



Aghorekamini Prakashchandra Mahavidyalaya



Academic & Administrative Audit

2022-23

Aghorekamini Prakashchandra Mahavidyalaya
Subhasnagar, Bengai, Hooghly, Goghat, 712611

ACADEMIC AUDIT REPORT
Year -2022-23

Date of Audit:

Audit Team:

Dr. Sujit Kumar Chowdhury, Registrar & Inspector of Colleges (Addl. Charge), The University of Burdwan.

Dr. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, (The University of Burdwan).

Dr. Tarak Nath Roy, Principal, Chatra Ramai Pandit Mahavidyalaya, (Bankura University).

Dr. Paramartha Ghosh, Principal, Aghorekamini Prakashchandra Mahavidyalaya.

Dr. Tilak Nath Ghosh, Associate Professor of Commerce, Netaji Mahavidyalaya, Member, B.U, Nominee to the Governing Body.

Dr. Samir Kumar Nandy, Coordinator, IQAC, Aghorekamini Prakashchandra Mahavidyalaya.

Dr. Sanjiv Nath, Coordinator, IQAC, Chatra Ramai Pandit Mahavidyalaya, Bankura, West Bengal.

Dr. Jayanta Kumar Nandi, Bursar, Aghorekamini Prakashchandra Mahavidyalaya.

Dr. Tarun Ghosh, Member, Governing Body, Aghorekamini Prakashchandra Mahavidyalaya.

Aghorekamini Prakashchandra Mahavidyalaya

Vision

In a country like India, with the majority of its population living in rural regions, participation of rural students in the process of nation-building is essential. As the rural location of the college enables it to cater to the needs of students, mostly first generation learners, belonging to economically handicapped families, Aghorekamini Prakashchandra Mahavidyalaya has a vision to become a pre-eminent rural college of the country fostering intellect, creativity and character in this section of students; thus, conditioning them to become the leaders of the society and builders of the nation.

Mission

- Imparting 'Total Education' to students in the true sense of the term, without confining the process to a mere academic exercise in terms of examinations and results.
- Providing state of the art infrastructure and facilities.
- Sustaining the internal qualities.
- Counselling students to build up their future career.
- And, finally, improving the satisfaction level of all stake-holders.

About the Institute

The vast rural hinterland, comprising of the districts of Hooghly, Bankura, Purulia, Midnapore and Burdwan had been left uncared for in British India. The situation did not improve much even in the initial years of India's Independence. It was in this atmosphere of constant hardship and frustration that Dr. Radhakrishna Pal, the then M. L. A. of the area, freedom fighter and educationist took up an uphill task of spreading education from primary to college level. With this end in view, he set up in this region a number of educational institutions all by himself. He dreamt a dream of setting up at Bengai, a Degree College and named it after Smt. Aghorekamini Roy and Sri Prakashchandra Roy, the parents of Dr. Bidhan Chandra Roy, the then Chief Minister of West Bengal. On January 4, 1959, Dr. Roy laid the foundation stone of the dream college which started its functioning in the same year and was affiliated, at first, to the University of Calcutta. Later, in the year 1960, it came under the jurisdiction of the University of Burdwan.

PART-A

1. General Information

Name of the Institution : **Aghorekamini Prakashchandra Mahavidyalaya**

Name of the Head of the institution: Dr. Paramartha Ghosh

- Designation : Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no. : 03211246235/ 03211-246772
- Mobile no. : 9434345586/9064718626
- Registered e-mail : akpc_m@yahoo.co.in
- Address : Subhashnagar, P.O. Bengai, Hooghly
- City/Town/ Block : Goghat-1
- State/UT : West Bengal
- Pin Code : 712611

2. **Institutional status:**

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-Education
- Location: Near Arambagh
- Financial Status: Grants in aid and UGC recognised under section 2f and 12 (B)
- Name of the Affiliating University: The University of Burdwan
- Name of the IQAC Co-ordinator: Dr. Samir Kumar Nandy
- Mobile: 9434667221
- IQAC e-mail address: nandysamir@yahoo.com

