stipulated by the B.U.

Students must be serious about the internal assessments and should try to perform their best.

Tuition fees must be submitted in time.

Students should behave politely inside the College campus and elsewhere.

Students should actively participate in different seminars, symposia, workshops, social functions, etc. conducted by the College.

Students should Co-operate with each teacher and non-teaching staff and help the College to function smoothly.

HOSTEL FACILITIES

The College provides hostel facilities to both boys and girls. Hostel accommodation is made purely on the basis of a candidate's merit and distance of his/her residence. The College has 4 Hostels, 3 for boys and 1 for girls, The boys' hostels have 80 seat capacity while the girls' hostel has 30.

1. Bidhan Hostel.
2. Sukanta Hostel.
3. Vivekananda Hostel.
4. Nivedita Hostel.

Charges:

- (a) Seat rent and Electricity charges: Rs. 50/- per month for each candidate.
- (b) Admission fee.
- (c) Caution deposit Rs. 100/-.

All students residing in hostel must submit the seat rent of one year in advance. The mess system of each hostel is conducted by the students themselves under the supervision of the mess committee formed by the students.

DEPARTMENTS & TEACHING STAFF

Dr. Saroj Sinha, *M.Sc. PH.D.* *Principal*

SANSKRIT

Mr. Nirad Baran Bhattacharya, *M.A.*
Kavyavedatirtha (Medalist) Selection
Grade Lecturer (H.O.D.)

Dr. Rampada Sam. *M.A. (Gold Medalist), M.Phil, Ph.D.*
Reader.

Mr. Dilip Nandi, *M.A. M.Phil.* *Senior Lecturer.*

Dr. Ramkrishan Bhattacharya, *M.A. Ph.D.* *Part-time Lecturer.*

BENGALI

Mr. Sarup Gangopadhyaya, *M.A.*
Selection Grade Lecturer (H.O.D.)

Smt. Bandan Pal, *M.A. M.Phil.*
Selection Grade Lecturer.

Mr. Nirmalya Sen Sharma, *M.A.* *Lecturer.*

Dr. Ranjit Pan, *M.A. Ph.D.* *Part-time Lecturer.*

ENGLISH

Mr. Pradipta Sengupta, *M.A.* *Lecturer (H.O.D.)*
1 Vacant Permanent post – to be appointed at the recommendation of the West Bengal College Service Commission.

Mr. Soumya Mukherjee *M.A.* *Part-time Lecturer.*

Mr. Raj Narayan Chowdhury, *M.A.* *Part-time Lecturer.*

Mr. Falguni Ghosh, *M.A.* *Part-time Lecturer.*

HISTORY

Mrs. Shyamali Panja, *M.A.* *Senior Lecturer (H.O.D.)*

Mr. Chandan Basu, *M.A.* *Lecturer.*

Mrs. Swati Mondal Adhikari, *M.A. M.Phil.* *Lecturer.*

Mr. Falguni Chakraborty, *M.A.* *Part-time Lecturer.*

PHILOSOPHY

Mr. Raj Kumar Modak, *M.A. M.Phil.* *Lecturer (H.O.D.)*

Mr. Aditya Santra, *M.A.* *Part-time Lecturer.*

Mr. Falguni Bej. *M.A.* *Part-time Lecturer.*

ECONOMICS

Mr. Mrinal Kanti Das, *M.A.*

Selection Grade Lecturer (H.O.D.)

Mr. Dibyendu Banerjee, *M.A.* *Lecturer.*

POLITICAL SCIENCE

Mr. Sankar Prasad Chowdhury, *M.A.*

Selection Grade Lecturer (H.O.D.)

2 vacant permanent posts – to be appointed at the recommendation of the West Bengal College Service Commission.

Mr. Samaresh Chattaraj, *M.A.* *Part-time Lecturer.*

Mr. Santosh Mondal, *M.A.* *Part-time Lecturer.*

SCIENCE DEPARTMENTS

MATHEMATICS

Mr. Kalipada Chowdhury, *M.Sc.*

Selection Grade Lecturer (H.O.D.)

Mr. Samir Nandi, *M.Sc. (Gold Meddlist)* *Lecturer.*

Dr. Asish Kar, *M.Sc. Ph.D.* *Reader.*

Dr. Naba Kumar Kundu, *M.Sc. Ph.D.* *Part-time Lecturer.*

PHYSICS

Mr. Harendra Kumar Chatterjee, *M.Sc.*

Selection Grade Lecturer (H.O.D.)

Mr. Naba Kumar Saha, *M.Sc.* *Selection Grade Lecturer.*

Mr. Debarata Singha Roy, *M.Sc.* *Part-time Lecturer.*

Mr. Shyamapada Kundu, *B.Sc.* *Demonstrator.*

Mr. Ranjit Mapui, *B.Sc.* *Laboratory Instructor.*

CHEMISTRY

Dr. Saroj Singha, *M.Sc. Ph.D.* *Principal.*

Mr. Banamali Samanta, *M.Sc.*

Selection Grade Lecturer (H.O.D.)

Dr. Bipradas Nandi, *M.Sc. Ph.D.* *Reader.*

Dr. Maya Biswas, *M.Sc. Ph.D.* *Senior Lecturer.*

Dr. Kuntala Dey, *M.Sc. Ph.D.* *Part-time Lecturer.*

Mr. Shaktipada Kundu, *B.Sc.* *Demonstrator.*
Mr. Swapan Kumar Ghosh, *Laboratory Instructor.*

ZOOLOGY

Mr. Kartik Chandra Karak, *B.Sc.* *Demonstrator.*
Mr. Azizur Rahaman, *M.Sc.* *Part-time Lecturer.*

COMMERCE

ACCOUNTANCY

Mr. Bijoy Kumar Dhara, *M.Com.*
Selection Grade Lecturer (H.O.D.)
Mr. Ananda Mohan Mondal, *M.Com. (Double)*
Selection Grade Lecturer.
Mr. Arup Kumar Kundu, *M.Com. C.A., I.C.W.A., L.L.B.*
Selection Grade-Lecturer.
Mr. Pradip Kumar Samanta, *M.Com.* *Lecturer.*
Mr. Prabhas Dey, *M.Com.* *Part-time Lecturer.*

NON-TEACHING STAFF

ADMINISTRATION

Mr. Pramatha Ranjan Konar, *B.A.* *Cashier*
Mr. Asok Kr. Dutta, *B.A.* *Cashier.*
Mr. Abhijit Bose, *M.Com.*
Dip-in-Personal Management, *Head Clerk.*
Mr. Biswanath Bhuiin, *B.A.* *Clerk.*
Mr. Sushil Mohanta *Clerk.*
Mr. Tapan Kumar Ghosh, *B.Com.* *Typist.*
Mr. Alok Kumar Malik, *B.Com.* *Clerk.*
Smt. Rina Sinha, *Madhyamik* *Female Assistant.*
Mr. Durgapada Roy *Peon.*
Mr. Atin Ghosh, *H.S.* *Peon.*
Mr. Shyamapada Malik *Sweeper.*

SCIENCE SECTION

Mr. Monorajan Santra *Skilled Laboratory Assistant.*
Mr. Naresh Chandra Bhattacharya *Skilled*
Laboratory Assistant.
Mr. Sukumar Mondal *Laboratory Storekeeper.*

Mr. Lakshmi Kanta Mondal
Laboratory Assistant.

Skilled

LIBRARY SECTION

Librarian – 1 vacant post to be filled in –

Mr. Sibsadhan Bhattacharya *Library Attendent.*

ELECTRIC DEPARTMENT

Mr. Prabhat Mondal
Gas Plant, Pump & Generator Operator & Electrician.

SECURITY SECTION

Mr. Bhabesh Malik *Guard (Day).*
Mr. Mukunda Digar *Guard (Night).*

OTHER DEPARTMENTS

GAMES & SPORTS

SK. Abbasuddin *Trainer. [Part-time]*

COMPUTER SECTION

There are two computer sections in this institution. One is solely for the purpose of maintaining the administrative functions of our College. The other one is for the training of the students. The Kankaria Group has agreed to provide skilful computer training to interested learners.

COMPUTER SECTION FOR COLLEGE ADMINISTRATION

Mr. Dwizen Mukerjee – Skilled Computer Operator, [Part-time] (Diploma In Information System Management)

THE N.S.S. UNIT

The College has an active N.S.S. Unit subdivided into four separate smaller units.

Mr. Kartik Chandra Karak – Programme Officer (Unit-I)

Mr. Azizur Rahaman – Programme Officer (Unit-II)

Mr. Sankar Prasad Chowdhury – Programme Officer (Unit-III)

Mr. Prabash Dey – Programme Officer (unit-IV)

We are proud to declare that our N.S.S. Unit is the largest one in the entire Burdwan University.

CHARITABLE HOMŌEOPATHY DISPENSARY

The N.S.S. Unit has successfully set up a charitable Homoeopathy Dispensary within our College campus. Dr. Kashnath Dey renders his kind service on every Saturday in this dispensary.

**AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASHAGAR, P.O. BENGAI, DIST. HOOGHLY.
"DIFFERENT SUB-COMMITTEE OF THIS COLLEGE"**

(A) Finance Sub-Committee,

- (i) Dr. Saroj Sinha. *Principal & President.*
- (ii) Prof. Banamali Samanta. *Bursar.*
- (iii) Prof. Dr. Rampada Sam.
- (iv) Prof. Dr. Chittaranjan Maity.
- (v) Prof. Dr. Debkumar Chatterjee.

(b) Academic Sub-Committee.

- (i) Prof. Nirad Baran Bhattacharya.
- (ii) Prof. Mrinal Kanti Das.
- (iii) Prof. Harendra Kumar Chatterjee. *Convener.*
- (iv) Prof. Bijay Kumar Dhara.
- (v) Prof. Banarnali Samanta.
- (vi) Prof. Sarup Kumar Gangopadhyay
- (vii) Prof. Shyamali Panja.
- (ix) Prof. Kartick Chadra Karak.
- (x) Prof. Pradipta Sengupta.
- (xi) Prof. Raj Kumar Modak.