3. **Website address:** <https://www.akpcmahavidyalaya.org>

4. **Whether Academic Calendar prepared during the year?** Yes
if yes, whether it is uploaded in the institutional Website: Yes

5. **Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Conducted different Add On/ Certificate Courses by various departments, under the guidance of IQAC	Minimum 30 hrs. duration starts from 15 th May, 2023	680
MoUs signed with four new Colleges and two other organizations, with active support and necessary guidance from the IQAC.	Through out the year 2022-23	250
Published edited volumes/books with active support of IQAC. In this year, the Department of Philosophy has published a Research Journal 'MANAN'	March 2023	940
The IQAC has recommended financial assistance to the teachers for attending conferences/workshops and towards membership fee of professional. In this year, a considerable number of teachers have taken advantage of this financial assistance for the said purposes.	Throughout the year 2022-23	75
Conducted Administrative Training Programme for non-Teaching staff of our college on Training for Online ERP	02-01-2023 to 08.01.2023	26
Conducted Administrative Training Programme for non-Teaching staff of our college on Updated CAMS software and HRMS Portal	05-05-2023 to 12.05.2023	28

6. **Significant contributions made by IQAC during the current year**

(i) The introduction of multidisciplinary and interdisciplinary Add On Certificate Courses by various departments, under the guidance of IQAC, is a commendable step towards implementing the National Education Policy (NEP) 2020. These courses have provided an excellent platform for students to broaden their horizons and gain knowledge beyond their core disciplines.

(ii) IQAC has helped the management to sign MoUs with other institutions, which will foster better understanding between the faculties, students and non-teaching staff. They have also initiated student-exchange programmes, faculty-exchange programmes, social and cultural exchanges, joint research programmes, joint field trips, job training, and other programmes of

mutual interest. These initiatives will help our institution create a more vibrant and interconnected learning environment for everyone involved.

(iii) The Departments, with the guidance of the IQAC, have prepared a structured Academic & Administrative Audit (AAA) proforma. This proforma has been submitted to the University of Burdwan for further review and action.

(iv) The Departments, under the guidance of the IQAC, have implemented a robust and effective mentoring system for the students. This system is designed to provide students with the support they need to succeed academically and personally. Mentors are experienced faculty members who are assigned to small groups of students. They meet with their mentees regularly to provide guidance, advice, and support.

(v) The Career Counselling & Placement Cell, under the guidance of the IQAC, has been going all out to help students land jobs and choose the right career path. They have been setting up off-campus placement drives, seminars, webinars, counselling sessions, and workshops to give students all the support they need. They also send out study materials, notices, and posters to keep students informed about the latest career opportunities.

7. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank WCPE of UGC etc.

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
AKPC MAHAVIDYALAYA, BENGAI, HOOGHLY	MAJOR REASERCH PROJECT	SERB-DST	2023 (3 YRS)	23,03,013
AKPC MAHAVIDYALAYA, BENGAI, HOOGHLY	SEMINAR	ICPR	2022	30,000
AKPC MAHAVIDYALAYA, BENGAI, HOOGHLY	SEMINAR	ICPR	2023	30,000

8. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Outcome Achieved
1. Plan to introduce several new Add-On Courses for our students.	For the purpose of developing additional skills of the students and equipping them for facing the emerging challenges in the job market, 22 new Add-On certificate courses have been introduced, during this year, by different departments with great encouragement and support from the IQAC.
2. Plan to increase the number of functional MOUs and collaborations/linkages with different institutions/organizations for initiating Faculty exchange, Student exchange, exchange of social and cultural objectives, joint research programmes and organizing joint Field trips, joint On-the job training, etc.	During the academic year 2022-23, our Management has signed MoUs with four new Colleges and two other organizations, with active support and necessary guidance from the IQAC. Besides that, the status of the existing MoUs with other colleges and organizations has also been monitored carefully by the IQAC.
3. Plan to prepare the Academic Calendar for the session 2022-23.	The Academic Calendar for the session 2022-23, containing the timeline of important academic activities to be conducted throughout the year, has been prepared jointly by the IQAC and the Academic Committee