(C) Examination Sub-Committee.

- (i) Prof. Harendra Kr. Chatterjee. *Convener.*
- (ii) Prof. Nirad Baran Bhattacharya.
- (iii) Prof. Sankar Prasad Choudhuri.
- (iv) Prof. Dilip Kr. Nandi.
- (v) Prof. Banamali Samanta.
- (vi) Sri Abhijit Bose.
- (vii) Sri Biswanath Bhui.

(d) Admission Sub-Committee.

- (i) Prof. Sankar Prasad Choudhuri, *Convener.*
- (ii) Prof. Harendra Kr. Chatterjee.
- (iii) Prof. Banamali Samanta.
- (iv) Prof. Kalipada Chaudhuri.
- (v) Prof. Nirad Baran Bhattacharya.
- (vi) Prof. Bandana Pal.
- (vii) Prof. Shyamali Panja.
- (viii) Prof. Pradipta Sengupta.
- (ix) Prof. Arup Kr. Kundu.
- (x) Sri Tapan Kr. Ghosh.
- (xi) Sri Sushil Mohanta.
- (xii) Sri Tapan Kr. Mudi.
- (xiii) Km. Swati Samanta.

(E) Routine Sub-Committee.

- (i) Prof. Nirad Baran Bhattacharya, *Convener.*

- (ii) Prof. Banamali Samanta.
(iii) Prof. Bijay Kr. Dhara.
- (F) Library Sub-Committee.**
- (i) Prof. Sarup Kr. Gangopadhyay, *Convener.*
(ii) Sri Sibsadhan Bhattacharya, *Jt. Convener.*
(iii) Prof. Pradip Kr. Samanta.
(iv) Prof. Chandan Basu.
(v) Prof. Nirmalya Sen Sharma.
(vi) Prof. Maya Biswas (Sinha).
(vii) Prof. Kalipada Choudhuri.
(viii) Prof. Shyamali Panja.
(ix) Prof. Dilip Kr. Nandi.
(x) Sri Sushil Kr. Mohanta.
(xi) Sri Monoranjan Santra.
- (G) Magazine & Cultural Sub-Committee.**
- (i) Prof. Pradipta Sengupta, *Convener.*
(ii) Sri Ranjit Mapui.
(iii) Sri Swapan Kr. Ghosh.
(iv) Prof. Bandana Pal.
(v) Prof. Kartich Chandra Karak.
(vi) Prof. Rampada Sam.
(vii) Prof. Mrinal Kanti Das.
(viii) Prof. Bijay Kr. Dhara.
(ix) Prof. Dilip Kumar Nandi.
(x) Sri Durgapada Roy.
(xi) Ms. Rina Singh.
(xii) Sri Amit Sarkar.
(xiii) Sri Somen Chatterjee.
- (H) Income Tax Sub-Committee.**
- (i) Prof. Arup Kr. Kundu, *Convener.*
(ii) Prof. Ananda Mohan Mondal.
(iii) Sri Abhijit Bose.
(iv) Prof. Banamali Samanta.
- (I) Leave, Service Book & Pension Sub-Committee.**
- (i) Prof. Ananda Mohan Mondal.
(ii) Prof. Raj Kr. Modak.
(iii) Prof. Naba Kr. Saha.
(iv) Prof. Dilip Kr. Nandi.
(v) Sri Pramatha Ranjan Koner.
(vi) Sri Prabhat Mondal.
- (J) Provident fund Sub-Committee.**
- (i) Sri Abhijit Bose, *Convener.*
(ii) Prof. Dr. Bipradas Nandi.
(iii) Prof. Banamali Samanta.

(iv) Sri Sukumar Mondal.

(K) Pay-packet & Pay-fixation Sub-Committee.

- (i) Prof. Dr. Rampada Sam, *Convener.*
- (ii) Prof. Samir Nandi.
- (iii) Prof. Pradipta Sengupta.
- (iv) Sri Abhijit Bose.

(L) Sports & Games Sub-Committee.

- (i) Prof. Dilip Kr. Nandi, *Convener.*
- (ii) Prof. Shyamapada Kundu.
- (iii) Sri Ranjit Mapui.
- (iv) Prof. Samir Nandi.
- (v) Prof. Raj Kr. Modak.
- (vi) Prof. Nirmalya Sen Sharma.
- (vii) Prof. Chandan Basu.
- (viii) Prof. Maya Biswas (Sinha).
- (ix) Prof. Shyamali Panja.
- (x) Prof. Mrinal Kanti Das.
- (xi) Prof. Pradip Kr. Samanta.
- (xii) Sri Atin Ghosh.
- (xiii) Sri Sibsadhan Bhattacharya.
- (xiv) Sri Abhijit Bose.
- (xv) Prof. Banamali Samanta.
- (xvi) Sri Tapan kr. Mudi.
- (xvii) Sri Pintu Ghosh.

(M) Laboratory Equipment Purchase Sub-Committee.

- (i) Sri Swapan Kr. Ghosh, *Convener.*
- (ii) Prof. Harendra Kr. Chatterjee.
- (iii) Prof. Kalipada Choudhuri.
- (iv) Prof. Kartick Chandra Karak.
- (v) Prof. Saktipada Kundu.
- (vi) Sri Abhijit Basu.
- (vii) Sri Manaranjan Santra.
- (viii) Sri Naresh Ch. Bhattacharya.
- (ix) Prof. Banamali Samanta.
- (x) Sri Ranjit Mapui.

(N) N A A C Sub-Committee.

- (i) Prof. Harendra Kr. Chatterjee, *Convener.*
- (ii) Prof. Dr. Bipradas Nandi.
- (iii) Prof. Pradip Kr. Samanta.
- (iv) Prof. Chandan Basu.

(O) Building Construction Sub-Committee.

- (i) Prof. Dr. Saroj Sinha, *Principle & President.*
- (ii) Prof. Dr. Chittaranjan Maity.
- (iii) Prof. Banamali Samanta.
- (iv) Prof. Sarup Kr. Gangopadhyay.
- (v) Sri Sushil Mohanta.
- (vi) Sri Subham Bhattacharya, *Asst.
Engineer, PWD, Arambagh.*
- (vii) Sri Alope Dutta, *Chartered Engineer, Arambagh.*
- (viii) Engineer of University of Burdwan.
- (ix) Sri Abhijit Basu, *Invitee.*
- (x) Sri Ramkrishna Singh, *Invitee.*
- (xi) Km. Swati Samanta, *Invitee.*
- (xii) Prof. Harendra Kr. Chatterjee, *Invitee.*
- (xiii) Prof. Sankar Prasad Choudhuri, *Invitee.*

(P) Student's Concession Sub-Committee.

- (i) Prof. Sankar Prasad Choudhuri.
- (ii) Prof. Dr. Rampada Sam.
- (iii) Sri Pramatha Ranjan Koner.
- (iv) Sri Sukumar Mondal.
- (v) Prof. Banamali Samanta.
- (vi) Sri Abhijit Bose.
- (vii) Sri Tapan Kr. Mudi.
- (viii) Sri Basab Chattaraj.
- (ix) Sri Somnath Chatterjee.

(Q) N.S.S. Avdisory Sub-Committee.

- (i) Dr. Saroj Sinha, *Principial & Chairman.*
- (ii) Sri Kartick Ch. Karak, *Programme Officer Unit-I & Conv.*
- (iii) Sri Sankar Prasad Choudhuri, *Programme Officer Unit-II.*
- (iv) Azizur Rahaman, *Programme Officer, Unit-III.*
- (v) Sri Prabhas Kr. De, *Programme Officer, Unit-IV.*
- (vi) Dr. Satya Narayan Saha, *Hon'ble District NSS Conv.*
- (vii) Prof. Harendra Kr. Chatterjee, *Member.*
- (viii) Prof. Banamali Samanta, *Member.*
- (ix) Sri Sukumar Mondal, *Member.*

"DIFFERENT SUB-COMMITTEE OF THIS COLLEGE"

Members of the Governing Body of the College

Sl. No.	Name	
1.	Sri Anil Basu, <i>M.P.</i>	<i>(President)</i>
2.	Dr. Saroj Sinha	<i>(Principal & Secretary)</i>
3.	Dr. Deb Kumar Chatterjee	<i>(Nominee of the State Govt.)</i>
4.	Dr. Chittaranjan Maity	<i>(Nominee of the University of Burdwan).</i>
5.	Smt. Sukla Basu	<i>(Nominee of the University of Burdwan).</i>
6.	Prof. Banamali Samanta	<i>(Teachers' Representative).</i>
7.	Dr. Rampada Sam	<i>(Teachers' Representative).</i>
8.	Prof. Sarup Kumar Gangopadhyay	<i>(Teachers' Representative).</i>
9.	Sri Sushil Mohanta	<i>(Teachers' Representative).</i>
10.	Sri Tapan Kumar Mudi	<i>(Students' Representative).</i>

STRUCTURE OF PAYABLE FEES

— (in Rs.) —

Class	Monthly Fees	Admission Fees	Laboratory Fees	Laboratory Charge (Monthly)	Annual Electric Fees	Annual Development Fees	Annual Building Development Fees.	Annual Session Fees	Laboratory Deposit	Registration charge Form Deposit	Transfer Fees	Library Deposit	Student Welfare Fund	Student Health Grant
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
i) Arts (Pass)	50	50	-	-	30	100	75	106	-	55	100	60	10	5
iii) Science (Pass)	85	50	30	-	30	100	75	106	75	55	100	60	10	5
iv) Chemistry (Hons.)	110	50	50	25	30	100	75	106	100	55	100	85	10	5
v) Physics (Hons.)	110	50	50	25	30	100	75	106	100	55	100	85	10	5
iv) Math. (Hons.)	110	50	50	-	30	100	75	106	100	55	100	85	10	5
vii) Commerce (Pass)	60	50	-	-	30	100	75	106	-	55	100	60	10	5