4. Plan to collect and analyze the Feedback from all the stakeholders of the college	Feedback from the students and all other stakeholders of the college has been collected and the Feedback Analysis Reports have been prepared by the IQAC. Necessary measures, whenever required, have been taken by our Management on the recommendation of the IQAC.
5 Plan to initiate several steps to make a Eco Friendly / Green College Campus	Like the past few years, this year too we have taken the following measures to make our College Campus more eco-friendly (1) Plantation of trees throughout the year, (2) Recharging of ground water through rainwater harvesting system (3) Reduction in the consumption of conventional energy by the replacement of conventional lamps with LED lamps and use of solar energy (4) Proper waste management.

9. **Whether institutional data submitted to AISHE: Yes/No:** Yes
 Year: 2021-22 Date of Submission: 13.01.2023

10 **Does the Institution have Management Information System? Yes**

The MIS system covers the flow of information relating to admission, classes held, teaching learning mechanism, examinations, accounts, attendance, library, laboratories, University curriculum, outreach activities, sports cultural activities, infrastructural maintenance, IT infrastructure etc.

PART-B

- New programmes/courses introduced during the Academic year: 2022-23 : No
- Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year 2022-23: All Programmes
- Students enrolled in Certificate/Add-On/ Diploma Courses introduced during the year:

Name of Add on /Certificate programs offered	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Citizens Politics in India: Public Opinion, Elections, Interest Groups and the Media	2022-23	1	36 hrs	68	62
First-Aid and Health Awareness Training Programme	2022-23	1	36 hrs	85	85
Write and Learn SANTALI language	2022-23	1	36 hrs	18	18
Information and Communication Technology (ICT) in Education	2022-23	1	36 hrs	68	63
Food & Travel writing	2022-23	1	36 hrs	35	35
ABC of Scilab Programming	2022-23	1	36 hrs	12	12

Exploring Vertebrate Diversity in Tropical Region: A field course	2022-23	1	36 hrs	42	42
Social Relations	2022-23	1	36 hrs	21	21
Training on mushroom cultivation process and its importance	2022-23	1	36 hrs	31	31
The Art of Communication : A course to Improve One's Communication Skills in English	2022-23	1	36 hrs	110	110
Industrial Safety & Environmental Management	2022-23	1	36 hrs	13	13
Biochemistry: The Chemistry of Life	2022-23	1	36 hrs	38	38
Philosophy of Spirituality	2022-23	1	36 hrs	75	67
Pathophysiology and Diet Therapy	2022-23	1	36 hrs	38	38
Knowledge & concept regarding some famous historical tourist spot in West Bengal	2022-23	1	36 hrs	98	65
संस्कृतव्याकरणप्रवेशिका	2022-23	1	36 hrs	103	92
Entrepreneurship Idea for Start-Up	2022-23	1	36 hrs	50	50
A Course On Sagemath For Mathematical Computations	2022-23	1	36 hrs	18	14
Importance of Field survey in Social Science	2022-23	1	36 hrs	42	42
Leadership	2022-23	1	36 hrs	45	45

● Whether structured feedback received from all the stakeholders

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

● No. of students enrolled in 1st SEM: 1243

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
Bengali (Hons)	105	1225	83
English (Hons)	81	690	51
Sanskrit (Hons)	105	1110	71
History(Hons)	32	350	71
Political Science (Hons)	97	135	34
Philosophy (Hons)	89	355	56
Geography (Hons)	89	672	17
Education (Hons)	60	555	48
Music (Hons)	32	95	7
Santali (Hons)	35	45	14
Sociology (Hons)	30	175	24

Mass Com (Hons)	19	82	15
Chemistry (Hons)	35	295	20
Physics(Hons)	35	354	20
Mathematics (Hons)	67	299	35
Env Sci(Hons)	32	185	7
Nutrition(H)	35	507	28
Zoology (Hons)	30	586	27
B.Sc, General	138	235	26
Accountancy (Hons)	97	210	31
B.A, General	917	2210	553
B.Com General	221	421	05
Total	2381	10569	1243