—	viii)	Commerce (Hons.)	85	50	—	—	30	100	75
	106	—	55	100	85	10	5		

LIST OF HOLIDAYS

Duration (01.07.2003 – 30.06.2004)

Program	Date	Day	No. of Days	
Rath Jatra	1st July	Tuesday		1 Day
Independence Day	15th August	Friday	1 "	
Janmastami	19th August	Tuesday	1 "	
Biswakarma Puja	17th September	Wednesday	1 "	
Mahalaya	25th September	Thursday	1 "	
Gandhiji's Birth Day	2nd October	Thursday	1 "	
Puja Vacation	2nd October	Thursday	30 "	
	29th October	Wednesday		
Jagaddhatri Puja	2nd November	Sunday	1 "	
Gurunanak Birth Day	2nd November	Saturday	1 "	
Id-ul-Fitre	26th November	Wednesday	1 "	
Christmas	25th December	Thursday	1 "	
New Year	1st January	Thursday	1 "	
College Foundation Day	4th January	Sunday	1 "	
Makar Sankranti & Paush Parban	15th January	Thursday	1 "	
Netaji's Birth day	23rd January	Friday	1 "	
Republic Day	26th January	Monday	1 "	
Saraswati Puja	26-27th January	Mon-Tuesday	2 "	
Shivratri	18th February	Wednesday	1 "	
Ramkrishna's Birth day	24th February	Tuesday	1 "	
Maharam	2nd March	Tuesday	1 "	
Doljatra	6th March	Saturday	1 "	
Good Friday	9th April	Friday	1 "	
Chaitra Sankrati	13th April	Tuesday	1 "	
Bengali New Years day	14th April	Wednesday	1 "	
Mayday	1st May	Saturday	1 "	
Rabindra Jayanti	8th May	Saturday	1 "	
Summer Vacation	12th May - 30th June)		50 "	

AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA

SUBHASNAGAR, BENGAL, HOOGHLY.

ACADEMIC CALENDAR FOR THE ACADEMIC YEAR 2003-04

(Academic Session July-June)

Month	Period	Teaching Days	Exam. Days	No. of Holy Days.	Date of Holidays / Recess	Description
July	01.07.04-05.07.03	5*	5			University Exam
	06.07.03-12.07.03	4+2*	2	1	6	Sunday, University Exam
	13.07.03-19.07.03	6		1	13	Sunday
	20.07.03-26.07.03	6		1	20	Sunday
	27.07.03-31.07.03	4		1	27	Sunday
August	01.08.03-02.08.03	2				
	03.08.03-09.08.03	6		1	3	Sunday
	10.08.03-16.08.03	5		2	10,15	Sunday, Independence Day
	17.08.03-23.08.03	5		2	17,19	Sunday, Janmashtami
	24.08.03-30.08.03	6		1	24	Sunday
31.08.03			1	31	Sunday	
September	01.09.03-06.09.03	6				
	07.09.03-13.09.03	6		1	7	Sunday
	14.09.03-20.09.03	5		2	14,17	Sunday, Biswakarma Puja.
	21.09.03-27.09.03	5		2	21,25	Sunday & Mahalaya,
	28.09.03-30.09.03			3	28,29-30	Sunday, Puja Vacation
October	01.10.03-04.10.03			4	1-4	Puja Vacation, Gandhi's Birth Day
	05.10.03-11.10.03			7	5-11	Puja Vacation
	12.10.03-18.10.03			7	12-18	Puja Vacation
	19.10.03-25.10.03			7	19-25	Puja Vacation
	26.10.03-31.10.03	3		3	26-28	Puja Vacation
November	01.11.03	1				
	02.11.03-08.11.03	5		2	2,8	Sunday, Jagadhatri Puja & Guru Nanak's Birthday
	09.11.03-15.11.03	6		1	9	Sunday
	16.11.03-22.11.03	6		1	16	Sunday
	23.11.03-29.11.03	5		2	23,26	Sunday & Id-UI-Fitre,
30.11.03			1	30	Sunday	
December	01.12.03-06.12.03	6				
	07.12.03-13.12.03	6		1	7	Sunday
	14.12.03-20.12.03	6		1	14	Sunday,
	21.12.03-27.12.03	5		2	21,25	Sunday, X-Mas Day
	28.12.03-31.12.03	1		3	28,30-31	Sunday, X-Mas Day

AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASNAGAR, BENGAL, HOOGHLY.

ACADEMIC CALENDAR FOR THE ACADEMIC YEAR 2003-04

(Academic Session July-June)

	Period	Teaching Days	Exam. Days	No. of Holy Days.	Date of Holidays / Recess	Description
January	01.01.04-03.01.04	2*	2	1	1	New Year's Day, Test Exam. Part-I (H & G)
	04.01.04			1	1	Sunday, College foundation day
	05.01.04-10.01.04	6*	6	1		Test Exam. Part-I (Hons & Gen)
	11.01.04-17.01.04	5*	5	2	11,15	Sunday, Pous Sankranti, Test Exam.
	18.01.04-24.01.04	3+2*	2	2	18,23	Sunday, Netaji's Birth day ,Test Exam
	25.01.04-31.01.04	4		3	25,26-27	Sunday, Saraswati Puja, Republic day.
February	01.02.04-07.02.04	5		2	1,2	Sunday, Id-Ud-Juha
	08.02.04-14.02.04	4+2*		1	8	Sunday, Test Exam Part-II (Hons. & Gen)
	15.02.04-21.02.04	5*	5	2	15,18	Sunday, Sibharatri ,Test Exam. Part-II (H &G)
	22.02.04-28.02.04	5		2	22,24	Sunday, Ramakrishna Birth Day
	29.02.04			1	29	Sunday
March	01.03.04-06.03.04	4		2	2,6	Maharam, Doljatra,
	07.03.04-13.03.04	6		1	7	Sunday
	14.03.04-20.03.04	6		1	14	Sunday
	21.03.04-27.03.04	6		1	21	Sunday
	28.03.04-31.03.04	3		1	28	Sunday
	April	01.04.04-03.04.04	3		2	4,9
04.04.04-10.04.04		5		3	11,13,14	Sunday, Chaitra Sankranti & Naba Barsha
11.04.04-17.04.04		4		1	18	Sunday
18.04.04-24.04.04		6		1	25	Sunday, Annual Exam
25.04.04-30.04.04		3	2	1		
May	01.05.04			1	1	May Day
	02.05.04-08.05.04	1	4	2	2,8	Sunday, Rabindranath's Birthday, Annual Exam
	09.05.04-15.05.04		6	1	9,11-15	Sunday, Annual Exam, Summer Recess, University Exam
	16.05.04-22.05.04		6	1	16-22	Summer Recess, University Exam
	23.05.04-29.05.04		6	1	23-29	Summer Recess, University Exam
	30.05.04-31.05.04		1	1	30-31	Summer Recess, University Exam
June	01.06.04-05.06.04		5		1-5	Summer Recess, University Exam.
	06.06.04-12.06.04		6	1	6-12	Summer Recess, University Exam
	13.06.04-19.06.04		6	1	13-19	Summer Recess, University Exam
	20.06.04-26.06.04		6	1	20-26	Summer Recess, University Exam
	27.06.04-30.06.04		3	1	27-30	Summer Recess, University Exam
Total		214	80	101		

* * - These days are Teaching days as well as Examination days

Principal's Discretion – 8 Days

General guidelines of the different Sub-committees

In keeping with the principle of decentralization of power, the College has distributed its different activities among different Sub-committees. The detailed manpower of each committee has been given in our college prospectus as also in item No. 20 of Criterion II (Teaching learning & Evaluation)

The objective of each committee is to accelerate the total development of the College and to ensure the realization of the proposed works and plans.

The sub-committees function under certain guidelines. A brief summary of the guidelines of the sub-committees is as follows:

- i) Each sub-committee is formed through a homely discussion among the teaching staff, non-teaching staff and students.
- ii) No member is inserted in any committee against his/her consent.
- iii) After the formation of a particular committee, the members decide their convener in front of the teaching and non-teaching staff and students.
- iv) Each sub-committee is an autonomous, self-sufficient unit and has the right to take any good decision.
- v) The convener of each sub-committee should convene occasional meetings with the members of the relevant sub-committee along with the Principal of the college.
- vi) Any major decision taken by any sub-committee has to be approved by the Governing Body of the college.
- vii) The convener of each sub-committee should keep detailed reports regarding the activities of the resolution taken in its meetings.
- viii) No sub-committee has the right to intrude in the functioning of another sub-committee.

Grievance Redressal Cell (G.R.C.)-Guidelines

Any kind of grievance is part of our human psychology and therefore is not unnatural. But grievances are like cancer cells which go on aggravating the institution on which they lie. Hence grievances must be traced and solved at any cost. We, therefore, have a well-defined Grievance Redressal Cell to alleviate the differences, disputes and grievances of our teaching and non-teaching staff as well as our students. The purpose of this cell is to trace out the root of grievance and to mete out justice to the aggrieved.

The G.R.C. comprises two teaching staff (one male and one female) and one non-teaching staff.

The G.R.C. follows a step-by-step scientific process. The summary of the procedure is as follows :

1. Any aggrieved employee / student should first meet the Head Clerk and verbally state his grievance within 7 days of his annoyance. The Head Clerk can suggest / offer a solution to his grievance.
2. If the aggrieved is satisfied with the suggestion of the Head Clerk, the matter ends at that point. But if the aggrieved is not satisfied with the solution offered by the Head Clerk, he is required to relate his grievance in written form and submit the same to the Head Clerk.
3. The Head Clerk will place the written grievance before the G.R.C.
4. The G.R.C. will make an enquiry on the basis of the written grievance.
5. After the enquiry the aggrieved will be summoned before the G.R.C. along with the Principal of the College on a given date.
6. The G.R.C. will provide the final decision and solution to the aggrieved.
7. The G.R.C. holds the right to make suggestions to the Principal regarding the further avoidance of such grievances in the future.

Students' Feedback on Programme Evaluation

This is for the first time that we have taken students' feedback on programme evaluation maintaining almost the same set of questionnaire as cited in the sample format of the "Manual for Self-study for Affiliated / Constituent College". We have taken a general feedback against twenty questions from the second year students. We are looking forward to taking a feedback from the outgoing third year students shortly.

Since this is our first venture, we must admit that there has been some lacunae both regarding the choice of our questionnaire as also the method of taking the feedback from a random general group of learners instead of taking department-wise feedback.

That's why some questions (like Q-No.-15 in our questionnaire) appear rather irrelevant. We have realized the necessity of taking the feedback in a more concentrated and concerted way in the future. We also plan to conduct separate feedbacks from students of different departments. We also decide to introduce students' feedback regarding individual teachers later.

Report of the Second year Students' Feedback (2004)

This year we have taken our students' feedback from the second year students' (Session - 2002-2005) (B.A. / B.Sc. / B.Com. - Hons. & Pass) on 20-01-2004.

We have taken our students' feedback on the basis of the following questionnaire and 508 students have provided their responses against them.

The percentage of the students' responses against the questionnaire and their graphical representation are given just after this questionnaire.

A.K.P.C. MAHAVIDYALAYA

Subhasnagar, Bengai, Hooghly

Pin - 712611

Students' Feedback

Year _____

Put a tick mark (✓) against the correct alternative

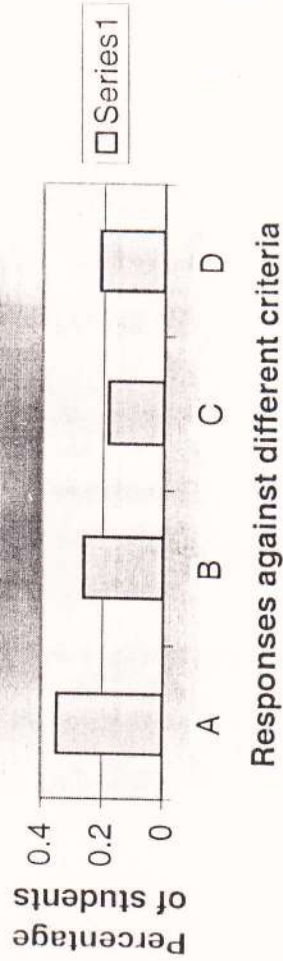
1. Before undertaking the programme which of the following informations did you get from the prospectus?
 - a) Courses available
 - b) Admission rules
 - c) Fees structure
 - d) List of teachers
2. What determined your choice of the subject ?
 - a) Interest in the subject
 - b) Past scores in the subject
 - c) Influence of parents/friends/teachers
 - d) Ease of getting admission
 - e) Ease of passing
 - f) Reputation of the department/teachers
 - g) Ease of getting admission to
 - h) Ease of getting a job after completion of higher studies
 - i) Availability of scholarship / stipend
 - j) others (specify)
3. What was your background before undertaking the programme ?
 - a) Adequate
 - b) Inadequate
 - c) More than adequate
4. The choice of courses offered was ?
 - a) Satisfactory
 - b) Unsatisfactory
 - c) Not available
5. In case no optional courses were available, would you have liked to have some ?
 - a) Yes
 - b) No
 - c) Worth trying
6. Was it possible to take a courses in other departments ?
 - a) Yes
 - b) No
7. Which of these helped you ?
 - a) To make more class work
 - b) To make classwork more relevant and understandable
 - c) To build team spirit
 - d) To promote independent study skills

8. What is your opinion of the library holidays for your subject ?
a) Excellent b) Adequate c) Inadequate
d) Very poor
9. Did you get the necessary study items (books, etc.) ?
a) Easily b) With difficulty c) Not at all
10. If no weightage was given to sessional work, do you think your grades would have been ?
a) Better b) Poorer c) About the same
11. Did you get back your answer scripts in time ?
a) Yes b) No
12. Did those scripts contain the remarks of your teachers ?
a) Yes b) No
13. Did the department have provisions to take care of grievances ?
a) Yes b) No
14. How many teachers prepared their lectures (give numbers)
a) Thoroughly b) Well c) Poorly d) Indifferently
e) Not at all
15. Would you like to name the best teacher(s) according to your evaluation
16. How do you rate the student teacher relationship in the institution as a whole ?
a) Very good b) Good c) Satisfactory d) Unsatisfactory
f) Very poor

17. How would you find the institutions administrative facility?
- a) Very helpful b) Helpful c) Indifferent d) Unhelpful
e) Cumbersome
18. How did you participate in extra-curricular activities ?
- a) Seldom b) Often c) Sometimes d) Never
19. What was the attitude of teachers to extra-curricular activities ?
- a) Co-operative b) Encouraging c) Indifferent d) Hostile
e) Cynical f) Enthusiastic
20. After leaving the institution how will you talk about it ?
- a) Proudly b) Disparagingly c) Indifferently
d) Humorously e) Try to forget it

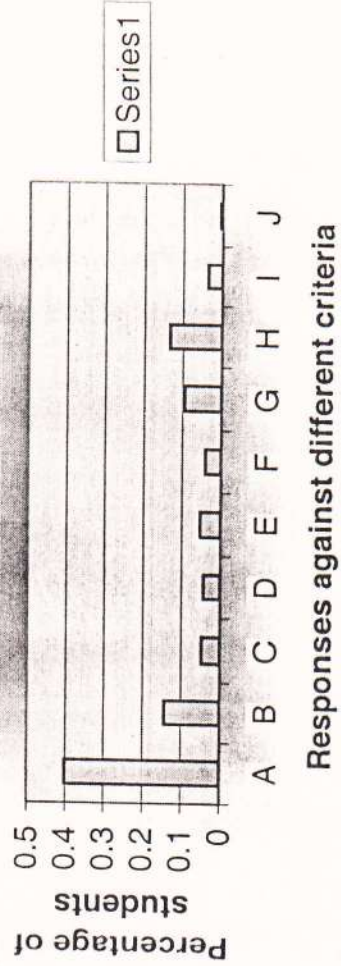
- A 0.347826
- B 0.26087
- C 0.181159
- D 0.210145

1. Before undertaking the programme which of the following informations did you get from the prospectus ?



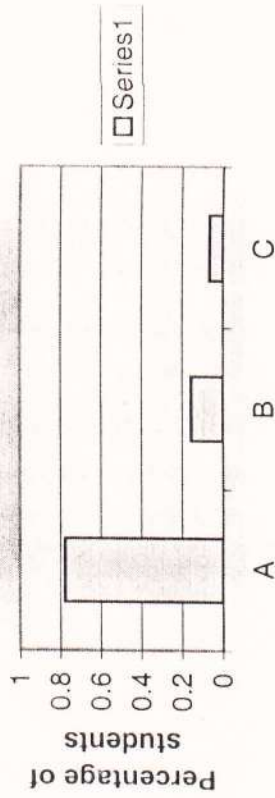
- A 0.40153
- B 0.143403
- C 0.047801
- D 0.043977
- E 0.053537
- F 0.040153
- G 0.095602
- H 0.133843
- I 0.036329
- J 0.003824

2. What determined your choice of the subject ?



- A 0.785714
- B 0.089286
- C 0.125

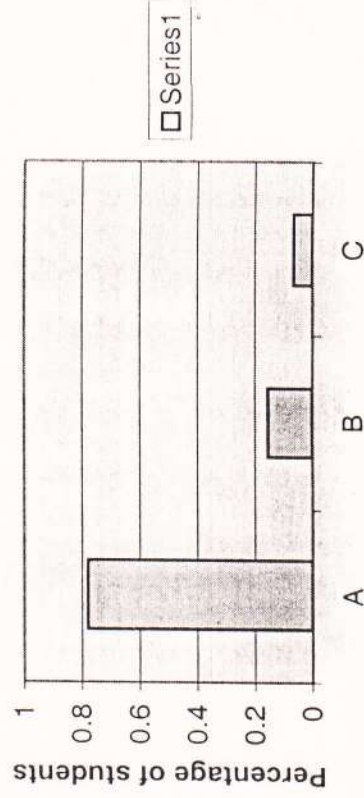
3. What was the background before undertaking the programme ?



Responses against different criteria

- A 0.778547
- B 0.155709
- C 0.065744

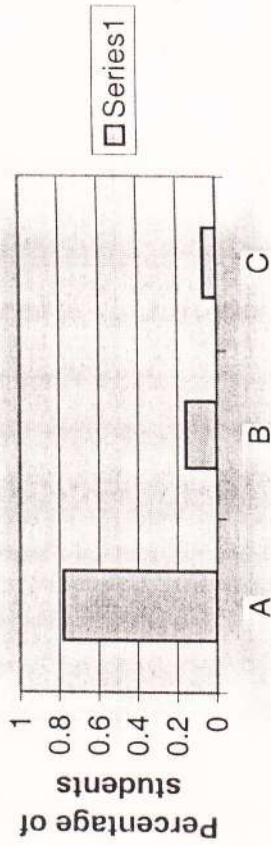
4. The choice of courses offered was



Responses against different criteria

- A 0.778547
- B 0.155709
- C 0.065744

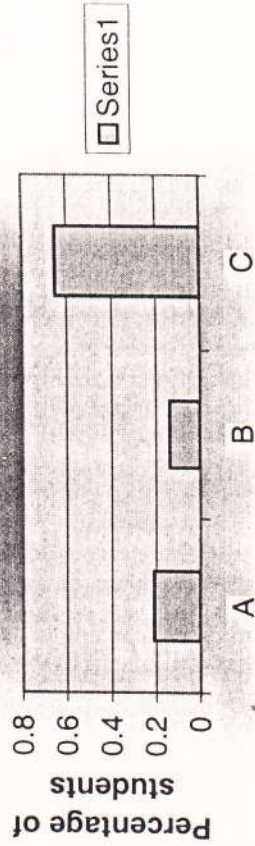
4. The choice of courses offered was



Responses against different criteria

- A 0.209622
- B 0.137457
- C 0.652921

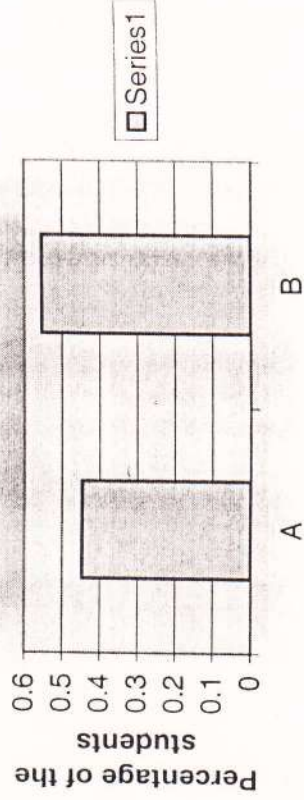
5. In case no optional courses were available, would you have liked to have some ?