- Number of fulltime teachers: 75
- Student - Full time teacher ratio:37:1
- Students mentoring system available in the institution? Yes

Number of students enrolled in the Institution	Number of full-time teachers (Mentors)	Mentor: Mentee Ratio
2706	75	37:01

● **Details of Full-time Faculty**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of Teachers having Ph.D
83	75	08		18

Class Days: 211
 Sunday & Holidays: 101
 Examination days: 42

● **Result**

SUBJECT	Numbered of Students who appeared in the Final Years Examination	Number of students Passed in Final Year Exam	Number of students Qualified in Final years Exam	Percentage of Qualified Students in Final Years Exam	Male Appeared in Final Years Exam	Female Appeared in Final Years Exam	PNC	Percentage of Students having PNC
BNGH	39	39	38	97.43	22	17	01	2.56
EDCH	48	47	45	93.75	23	25	03	6.25
ENGH	33	30	28	84.84	18	15	05	15.16
GEOH	18	18	18	100	10	08	00	00
HISH	47	47	34	72.34	25	22	13	27.65
MCSH	11	11	09	81.81	07	04	02	18.18
MUCH	03	03	03	100	02	01	00	00
PHIH	19	14	13	68.42	12	07	07	31.58
PLSH	13	08	07	53.84	08	05	05	46.15
SNSH	44	40	32	72.72	29	15	12	27.27
SNTH	02	02	02	100	02	00	00	00
SOCH	06	06	04	66.67	03	03	02	33.33
CEMH	13	13	13	100	08	05	00	00
ENVH	09	09	09	100	07	02	00	00
MATH	07	01	00	00	06	01	07	100
NUTH	22	22	22	100	13	09	00	00

PHSH	05	02	02	40	03	02	03	60
ZOOH	15	15	15	100	10	05	00	00
ACYH	37	33	30	81.08	21	16	07	18.02
B.A GEN	240	208	148	61.66	148	92	92	38.34
B.SC GEN	13	13	13	100	07	06	00	00
B.COM GEN	01	01	01	100	01	00	00	00
Total	645	582	465		385	257	159	

● Library is automated {Integrated Library Management System -ILMS}
Library Automation: 2022-23

ILMS Software	Nature of Automation	Version	Year of Automation
KOHA	Fully Automated	3.18.06.000	2021

Text Books and Reference Books:

Type	Existing	Newly Added	Value of Newly Added (MRP in Rs..)
Text Books	29806	477	164898
Reference Books	168	00	00
Digital Data Base	Inflibnet N-List	Rs-5900/-

Journals, Magazine and E-journals:

Type	Existing	Newly Added	Value in (Rs-)	Closed	Total Value (Rs-)
Journals	09	06	20,000/-	00	24400
Magazine	00	04	3500/-	00	3500
E-Journal	6000+N-List	00	00	5900
E-Books	199500+ N-List

● IT Infrastructure

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Off ice	Depart ments	Available Bandwidth MBPS
Existing	65	03	65	00	00	13	22	50 MBPS
Added	15	00	15	00	00	00	00	
Total	80	03	80	00	00	13	22	50 MBPS

● Scholarships and Financial Support

Year	Name of The Scheme	Numbers of students Benefited by Government Scheme and Amount		Numbers of students benefited by the Institution Schemes	
		Numbers of Students	Amount	Numbers of Students	Amount
2022-23	SVMCM	1941	2,56,21,200/-	124	1,08,925/-
	KANYASHREE	26	6,50,000/-		
	AIKYASHREE	175	11,55,000/-		
	OASIS	929	48,30,800/-		
	TOTAL	3071	3,22,57,000/-	124	1,08,925/-

● Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases

Total grievances received	No. of grievances redressed	Average number of days for Grievance redressal
06	06	16

- Whether the institution have registered Alumni Association? Yes
- Mention two practices of decentralization and participative management:
To create and foster a culture of decentralisation and participative management—
 - Our college maintains a panel of senior teachers who act as teachers-in-charge when the principal is absent.
 - The headship of departments is rotational in our college which gives all full-time teachers equal opportunity to take an active part in the management of the institution.
 - Teachers also act as conveners in various sub-committees which also ensures active participation.
 - Teachers are also assigned leading roles in NCC and NSS activities.

The college grants autonomy to departments with respect to—

- Formulation of routine.
 - Conducting Class Tests, Quiz, Group Discussions, Excursions etc.
 - Publication of Wall Magazines
- Teachers provided with financial support to attend conferences/workshops and towards membership fees of professional bodies- 73
 - Measures initiated by the Institution for the promotion of gender equality during the year.

“Women’s Empowerment” being at the core of “Institutional Distinctiveness” of the college. Gender equity and gender sensitization issues are addressed in the different courses taught by subjects like Bengali, English, Economics, Philosophy, History and Political Science within the curricular framework. Seminars, webinars, events and co-curricular activities have been organized to create and enhance awareness about gender issues. To ensure safety and security, entry to the college campus is restricted. The security personnel at the main entrance regularly verify the identity of all entrants. The college campus is under 24-hour CCTV surveillance. ICC (Internal Complaint Committee) The Women’s Cell, the Anti-ragging Cell and the Anti-Sexual-Harassment Cell of the college are involved in gender sensitization and awareness

creation against gender discrimination. For the awareness of all our stakeholders the IQAC, the Sexual Harassment Cell and the Women's Cell of our college have jointly organized different workshops on our college campus. Our college also started Gender Audit from the session 2021-22.

- Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution.

The institution has a well-defined scheme for the proper collection, storage, and subsequent disposal of its various degradable and non-degradable wastes (solid waste, liquid waste, e-waste, and hazardous chemicals). As far as solid wastes are concerned, separate collection bins (for degradable and non-degradable wastes) are installed at various strategic locations within the college premises. Periodically they are collected and disposed of by relevant agencies. The e-waste like old and disposed computers, printers, keyboards and other computer peripherals are stored in a separate isolated chamber. Specific collection agencies are employed on a periodic basis for subsequent clearing up of the accumulated waste as and when required. The liquid wastes (including hazardous liquids) from the chemistry laboratory are conducted separately through dedicated conduits and stored in specially constructed and isolated concrete-lined pits.

Academic and Administrative Audit (AAA)

The main objective of the audit is to review, assess, and evaluate the performance of the college. The review process is usually carried out by Principal, IQAC Coordinator, NAAC Coordinator and the external academicians. As a part of the audit process, the IQAC has structured a proforma for the evaluation based on the criteria specified by NAAC. The criteria are as follows:

1. Teaching- Learning and Evaluation
2. Research, Innovations and Extensions
3. Infrastructure and Learning Resources.
4. Student Support and Progression
5. Governance, Leadership and Management
6. Institutional Values and best Practices.

Observation of the AAA Committee

Category	Description	Availability
Approvals and Accreditation Documents	Affiliation by University (The University of Burdwan)	Yes/No
	NAAC certificate	Yes/No
	NIRF screenshot	Yes/No
Governance	Governing Body notification	Yes/No
	Finance Committee Notification	Yes/No
	Resolution of Governing Body Meeting	Yes/No
	Resolution of Finance Committee Meeting	Yes/No
	Student/Teacher/Non-Teaching staff feedback system	Yes/No
	Examination section	Yes/No
	IQAC and its Resolution	Yes/No
	Anti-Ragging Committee	Yes/No
	Gender Sensitization Committee	Yes/No
	College Internal Complaint Committee	Yes/No
	Grievances Redressal Committee	Yes/No
	SC/ST/OBC cell	Yes/No
	Office Automation (ERP Software)	Yes/No