Responses against different criteria

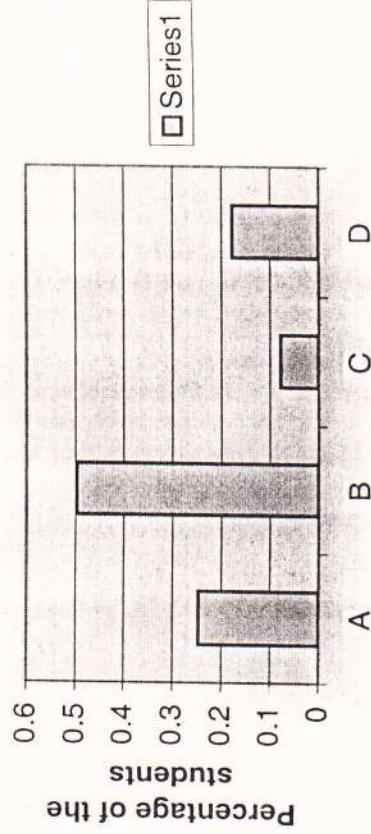
- A 0.446429
- B 0.553571

6. Was it possible to take a course in other departments ?



Responses against different criteria

7. Which of these helped you ?

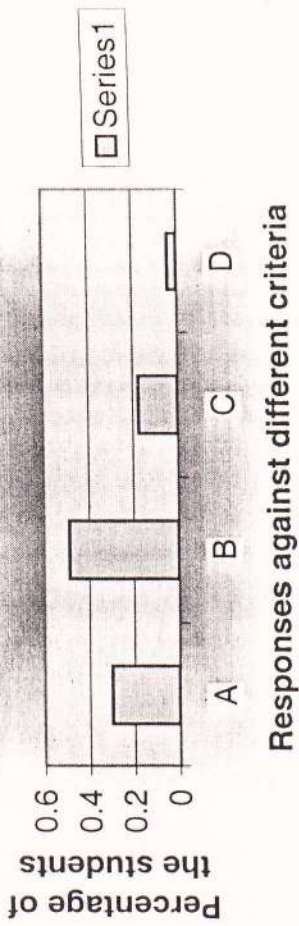


Responses against different criteria

- A 0.246988
- B 0.496988
- C 0.078313
- D 0.177711

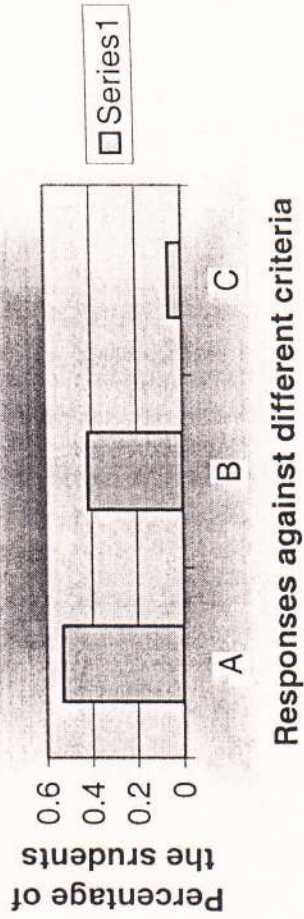
- A 0.299652
- B 0.487805
- C 0.174216
- D 0.038328

8. What is your opinion of the library holidays for your subject ?



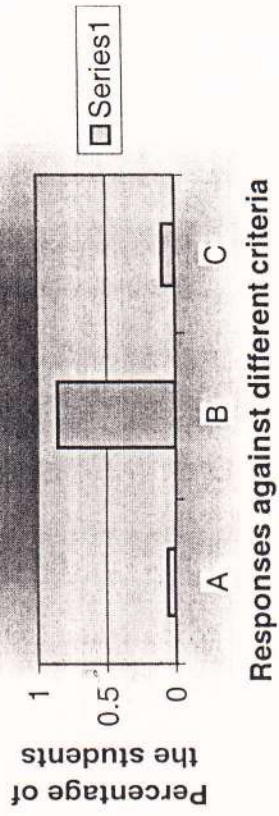
- A 0.530035
- B 0.413428
- C 0.056537

9. Did you get the necessary study itmes (books etc.) ?

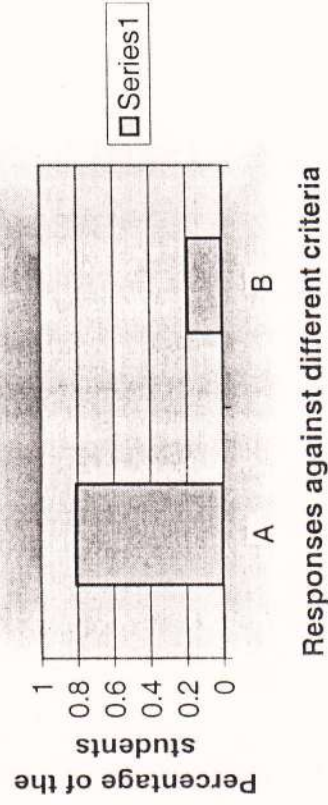


- A 0.054795
- B 0.856164
- C 0.089041

10. If no weightage was given to sessional work, do you think your grades would have been



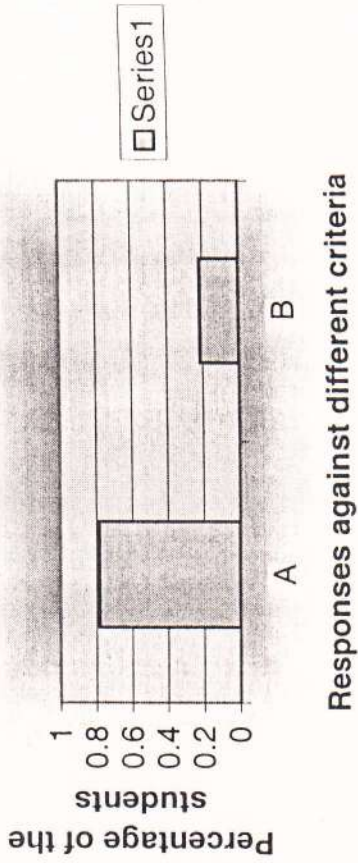
11. Did you get back your answer scripts in time ?



- A 0.807018
- B 0.192982

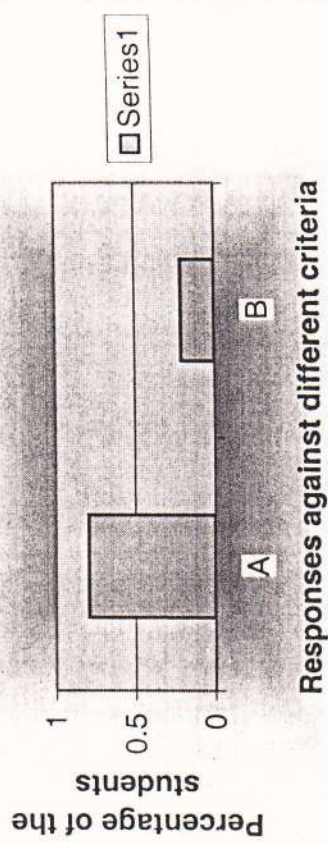
- A 0.784672
- B 0.215328

12. Did those scripts contain the remarks of your teachers ?



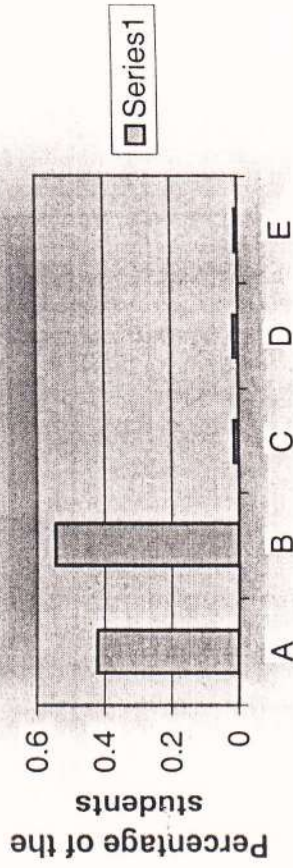
- A 0.792254
- B 0.207746

13. Did the department have provisions to take care of grievances ?



- A 0.42069
- B 0.544828
- C 0.013793
- D 0.013793
- E 0.006897

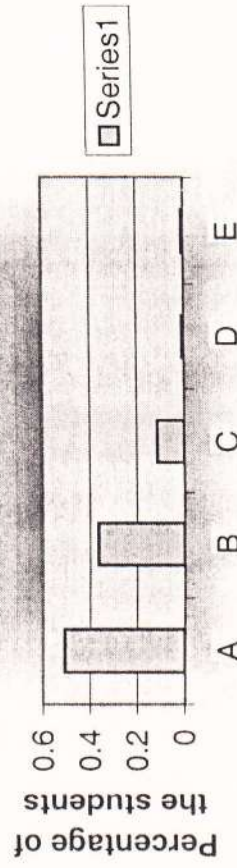
14. How many teachers prepared their lectures (give numbers)



Responses against different criteria

- A 0.508591
- B 0.364261
- C 0.113402
- D 0.006873
- E 0.006873

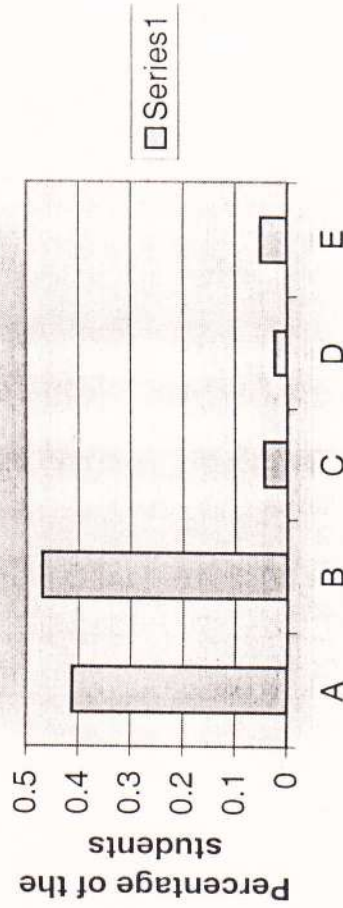
16. How do you rate the student- teacher relationship in the institution as a whole ?



Responses against different criteria

- A 0.411565
- B 0.469388
- C 0.044218
- D 0.02381
- E 0.05102

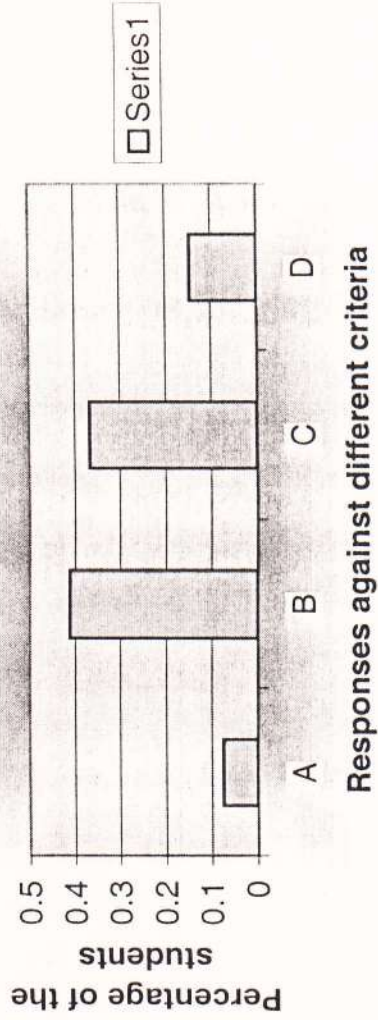
17. How would you find the institution's administrative facility ?



Responses against different criteria

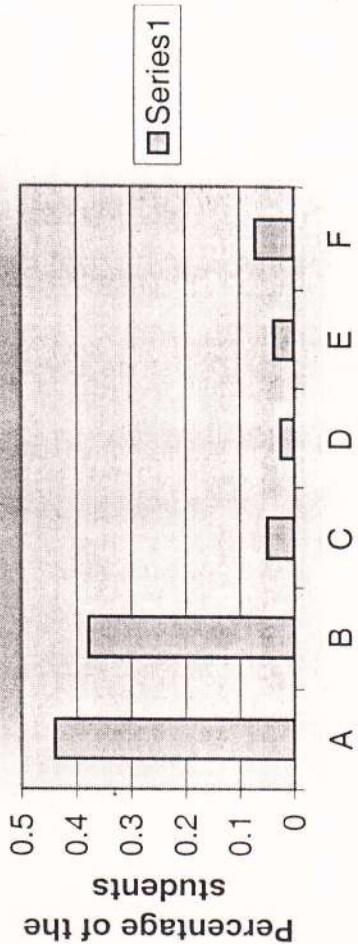
- A 0.075221
- B 0.411504
- C 0.367257
- D 0.146018

18. How did you participate in extra-curricular activities ?



- A 0.439628
- B 0.377709
- C 0.049536
- D 0.024768
- E 0.037152
- F 0.071207

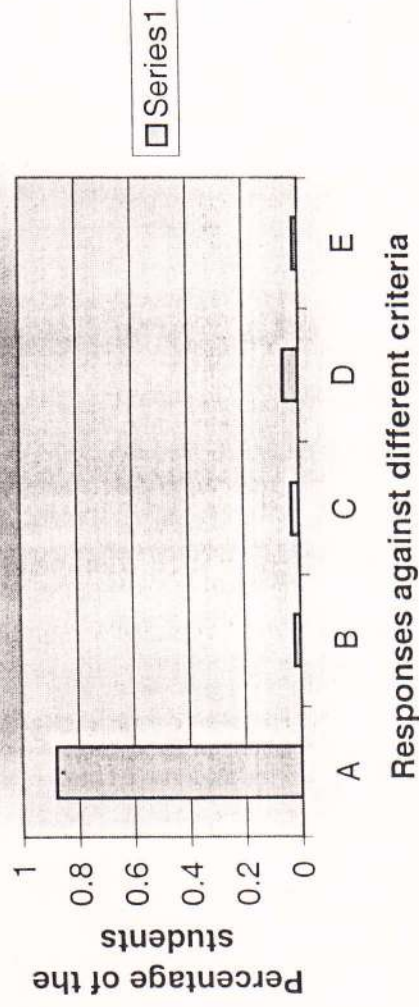
19. What did you participate in extra-curricular activities ?



Responses against different criteria

- A 0.880137
- B 0.020548
- C 0.027397
- D 0.054795
- E 0.017123

20. After leaving the institution how will you talk about it ?



To
The Director of Public Instruction,
Education Directorate,
Bikash Bhavan,
Salt Lake.
Kolkata - 700091

"AUDITOR'S REPORT"

OF
AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASNAGAR, P.O.- BENGAL, DIST.- HOOGHLY.
PIN. - 712611. (W.B)

We have audited the annexed Balance Sheet as at 31st March, 2002, Receipts and Payments Account and Income & Expenditure Account for the year ended on that date of AghoreKamini PrakashChandra Mahavidyalaya, Subhasnagar, P.O.- Bengal, Dist.- Hooghly, with Books of Accounts, Vouchers, Papers and other Documents as were produced before us for the purpose and found that the above accounts are in accordance therewith.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.

We report that in our opinion and to the best of our information and according to the explanations given to us, the said Balance Sheet, Income & Expenditure Account and the Receipts & Payments Account exhibits a true and correct view of the state of affairs of the College so far as appears from the Books of Accounts, Vouchers and other Documents as were produced before us, subject to the Notes and Observations annexed herewith in a separate report.

22, Pandit's Place,
Kolkata - 700029.

Dated - 2nd November, 2002.



FOR SUBRATA NATH & CO.
Chartered Accountants


SUBRATA NATH.
PROPRIETOR

SUBHATA NATH & CO.
CHARTERED ACCOUNTANTS
22, PANDITA PLACE,
CALCUTTA-700 029

PHONE : 476-4271

ACHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASHNAGAR, P.O. - BENGAL DIST. - HOOGHLY.
PIN- 712611, WEST BENGAL.

SEPARATE REPORT : NOTES & OBSERVATIONS

In addition to our Statutory Report on the Accounts for the year ended at 31st March 2002 of AchoreKamini PrakashChandra Mahavidyalaya, Subhashnagar, P.O. - Bengal, Dist. - Hooghly, Pin. - 712611, we further submit a separate report as follows :-

1. The incomes and receipts as well as the expenses and payments of the Boys' Hostel and Girls' Hostel of the College are included and reflected in the books of the accounts of the College.
2. So far as it appears from the examination of Books of Accounts, we found that the College is maintaining its Books of Accounts under Mercantile Basis.
3. The College is being advised to brought forward the Opening Balances into the Books of Accounts.
4. In relation to the College Union Fund, an amount of Rs. 86392.80 was disbursed by the College out of collection of Rs. 29660.00 an amount of College Union. After considering the negative opening balance of Rs. 13689.00 the Closing Balance of College Union Fund is Rs. 421.80 (Dr. Balance).
5. In relation to Pujan Ceremony Fund an amount of Rs. 17772.00 was disbursed against a collection of Rs. 17109.00 leaving a Closing Debit Balance of Rs. 2769.00 after consideration of Opening Debit Balance.
6. The College is being advised to maintain its Fixed Assets Register properly and ensure regular physical verification of Fixed Assets.
7. The excess of Provident Fund Investment Rs. 31.95 as per Treasury Pass Book should be reconciled (Reference Annexure-10, Page-6).



SUBRATA NATH & CO.
CHARTERED ACCOUNTANTS
22, PANDITIA PLACE,
CALCUTTA-700 029

8. During the year 2001-2002, the amount of Staff Provident Fund Deposited to Arambagh Treasury was Rs. 43,90,677.00 whereas Total amount of Provident Fund Deducted and Collected was Rs. 43,95,877.00 thereby showing a difference of Rs. 5200.00. However year end balance of Investments against Provident Fund shows an excess amount of Rs. 5400.79 as against that of Provident Fund Contribution. Also Provident Fund Investment as per General Ledger is more than that of Depositor's Ledger by Rs. 3623.04.
The College should take adequate steps for proper reconciliation of the above mentioned balances.
9. Income Tax Deducted at Source Account shows a Closing Credit Balance of Rs. 1608.00 on account of excess deduction in previous years.
10. U.G.C Grant for Library Books Rs. 40000.00 received in April 2001 remains to be utilized fully as on 31st March 2002. U.G.C Grants for Library Books Rs. 60000.00 received in March 2002, remains unutilized as on 31st March 2002.
11. Loan Form Agricultural Rural Development Bank Account continues to show a Credit Balance of Rs. 700.00 brought forward from previous years which should be adjusted.
12. Advance of Rs. 2450.00 received from Rector outstanding for a long time can be adjusted.
13. Cash in hand had been taken as certified by the College authorities.
14. Overall preparations of the accounts is satisfactory.
15. We acknowledge the Cooperation and efforts of the Principal and his Office staff for completing the audit of accounts of the College for the year 2001-2002.