	Teacher Appraisal Process	Yes /No
	Budget Sanctioned and Audit Report	Yes /No
	Students Scholarship Details	Yes /No
	Institution Website	Yes /No
	Biometric Attendance system	Yes /No ✓
	Notice Boards	Yes /No
Others Facilities	CCTV surveillance	Yes /No
	Projectors in Class	Yes /No
	Fire Extinguisher	Yes /No
	Medical Facility	Yes /No
	Canteen Facility	Yes /No
	Sports Facility	Yes /No
	Computer Laboratory	Yes /No
	Hostel	Yes /No
	Vehicle Parking	Yes /No
	Xerox Facility	Yes /No
	Backup Electric Supply	Yes /No
	Bank/ATM	Yes /No ✓
	Sanitary Napkin Vending Machine	Yes /No
	Sewage Disposal System	Yes /No
	Drinking Water Facility	Yes /No
	Solid Waste Management	Yes /No
	E-waste Management	Yes /No
Rain Water Harvesting	Yes /No	
Green Campus Initiative	Yes /No	

Academic and Administrative Audit (AAA) Report for the Academic Year 2022-23

We, the members of the Academic and Administrative Audit team have conducted the Academic and Administrative Audit for the academic year 2022-23 of Aghorekamini Prakashchandra Mahavidyalaya, Bengai, Hooghly, West Bengal.

Observations of Auditors: SWOC Analysis and Recommendations

A. STRENGTHS:

- Highly motivated team of well-qualified and subject-specialized faculty.
- Well-equipped, spacious, smart classrooms and laboratories.
- Well-maintained and periodically updated library.
- Availability of computer lab in the Physics, Chemistry, Mathematics, Geography and Commerce departments.
- Computer lab with high end systems with software such as MATHEMATICA, SCILAB, Tally etc.
- Classes oriented to help students to enhance subject knowledge.
- Nourishing environmental knowledge through Pisciculture, cultivation of Medicinal Plants and laying Botanical gardens, flower gardens etc.




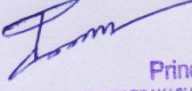
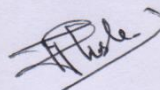

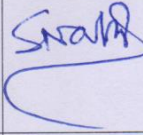
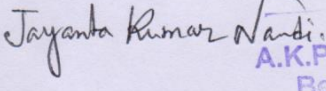
B. WEAKNESSES:

- Lack of interest among students in pursuing higher studies due to their socio-economic condition.
- Non-availability of funds from UGC or other sources for research projects.
- Paucity of sanctioned teaching posts.

Aghorekamini Prakashchandra Mahavidyalaya
Subhasnagar, Bengai, Hooghly, Goghat, 712611

ACADEMIC AUDIT REPORT
Year: 2022-23

Audit Team:

Member of Audit Team	Signature
Dr. Sujit Kumar Chowdhury, Registrar & Inspector of Colleges (Addl. Charge), The University of Burdwan.	 REGISTRAR THE UNIVERSITY OF BURDWAN BURDWAN - 713104
Dr. Gouri Sankar Bandyopadhyay, Principal, Syamsundar College, (The University of Burdwan).	 Dr. Gouri Sankar Bandyopadhyay Principal Syamsundar College P.O.-Shyamsundar, Dist.-Purba Bardhaman W.B. 713424
Dr. Tarak Nath Roy, Principal, Chatra Ramai Pandit Mahavidyalaya, (Bankura University).	 Principal, Chatra Ramai Pandit Mahavidyalaya P.O.-Darapur, Dist.-Bankura PIN-722141
Dr. Paramartha Ghosh, Principal, Aghorekamini Prakashchandra Mahavidyalaya.	 Principal, AGHOREKAMINI PRAKASHCHANDRA MAHAVIDYALAYA P.O.- Bengai, Dt. Hooghly
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Dr. Sanjiv Nath, Coordinator, IQAC, Chatra Ramai Pandit Mahavidyalaya, Bankura, West Bengal.	 Co-ordinator Internal Quality Assurance Cell CHATRA RAMAI PANDIT MAHAVIDYALAYA P.O. DARAPUR DIST.-BANKURA
Dr. Jayanta Kumar Nandi, Bursar, Aghorekamini Prakashchandra Mahavidyalaya.	 Bursar A.K.P.C. Mahavidyalaya Bengai, Hooghly
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