22 Panditia Place,
Kolkata - 700029
Dated: 2nd November 2002.



FOR SUBRATA NATH & CO.
Chartered Accountants
SUBRATA NATH
(PROPRIETOR)

PHONE 476-4271

SUBRATA NATH & CO.
CHARTERED ACCOUNTANTS
22, PANDITIA PLACE,
CALCUTTA-700 029

To
The Director of Public Instruction,
Govt. of West Bengal,
Education Directorate,
Bikash Bhavan,
Salt lake.
Kolkata - 700091

Ref : Your letter no. 67(400) / CA / 2002-03 dated 26-03-2003

"AUDITOR'S REPORT"
OF

AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASNAGAR, P.O. - BENGAI, DIST. - HOOGHLY.
PIN - 712611, (W.B.)

We have audited the annexed Balance Sheet as at 31st March, 2003, Receipts and Payments Account and Income & Expenditure Account for the year ended on that date of Aghorekamini PrakashChandra Mahavidyalaya, Subhasnagar, P.O. - Bengai, Dist. - Hooghly, with Books of Accounts, Vouchers, Papers and other Documents as were produced before us for the purpose and found that the above accounts are in accordance therewith.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.

We report that in our opinion and to the best of our information and according to the explanations given to us, the said Balance Sheet, Income & Expenditure Account and the Receipts & Payments Account exhibits a true and correct view of the state of affairs of the College so far as appears from the Books of Accounts, Vouchers and other Documents as were produced before us, subject to the Notes and Observations annexed herewith.

22, Panditia Place,
Kolkata - 700 029.

Dated : 16-10-2003



FOR **SUBRATA NATH & CO.**
Chartered Accountants

(Signature)
SUBRATA NATH.
PROPRIETOR

PHONE - 476-4271

SUBRATA NATH & CO.
CHARTERED ACCOUNTANTS
22, PANDITIA PLACE,
CALCUTTA-700 029

ANNEXURE TO THE AUDITOR'S REPORT ; NOTES & OBSERVATIONS
OF

AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA
SUBHASHNAGAR , P.O.- BENGAI, DIST,- HOOGHLY.
PIN- 712611, WEST BENGAL.

We would now draw the attention of the College to our notes and observations in addition to our main report which are as follows:-

1. The incomes and receipts as well as the expenses and payments of the Boys' Hostel and Girls' Hostel of the College are included and reflected in the books of the accounts of the College.
2. So far as it appears from the examination of Books of Accounts, we found that the College is maintaining its Books of Accounts on Mercantile Basis.
3. The College is being advised to brought forward the Opening Balances into the Books of Accounts.
4. In relation to the College Union Fund, an amount of Rs. 103539.10 was disbursed by the College as against total collection of Rs. 79290.00. As such, after considering the negative opening balance of Rs. 421.80 the Closing Balance of College Union Fund is Rs. 24670.90(Dr).
5. The College is being advised to maintain its Fixed Assets Register properly and ensure regular physical verification of Fixed Assets.
6. Provident Fund balance as per Treasury Pass Book shows short deposit of Rs. 1590.80 as compared to Depositor,s ledger. As explained by the college authorities this has been deposited in the subsequent year.
7. Income Tax Deducted at Source Account shows a Closing Credit Balance of Rs. 461.00 reflecting short deposit of tax against deduction.
8. Grant received from Govt. and Others shows a debit balance of Rs.428509.44 reflecting excess disbursement as compared to grants received, out of which an amount of Rs. 360755.45 is pertaining to previous years pending recovery. The College should take adequate steps in this regard.



PHONE: 476-4271

SUBRATA NATH & CO.
CHARTERED ACCOUNTANTS
22, PANDITIA PLACE,
CALCUTTA-700 029

9. An amount of Rs 137.00 lying as receivable under Grant for Salary for Hostel Employees, for which needs to be adjusted.
10. Grant of Rs. 270000.00 received from Govt. of India, Ministry of Youth Affairs & Sports received at the year-end, although could not be utilized during the year has been fully utilized in the subsequent year.
11. The College is being advised to route most of its transactions through bank accounts rather than in cash, except in the event of emergencies.
12. Cash in hand had been taken as certified by the College authorities.
13. Overall preparation of the accounts is satisfactory.
14. We acknowledge the Cooperation and efforts of the Principal and his Office staff for completing the audit of accounts of the College for the year 2002-2003.

22 Panditia Place,
Kolkata - 700029
Dated: 16-10-2003



FOR SUBRATA NATH & CO.
Chartered Accountants

SUBRATA NATH
(PROPRIETOR)

The following table presents a brief summary of the activities of our N.S.S. Units during the last three years.

Sl.	Date	Subject	Venue	Summary
1	16-09-2000	Seminar on AIDS	College Campus	Lecture on AIDS by Dr. Ashok Mulherjee, Deptt. of Botany, B.U. & Prof. Sudhir Roy, retired Professor of Pol Science, Burdwan Paj College & Ex M.P., Burdwan.
2	19-10-2000 to 25-10-2000	Special Camp on "Youth for Sustainable Development"	Barul, Bilbanna, Kumardighi, Bengai Chowmatha.	103 students participated.
4	09-12-2000	Blood Donation Camp	College Campus	41 students donated Blood under the leadership of Dr. Ashok Choudhury (Arambagh Blood Bank).
5	27-02-2002	Donation for Gujrat Earthquake	Bengai and its adjacent area.	Our students donated Rs. 1,000/- for this noble mission. The fund was offered to the Finance Officer, B.U. (Cheque No. 165706, dated 27-02-01).
6	25-02-2002 to 06-03-2002	Special Camp on "Youth for Health Society & Youth for Greeneries"	Adopted villages : Bengai Chowmatha, Barul, Ratanpur, Kuchiageria, Kumardighi, Bilbanna.	Total participant =157 (Male-137, Female-20) Training on Sanitary, Karate, Animal Husbandry, Small Savings, Leprosy, Economic Value of Agriculture, AIDS, conservation of water & protection of water pollution.
7	26-07-2002	Opening of the Charitable Homoeopathy Dispensary Seminar	College Campus	Hon'ble Principal of the College, Dr. Saroj Sinha inaugurated the Dispensary. Prof. Dilip Namdi, Prof. Nirmalya Sen Sharma, Prof Harendra nath Chatterjee, Prof. Pradipta Sengupta, Dr. Kashinath Dey, Prof. Prabhas Dey delivered their lectures.
8	01-12-2002	AIDS Day Celebration	College Campus & Bengai Chowmatha.	A colourful procession through Bengai Chowmatha & valuable lectures by our teachers.
9	11-12-2002 to 13-12-2002	Seminar on UTA Phase – II	College Campus	20 students participated on 11 th Dec & 12 th Dec, 2002 & 80 community leaders participated on 13 th Dec, 2002.
10	23-12-02 to 01-01-03	Special Camp on " Youth for Jal Sambardhan"	Bengai Chowmatha	Total Participants = 60 Male-49, Female-11, Training on AIDS, First Aid, Public Health Awareness, Animal Husbandry, Tuberculosis, Leprosy, Use of Water to extinguish fire. Mass Education, Protection of Water Pollution, Conservation of water.
11	18-02-2003	C.B.DOTS – RNTCP programme	College Campus (conducted by Ramkrishna Mission, Pallimangal, Kamarpukur).	Students participated enthusiastically.
12	23-08-03 to 24-08-03	Inter-college Training programme on U.T.A. Phase – II	Katwa College	10 peer educators (Male-8, Female-2) and one P.O. participated.
13	30-08-03 to 31-08-03	Do	Do	10 community leaders (Male-4, Female-6) and one Programme Officer participated.
14	07-09-03	Institutional Level Awareness Drive, U.T.A. Phase – II	College Campus	Total participants = 140, Activities : a) Lectures by Subject experts on HIV / AIDS / STIS. b) Questionnaire c) Group Discussion. d) Competitions on Quiz, Poster, Elocution. e) Press Conference. f) Youth Rally on HIV / AIDS / STIS prevention and support to PIWA.

A brief summary of our activities undertaken every year.

1. Tree Plantation (Adopted village & College campus).
2. Child Education Programme (Adopted villages).
3. Pulse Polio Campaign. (Adopted villages).
4. AIDS awareness (Adopted villages).
5. Postering regarding AIDS, Small Savings, Pollution.
6. Observation of Independence Day and Republic Day.
7. Recreation Programme.
8. Cultural Programme.
9. Sanitation Programme.
10. Uprooting of Parthenium Tree.

<p>5. Miscellaneous receipts :</p> <p>a) Admission form selling (including prospectus)</p> <p>b) Hostel form selling</p> <p>c) Identity card selling</p> <p>d) Newspaper & other used paper</p> <p>e) Fish selling</p> <p>f) Other sources</p> <p>6. Hostel seat rent</p> <p>7. Enrollment from Ex-students</p> <p>8. Breakage</p> <p>9. Centre Fees</p>	<p>C = 11,06,000</p> <p>B = 11,06,000</p> <p>60,000</p> <p>200</p> <p>5,400</p> <p>2,500</p> <p>2,000</p> <p>15,000</p> <p>42,000</p> <p>12,500</p> <p>2,000</p> <p>80,000</p> <p>(+) -----</p> <p>13,27,600</p>	<p>(D) Normal repairs & replacements: To college building</p> <p>To Electrical Fittings</p> <p>Repairs to Main classroom Building</p> <p>(E) Remuneration to: i) Hostel superintendent for boys & girls 200X12</p> <p>ii) Hostel for boys & girls 400 X 12</p> <p>(F) Electrical charges for Hostel Building</p> <p>Other expenses for hostel</p> <p>Repairs for tubewell</p> <p>Repairs for furniture</p> <p>Audit fees & other expenses relating to audit (Provisional)</p> <p>Hostel Expenses</p> <p>Centre Exp.</p> <p>(G) Depreciation (Provisional)</p> <p>(H) Salaries to the staff</p> <p>(I) Surplus</p>	<p>C/F 30,000</p> <p>B/F 5,000</p> <p>(-) -----</p> <p>2,400</p> <p>4,800</p> <p>(+) -----</p> <p>24,000</p> <p>6,250</p> <p>3,000</p> <p>5,000</p> <p>4,000</p> <p>50,000</p> <p>75,000</p> <p>(-) -----</p>	<p>7,65,150</p> <p>7,65,150</p> <p>35,000</p> <p>4,50,000</p> <p>7,200</p> <p>1,67,250</p> <p>3,50,000</p> <p>1,10,00,000</p> <p>3,000</p> <p>Rs. 1,27,77,600</p> <p>=====</p>
<p>10. Grants from various sources</p> <p>i) State Govt. Grant</p> <p>ii) Govt. Grant towards salaries of teaching & non-teaching staff & hostel Employees</p> <p>iii) Repairing grant from M_LA</p>	<p>80,000</p> <p>(+) -----</p> <p>2,21,600</p> <p>13,27,600</p>	<p>(G) Depreciation (Provisional)</p> <p>(H) Salaries to the staff</p> <p>(I) Surplus</p>	<p>(+) -----</p> <p>75,000</p>	<p>1,10,00,000</p> <p>4,50,000</p> <p>Rs. 1,27,77,600</p> <p>=====</p>

Aghorekamini Prakashchandra Mahavidyalaya
Subhasnagar, Bengai, Dist.- Hooghly.

(Section - B Plan budget estimate) (X-th Plan of capital nature)

<u>PROPOSED RECEIPTS</u>	<u>AMOUNT</u>	<u>PROPOSED EXPENDITURE</u>	<u>AMOUNT</u>	<u>AMOUNT</u>
Building (Administrative-cum-Class Room Building) (U.G.C. Grant)	7,50,000.00	Building	7,50,000.00	
Laboratory equipments (")	3,50,000.00	Purchase of Equipments / Tools for Chemistry, Physics & Mathematics Deptt.	3,50,000.00	
Library Book Grants (")	<u>4,00,000.00</u>	Library Books	<u>4,00,000.00</u>	
U.G.C. Computer (")		Computer Purchase		15,00,000.00
				<u>1,25,000.00</u>
				<u>16,25,000.00</u>

Note : The entire amount which will be received from U.G.C. this year will be spent in the respective head of Accounts.

SECTION - C
(Capital Nature)

<u>Receipts of capital nature</u>	<u>Amount</u>	<u>Payment of capital nature</u>	<u>Amount</u>
1. Building Grant from M.P. under MPLAD	10,00,000.00	1. Science Building under construction 1 st floor	10,00,000.00
2. Building fees from students 1,500 X 75 = 1,12,500.00		2. Proposed Administrative-cum-Class Room Building (will be treated as matching share of UGC grant from own source).	1,20,000.00
3. Developments fees 1,500 X 100 = 1,50,000.00	1,50,000.00	3. Furniture & Fittings	1,00,000.00
Less dropout 20% on 2,62,500.00 = 52,500.00	<u>2,62,500.00</u>	4. Electrical Fittings	<u>60,000.00</u>
	<u>52,500.00</u>		
4. Donation for Development (will be collected from internal & external sources)	<u>2,10,000.00</u>		
	<u>70,000.00</u>		
	<u>12,80,000.00</u>		<u>12,50,000.00</u>

Note : 1. The amount collected from students as building fee & development fee and donation for development will be spent in a planned way for the construction of new building or for other development purpose of course, with the approval of the G.B.

Aghorekamini Prakashchandra Mahavidyalaya
Subhasnagar, Bengai, Dist.- Hooghly.

SECTION - D

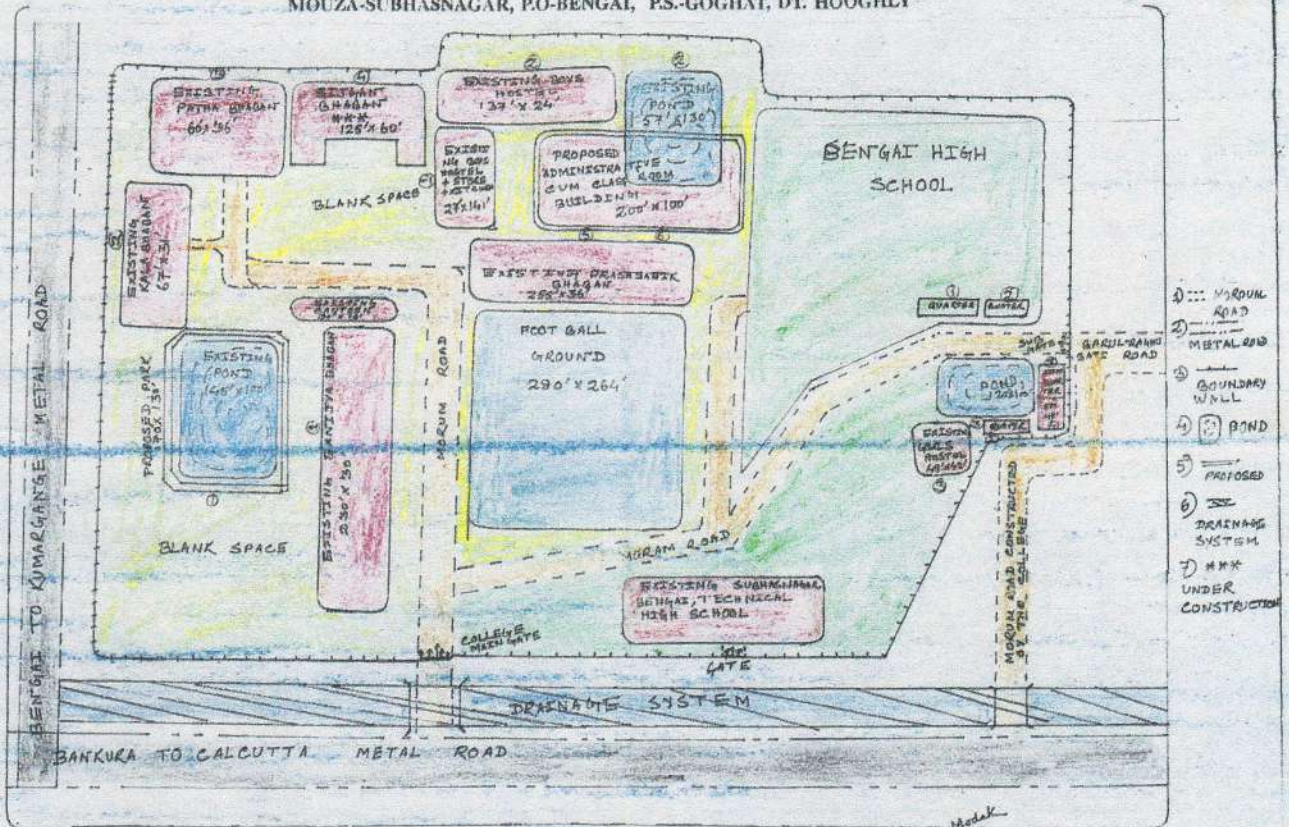
<u>INCOME</u>	<u>Amount</u>	<u>EXPENDITURE</u>	<u>Amount</u>
1. N.L.S.	2,040.00	1. N.L.S.	2,040.00
2. Stipends & Scholarship for SC / ST students For Physically Handicapped students	4,000.00	2. Scholarship for Physically handicapped students	4,000.00
3. N.S.S.	50,000.00	3. N.S.S.	50,000.00
4. Interest on Tulsidas Smriti Tahabil	300.00	To be spent towards medal to the highest scorer among Hons. students	300.00
5. Interest on Dighamber Dhan Smriti Tahabil	250.00	To be spent towards medal to the highest scorer among the Chemistry Hons. students.	250.00
6. Interest on Ram Renu Nirmala Pal Smriti Tahabil.	<u>250.00</u>	To be spent towards medal to the highest scorer among Accountancy Hons. students	<u>250.00</u>
	<u>5,000.00</u>		<u>5,000.00</u>
Interest on Fixed Deposits	61,840.00		61,840.00

SECTION - E

(Deposits, Other funds etc.)

<u>INCOME</u>	<u>AMOUNT</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
1. Laboratory	10,000.00	Lab Dept.	Rs. 2,500.00
2. Library	50,000.00	Library Dept.	Rs. 12,500.00
3. Hostel caution deposit (70X70)	<u>4,900.00</u>	Hostel Dept.	Rs. <u>1,225.00</u>
	<u>64,900.00</u>	Surplus (75% to be realized as breakages)	16,225.00
			<u>48,675.00</u>
			<u>64,900.00</u>

MASTER PLAN (NOT TO SCALE) INCLUDING EXISTING AND PROPOSED SITUATION OF A.K.P.C. MAHAVIDYALAYA,
 MOUZA-SUBHASNAGAR, P.O.-BENGAL, PS.-GOGHAT, DT. HOOGHLY



26-12-03

*Copied by
 Sri Raj Kumar Modak
 Lecturer in History
 Dept. of Philosophy
 College*

*Drawn by -
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 Diploma Civil Engineer
 and senior member of public
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 RAMENDRA NATH CHAKRABORTY
 Mcktarpur, Hooghly
 D. C. E. 0025/04*